

# *The Village of Northfield*

## *Agenda*

Regular Council Meeting

*May 11, 2016*

**Pledge of Allegiance**

**Call to order; Roll call; Approval of Minutes**

**Presentation of Petitions, Memorials and Remonstrances**

**Reports of Municipal Officers:**

Jesse J. Nehez, Mayor  
Tricia Ingrassia, Finance Director  
Richard Wasosky, Engineer  
Bradric Bryan, Law Director

**Department Heads:**

Police Chief Mark Wentz  
Fire Chief Jason Buss  
Service/Bld.Supt. Jason Walters

**Reports of Municipal Boards and Commissions:**

Planning Commission, Alan Hipps  
Recreation Board, Mayor Nehez  
~~Cemetery Board, Beatrice Greenlee~~

**Reports of Standing Committees:**

Finance, Nick Magistrelli  
Roads/Public Works, Jim Daugherty  
Health and Welfare, Renell Noack  
Wages and Working Conditions, Gary Vojtush  
Fire and Safety, Jenn Domzalski  
Buildings and Grounds, Alan Hipps

**Legislation:**

**2016-21-** An Emergency Resolution Confirming the Mayor's Appointment of Linda Bowen to the Recreation Board.

**2016-22 -** An Emergency Resolution Confirming the Mayor's Appointment of Bea Greenlee to the Recreation Board.

**2016-35 –** An Emergency Resolution Confirming the Mayor's Appointment of Edward Govang as a

Temporary, Seasonal Employee with the Service Department for the Summer of 2016.

**2016-36-** An Emergency Resolution Confirming the Mayor's Appointment of Michael Peelman as a Temporary, Seasonal Employee with the Service Department for the Summer of 2016.

**2016-37** – An Emergency Resolution Confirming the Mayor's Appointment of Pam Wilms to the Recreation Board.

**2016-38** – An Emergency Resolution Authorizing Certain Amendments to the 2016 Appropriation Resolution and / or Transferring Items Already Appropriated in that Resolution.

**2016-39-** An Emergency Resolution Authorizing and Directing the Mayor to Purchase a 2016 Ford F-150 Truck from Valley Ford Truck, Inc. through the State's Cooperative Purchase Program

**Old Business; New Business; Announcements; Adjournment**

VILLAGE OF NORTHFIELD RESOLUTION NO. 2016-21

AN EMERGENCY RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF LINDA BOWEN TO THE RECREATION BOARD

WHEREAS, there is presently a vacancy on the Recreation Board; and  
WHEREAS, Section 12.01 of the Charter provides that Recreation Board members are appointed by the Mayor subject to confirmation by a two-thirds vote of those members elected to Council; and

WHEREAS, Linda Bowen is interested in being appointed to the Recreation Board, is an elector of the Municipality, and does not hold any other Municipal office; and the Mayor desires to appoint Ms. Bowen to the Recreation Board.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That the Mayor's appointment of Linda Bowen to the recreation Board is hereby and herein confirmed. The interim term to which Ms. Bowen is hereby appointed expires on February 22, 2017.

SECTION 2. That all formal actions of this Council concerning and relating to the deliberation and adoption of this Resolution were taken in an open meeting of this Council or any of its committees and were in compliance with all legal requirements.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health, and welfare of the residents of the Village of Northfield, for the reason that a vacancy on the Recreation Board exists and needs to be filled, and that this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Nicholas Magistrelli, Pres. Pro-Tem of Council

\_\_\_\_\_  
Jesse J. Nehez, Mayor

Approved as to Legal Form.

\_\_\_\_\_  
Bradric T. Bryan, Director of Law

I, Tricia Ingrassia, Clerk of Council of the Village of Northfield, Summit County, Ohio, do hereby certify that the foregoing Resolution was duly and regularly passed by Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Tricia Ingrassia, Clerk of Council

VILLAGE OF NORTHFIELD RESOLUTION NO. 2016-22

AN EMERGENCY RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF  
BEA GREENLEE TO THE RECREATION BOARD

WHEREAS, there is presently a vacancy on the Recreation Board; and  
WHEREAS, Section 12.01 of the Charter provides that Recreation Board members are appointed by the Mayor subject to confirmation by a two-thirds vote of those members elected to Council; and

WHEREAS, Bea Greenlee is interested in being appointed to the Recreation Board, is an elector of the Municipality, and does not hold any other Municipal office; and the Mayor desires to appoint Ms. Greenlee to the Recreation Board.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That the Mayor's appointment of Bea Greenlee to the recreation Board is hereby and herein confirmed. The interim term to which Ms. Greenlee is hereby appointed expires on February 22, 2017.

SECTION 2. That all formal actions of this Council concerning and relating to the deliberation and adoption of this Resolution were taken in an open meeting of this Council or any of its committees and were in compliance with all legal requirements.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health, and welfare of the residents of the Village of Northfield, for the reason that a vacancy on the Recreation Board exists and needs to be filled, and that this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

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Nicholas Magistrelli, Pres. Pro-Tem of Council

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Bradric T. Bryan, Director of Law

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Tricia Ingrassia, Clerk of Council

**VILLAGE OF NORTHFIELD RESOLUTION NO. 2016-35  
AN EMERGENCY RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF  
EDWARD GOVANG AS A TEMPORARY, SEASONAL EMPLOYEE WITH THE  
SERVICE DEPARTMENT FOR THE SUMMER OF 2016**

WHEREAS, the hiring of additional summer employees to assist the Service Department serves to free up the regular Department employees to more efficiently perform certain important Department tasks; and

WHEREAS, Edward Govang has previously worked for the Service Department as a seasonal employee and has the necessary skills and aptitude to assist the Service Department on a temporary basis for the summer of 2016; and

WHEREAS, Council desires to confirm the Mayor's appointment of Edward Govang as a temporary, seasonal Service Department employee for the summer of 2016.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That Council hereby and herein confirms the Mayor's appointment of Edward Govang as a temporary, seasonal Service Department employee for the summer of 2016.

SECTION 2. That Mr. Govang's hours are not to exceed 32 hours in any given week without the prior authorization of the Mayor. His duties shall be at the discretion of the Mayor and the Superintendent of the Service Department, and the pay for such position shall be \$9.25 per hour. This appointment shall be effective immediately and expire no later than September 23, 2016.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health and welfare of the residents of the Village of Northfield for the reason that it will assist with the operation of a Municipal department, and that this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Charter Section 4.11.

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Tricia Ingrassia, Clerk of Council

**VILLAGE OF NORTHFIELD RESOLUTION NO. 2016-36  
AN EMERGENCY RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF  
MICHAEL PEELMAN AS A TEMPORARY, SEASONAL EMPLOYEE WITH THE  
SERVICE DEPARTMENT FOR THE SUMMER OF 2016**

WHEREAS, the hiring of additional summer employees to assist the Service Department serves to free up the regular Department employees to more efficiently perform certain important Department tasks; and

WHEREAS, Michael Peelman has previously worked for the Service Department as a seasonal employee and has the necessary skills and aptitude to assist the Service Department on a temporary basis for the summer of 2016; and

WHEREAS, Council desires to confirm the Mayor's appointment of Michael Peelman as a temporary, seasonal Service Department employee for the summer of 2016.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That Council hereby and herein confirms the Mayor's appointment of Michael Peelman as a temporary, seasonal Service Department employee for the summer of 2016.

SECTION 2. That Mr. Peelman's hours are not to exceed 32 hours in any given week without the prior authorization of the Mayor. His duties shall be at the discretion of the Mayor and the Superintendent of the Service Department, and the pay for such position shall be \$9.25 per hour. This appointment shall be effective immediately and expire no later than September 23, 2016.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health and welfare of the residents of the Village of Northfield for the reason that it will assist with the operation of a Municipal department, and that this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Charter Section 4.11.

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Nicholas Magistrelli, Pres. Pro-Tem of Council

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Jesse J. Nehez, Mayor

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Bradric T. Bryan, Director of Law

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Tricia Ingrassia, Clerk of Council

VILLAGE OF NORTHFIELD RESOLUTION NO. 2016-37

AN EMERGENCY RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF  
PAM WILMS TO THE RECREATION BOARD

WHEREAS, there is presently a vacancy on the Recreation Board; and  
WHEREAS, Section 12.01 of the Charter provides that Recreation Board members are appointed by the Mayor subject to confirmation by a two-thirds vote of those members elected to Council; and

WHEREAS, Pam Wilms is interested in being appointed to the Recreation Board, is an elector of the Municipality, and does not hold any other Municipal office; and the Mayor desires to appoint Ms. Wilms to the Recreation Board.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That the Mayor's appointment of Pam Wilms to the recreation Board is hereby and herein confirmed. The interim term to which Ms. Wilms is hereby appointed expires on February 22, 2017.

SECTION 2. That all formal actions of this Council concerning and relating to the deliberation and adoption of this Resolution were taken in an open meeting of this Council or any of its committees and were in compliance with all legal requirements.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health, and welfare of the residents of the Village of Northfield, for the reason that a vacancy on the Recreation Board exists and needs to be filled, and that this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Nicholas Magistrelli, Pres. Pro-Tem of Council

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Jesse J. Nehez, Mayor

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Bradric T. Bryan, Director of Law

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Tricia Ingrassia, Clerk of Council

**VILLAGE OF NORTHFIELD RESOLUTION NO. 2016-38  
AN EMERGENCY RESOLUTION AUTHORIZING CERTAIN AMENDMENTS TO THE  
2016 APPROPRIATION RESOLUTION AND/OR TRANSFERRING ITEMS ALREADY  
APPROPRIATED IN THAT RESOLUTION**

WHEREAS, as the result of certain occurrences, information, and expenditures, amendments to the year 2016 Appropriation Resolution and/or transfers of items already appropriated in the Appropriation Resolution are required.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That in order to provide for certain expenditures during the 2016 calendar year, Council hereby and herein authorizes the amendments to the Year 2016 Appropriation Resolution and transfers of items already appropriated in the year 2016 Appropriation Resolution in the amounts and to the funds set forth in the attachment hereto that is incorporated herein by reference.

SECTION 2. That all formal actions of this Council concerning and relating to the deliberation and adoption of this Resolution were taken in an open meeting of this Council or any of its committees and were in compliance with all legal requirements.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health, and welfare of the residents of the Village of Northfield for the reason that this action is required by state law and is necessary for the operation of the Village government, and that this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Nicholas Magistrelli, President Pro-Tem of Council

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Jesse J. Nehez, Mayor

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Bradric T. Bryan, Director of Law

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Tricia Ingrassia, Clerk of Council

**VILLAGE OF NORTHFIELD**  
**Amendments and Transfer Ordinance 2016**

<u>Amendments to Current Appropriation</u>		<u>Amount</u>	2016-5
B08-1-A-233	Contractual Services	\$ 6,700.00	Dispatch Contract
B08-1-A-250	Debt Principal	\$ (6,700.00)	
A01-5-A-233	Contractual Services	\$ 810.00	Dispatch Contract
A01-7-G-233	Contractual Services	\$ (810.00)	
A01-5-A-221	Dues, Memberships, Subscriptions	\$ 25.00	CUE Dues (Salt Consortium)
A01-2-A-235	Cemetery	\$ 11,300.00	Cemetery Assessment
<b><u>RETURN OF ADVANCES</u></b>			
<u>From</u>	<u>To</u>		
<b><u>TRANSFERS</u></b>			
<u>From</u>	<u>To</u>		
<b><u>ADVANCES</u></b>			
<u>From</u>	<u>To</u>		
For May 11th Council Meeting			

**VILLAGE OF NORTHFIELD RESOLUTION NO. 2016-39**

**AN EMERGENCY RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO  
PURCHASE A 2016 FORD F-150 TRUCK FROM VALLEY FORD TRUCK, INC.  
THROUGH THE STATE'S COOPERATIVE PURCHASE PROGRAM**

WHEREAS, formal advertisement and bidding are not required if purchases are made through the State's Cooperative Purchasing Program as managed by the Ohio Department of Transportation; and

WHEREAS, Village Council wishes to take advantage of the State's Cooperative Purchasing Program in order to obtain an extremely beneficial price on the purchase of a 2016 Ford F-150 truck for use by the Village's Service Department.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That the Mayor is hereby and herein authorized and directed to enter into an agreement to purchase a 2016 Ford F-150 truck, with the specifications set forth in the attached quotation, from Valley Ford Truck, Inc. of Cleveland, Ohio for the state bid price of \$36,862 pursuant to State of Ohio Department of Transportation specifications and pursuant to ODOT's State Cooperative Purchasing Program.

SECTION 2. That the Village of Northfield agrees to hold the Director of Transportation and the Ohio Department of Transportation harmless for any claim or dispute arising out of participation in the contract pursuant to Ohio Revised Code Section 5513.01(B), including the purchase authorized by this Resolution.

SECTION 3. That all formal actions of this Council concerning and relating to the deliberation and adoption of this Resolution were taken in an open meeting of this Council or any of its legal committees and were in compliance with all legal requirements.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health and welfare of the residents of the Village of Northfield in order to assist with the operation of a municipal department and protect the safety and welfare of the Village residents, and that this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Nicholas Magistrelli, Pres. Pro-Tem of Council

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Jesse J. Nehez, Mayor

Approved as to Legal Form.

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Bradric T. Bryan, Director of Law

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Tricia Ingrassia, Clerk of Council



5715 Canal Rd., Cleveland, OH 44125  
Phone 800.533.2400 Fax 216.524.8527  
ValleyFordTruck.com

01/07/2016

VILLAGE OF NORTHFIELD

STATE OF OHIO GOVERNMENT PRICE INDEX #25339G

2016 FORD F-150 CREW CAB 144" WB 4X4 PICK-UP TRUCK

STANDARD EQUIPMENT:

- 100A OPTION CODE 100A
- 425 50 STATE EMISSIONS
- 426 5.5 FT. PICKUP BED
- 427 LOCKING REMOVABLE TAILGATE
- 99M 3.5L EFI V/6 ENGINE
- 446 6-SPD AUTOMATIC
- XL9 3.31 E-LOCKING REAR AXLE
- 468 4 WHEEL DISC BRAKES W/ABS
- 510 POWER RACK AND PINION STEERING
- 514 FRONT STABILIZER BAR
- STDGV 6400 GVWR PACKAGE
- STD 23 GAL. FUEL TANK
- ATDT 245/70R17E BSW ALL TERRAIN TIRES
- 512 SPARE TIRE AND WHEEL
- CS CLOTH 40/20/40 BENCH SEAT
- SAF FRONT SEAT & SIDE IMPACT AIR BAGS
- 572 AIR CONDITIONING
- 573 POWER GROUP (WINDOWS/LOCKS)
- 574 TILT STEERING WHEEL
- 587 AM/FM/STEREO W/CLOCK
- VM VINYL FLOOR MAT

AS EQUIPPED:

- \*5.0L V/8 ENGINE
- ~~\*7000 LB. GVW PKG.~~
- \*SNOW PLOW PREP PKG.
- \*TRAILER TOW PKG.
- \*CAB STEPS
- \*3.55 E-LOCKING REAR AXLE
- \*SPRAY-IN-BEDLINER
- \*7'6" WESTERN HTS SNOW PLOW

TOTAL AS EQUIPPED \$36,862.00\*

\*ORDERED UNIT CURRENTLY SCHEDULING FOR APRIL 2016

EXTERIOR COLOR: \_\_\_\_\_

PO# \_\_\_\_\_ AUTHORIZED SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

TITLE TO READ AS FOLLOWS:

NAME \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_