

The Village of Northfield

REGULAR COUNCIL MEETING AGENDA March 19, 2019 7:30pm

Pledge of Allegiance

Call to Order; Roll Call; Approval of Minutes No Minutes Available for Approval

Presentation of Petitions, Memorials and Remonstrances

Reports of Municipal Officers:

Jesse J. Nehez, Mayor
Tricia Ingrassia, Finance Director
Richard Wasosky, Engineer
Brad Bryan, Law Director

Department Heads:

John Zolgus, Police Chief
Jason Buss, Fire Chief
Jason Walters, Service/Building Superintendent

Reports of Municipal Boards and Commissions:

Alan Hipps, Planning Commission
Mayor Nehez, Recreation Board

Reports of Standing Committees:

Nicholas Magistrelli, Finance
Jennifer Domzalski, Roads and Public Works
Keith Czerr, Health and Welfare
Gary Vojtush, Wages and Working Conditions
Renell Noack, Fire and Safety
Alan Hipps, Buildings and Grounds

Legislation:

2019-12 – An Emergency Resolution Setting Forth the Appropriations for the Fiscal Year 2019 and Submitting the Same to the County Fiscal Officer (Third Reading)

2019-18 – An Emergency Resolution Authorizing the Use of and Establishing Limits on Open Blanket Purchase Orders (First Reading)

2019-19 – An Emergency Resolution Authorizing the Mayor to Enter into a Lease and Maintenance Agreement with Toshiba Financial Services for Police and Fire Department Copiers (First Reading)

2019-20 – An Emergency Resolution Setting Forth the Salary of the Mayor (First Reading)

2019-21 – An Emergency Resolution Setting Forth the Salary of Village Council (First Reading)

2019-22 – An Emergency Resolution Authorizing the Purchase of a 2019 Jeep Cherokee Latitude for the Fire Department Use as the Fire Chief's Vehicle (First Reading)

Old Business; New Business; Announcements; Adjournment

VILLAGE OF NORTHFIELD RESOLUTION NO. 2019-12
AN EMERGENCY RESOLUTION SETTING FORTH THE APPROPRIATIONS FOR THE
FISCAL YEAR 2019 AND SUBMITTING THE SAME TO THE COUNTY FISCAL OFFICER

WHEREAS, at the direction of the Mayor and Council, Tricia Ingrassia, the Director of Finance, has prepared the Appropriation Resolution for the Village of Northfield, Ohio for the fiscal year 2019 showing all expenditures and charges in or for the purposes of such fiscal year to be paid; and

WHEREAS, a copy of said appropriations are attached hereto and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That the attached appropriations of the Village of Northfield, as prepared by Tricia Ingrassia, the Director of Finance, for the Fiscal Year 2019 are hereby adopted as the official Appropriation Resolution of the Village of Northfield, Ohio, for the year 2019.

SECTION 2. That the Director of Finance is hereby authorized and directed to certify a copy of said Appropriation Resolution to the Fiscal Officer of Summit County, Ohio as required by law.

SECTION 3. That all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council or any of its legal committees and were in compliance with all legal requirements.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health, and welfare of the residents of the Village of Northfield for the reason that it is necessary for the operation of the Village government and is required by law, and that this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this _____ day of _____, 2019.

Nicholas Magistrelli, Pres. Pro-Tem of Council

Jesse J. Nehez, Mayor

Approved as to Legal Form.

Bradric T. Bryan, Director of Law

I, Tricia Ingrassia, Clerk of Council of the Village of Northfield, Summit County, Ohio, do hereby certify that the foregoing Resolution was duly and regularly passed by Council at a meeting held on the _____ day of _____, 2019.

Tricia Ingrassia, Clerk of Council

	Personal Service	Other Operations	Capital	Non- Governmental	Total
GENERAL FUND					
Police Department	\$ 1,238,581.44	\$ 243,272.80	\$ 124,866.67	\$ -	\$ 1,606,720.91
Street Lighting	\$ 19,000.00	\$ -	\$ -	\$ -	\$ 19,000.00
Traffic Signs, Signals, Mark	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00
Cemetary	\$ 12,000.00	\$ -	\$ -	\$ -	\$ 12,000.00
County Health	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00
Service Department	\$ 589,140.94	\$ 209,474.02	\$ 161,300.00	\$ -	\$ 959,914.96
Mayor	\$ 71,125.00	\$ 2,000.00	\$ -	\$ -	\$ 73,125.00
Council	\$ 37,135.00	\$ 1,150.00	\$ -	\$ -	\$ 38,285.00
Mayor's Court	\$ 60,053.95	\$ 2,300.00	\$ -	\$ -	\$ 62,353.95
Finance Department	\$ 99,553.02	\$ 8,675.00	\$ -	\$ -	\$ 108,228.02
Law Department	\$ 33,730.94	\$ 93,000.00	\$ -	\$ -	\$ 126,730.94
Engineer	\$ -	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
General Government	\$ -	\$ 449,000.00	\$ -	\$ -	\$ 449,000.00
Contributions	\$ 941,644.44	\$ -	\$ -	\$ -	\$ 941,644.44
County Auditor Deductions	\$ -	\$ 17,300.00	\$ -	\$ -	\$ 17,300.00
Land & Building	\$ -	\$ 404,800.00	\$ 5,500.00	\$ -	\$ 410,300.00
Hydrant Maintenance	\$ -	\$ 7,200.00	\$ -	\$ -	\$ 7,200.00
S/T - GENERAL FUND	\$ 3,131,964.73	\$ 1,448,171.82	\$ 291,666.67	\$ -	\$ 4,871,803.22
Transfers/Advance/Conting.	\$ -	\$ -	\$ -	\$ 1,070,771.19	\$ 1,070,771.19
GENERAL FUND TOTAL	\$ 3,131,964.73	\$ 1,448,171.82	\$ 291,666.67	\$ 1,070,771.19	\$ 5,942,574.41
OTHER FUNDS:					
SCM&R	\$ -	\$ 430,104.09	\$ -	\$ 426,595.00	\$ 856,699.09
State Highway	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00
Permissive Tax	\$ -	\$ 28,000.00	\$ -	\$ -	\$ 28,000.00
Police Pension	\$ -	\$ 176,011.38	\$ -	\$ -	\$ 176,011.38
Fire Levy Fund	\$ 833,771.26	\$ 418,004.19	\$ 52,336.67	\$ -	\$ 1,304,112.12
Law Enforcement Trust	\$ -	\$ -	\$ -	\$ -	\$ -
Law Enforcement Assist	\$ -	\$ 3,750.00	\$ -	\$ -	\$ 3,750.00
Court Computer	\$ -	\$ 4,500.00	\$ 7,500.00	\$ -	\$ 12,000.00
Northfield Park TIE	\$ -	\$ 2,002,190.85	\$ -	\$ -	\$ 2,002,190.85
Earned Benefits Fund	\$ -	\$ -	\$ -	\$ -	\$ -
FEMA Grant	\$ -	\$ 41,429.00	\$ -	\$ -	\$ 41,429.00
Ledge Rd Improvement	\$ -	\$ 204,000.00	\$ -	\$ -	\$ 204,000.00
Sewer Fund	\$ 121,450.00	\$ 228,236.02	\$ 6,000.00	\$ -	\$ 355,686.02
Unclaimed Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Refundable Performace Bonds	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL - ALL FUNDS	\$ 4,087,185.99	\$ 5,034,397.35	\$ 357,503.34	\$ 1,497,366.19	\$ 10,976,452.87

**VILLAGE OF NORTHFIELD RESOLUTION NO. 2019-18
AN EMERGENCY RESOLUTION AUTHORIZING THE USE OF AND ESTABLISHING
LIMITS ON OPEN BLANKET PURCHASE ORDERS**

WHEREAS, the Village purchases goods and services each year for which a specific appropriation is made but the precise quantity or type of goods and services is not known at the time of appropriation; and

WHEREAS, the Village is permitted by law to acquire such goods and services through the use of an open blanket purchase order that is limited to a certain purpose; and

WHEREAS, the Ohio Auditor of State and recommends the Village establish a fixed dollar threshold to enable the Director of Finance to pay for items procured pursuant to such blanket purchase orders.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That Council hereby authorizes the use of open blanket purchase orders, provided that no such open purchase order shall be in an amount in excess of that set forth in the attachment hereto or extend beyond the end of the fiscal year. The Director of Finance is authorized to sign any open blanket purchase order only after determining it complies with the limitations contained herein and the expenditures made, orders issued, and contracts or obligations entered into are within the aggregate unencumbered sum of money in the specific line-item appropriation account referenced in the open blanket purchase order.

SECTION 2. That all formal actions of this Council concerning and relating to the deliberation and adoption of this Resolution were taken in an open meeting of this Council and any of its committees and/or were in compliance with all legal requirements.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health, and welfare of the residents of the Village of Northfield for the reason that it is necessary for the operation of the Village government and is required by law, and that this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this _____ day of _____, 2019.

Nicholas Magistrelli, Pres. Pro-Tem of Council

Jesse J. Nehez, Mayor

Approved as to Legal Form.

Bradric T. Bryan, Director of Law

I, Tricia Ingrassia, Clerk of Council of the Village of Northfield, Summit County, Ohio, do hereby certify that the foregoing Resolution was duly and regularly passed by Council at a meeting held on the _____ day of _____, 2019.

Tricia Ingrassia, Clerk of Council

VILLAGE OF NORTHFIELD RESOLUTION NO. 2019-19
AN EMERGENCY RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A
LEASE AND MAINTENANCE AGREEMENT WITH TOSHIBA FINANCIAL SERVICES
FOR POLICE AND FIRE DEPARTMENT COPIERS

WHEREAS, the Village needs to replace its Police and Fire Department copy machines; and

WHEREAS, the Mayor and Director of Finance have investigated the Village's options and have determined that the Toshiba ES3015AC Model best suits the Village's needs for the best price; and

WHEREAS, Council desires to authorize the Mayor to enter into a Lease and Maintenance Agreement for Toshiba ES3015AC copy/fax/scan machines for the Police and Fire Departments.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That Council hereby authorizes the Mayor to enter into the attached Lease and Maintenance Agreement with Toshiba Financial Services for Toshiba ES 3015AC copy/fax/scan machines for the Police and Fire Departments with the equipment set forth in the attached Agreement. The Agreement provides for 63 monthly payments of \$318 a month, a \$99 one time origination fee, and the excess copies per month charges set forth in the Agreement, for each of the two copiers.

SECTION 2. That all formal actions of this Council and any actions of its committees that resulted in those formal actions concerning and relating to the passage of this Resolution were taken in meetings open to the public and/or in compliance with law.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health, and welfare of the residents of the Village for the reason it is necessary for the efficient operation of the Police and Fire Departments, and this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this _____ day of _____, 2019.

Nicholas Magistrelli, President Pro-Tem of Council

Jesse J. Nehez, Mayor

Approved as to Legal Form.

Bradric T. Bryan, Director of Law

I, Tricia Ingrassia, Clerk of Council of the Village of Northfield, Summit County, Ohio, do hereby certify that the foregoing Resolution was duly and regularly passed by Council at a meeting held on the _____ day of _____, 2019.

Tricia Ingrassia, Clerk of Council

**VILLAGE OF NORTHFIELD RESOLUTION NO. 2019-20
AN EMERGENCY RESOLUTION SETTING FORTH THE SALARY OF THE MAYOR**

WHEREAS, the demands of the position of Mayor have increased over the past several years while the rate of pay for the position has not been increased since 2008; and

WHEREAS, for the above reasons, Council desires to amend the salary of the Mayor.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That starting with the term commencing January 1, 2020, the Mayor's salary shall be increased from the current rate of pay of \$35,000 per year to \$40,000 per year. In addition, starting with the term commencing January 1, 2020, the Mayor shall be entitled to receive the same Village health insurance coverage provided to other Village employees.

SECTION 2. That all formal actions of this Council and any actions of its committees that resulted in those formal actions concerning and relating to the passage of this Resolution were taken in meetings open to the public and/or in compliance with law.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health, and welfare of the residents of the Village of Northfield for the reason that it will assist with attracting and/or retaining quality candidates for the office of Mayor, and this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this _____ day of _____, 2019.

Nicholas Magistrelli, Pres. Pro-Tem of Council

Jesse J. Nehez, Mayor

Approved as to Legal Form.

Bradric T. Bryan, Director of Law

I, Tricia Ingrassia, Clerk of Council of the Village of Northfield, Summit County, Ohio, do hereby certify that the foregoing Resolution was duly and regularly passed by Council at a meeting held on the _____ day of _____, 2019.

Tricia Ingrassia, Clerk of Council

**VILLAGE OF NORTHFIELD RESOLUTION NO. 2019-21
AN EMERGENCY RESOLUTION SETTING FORTH THE SALARY OF MEMBERS OF
VILLAGE COUNCIL**

WHEREAS, the rate of pay for Village Councilmembers has not been increased since 2008; and

WHEREAS, Council desires to amend the salary of members of Council for Council terms commencing on or after January 1, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That for members of Council elected or appointed to terms commencing on or after January 1, 2020, the salary of members of Council shall be increased from the current rate of pay of \$400 per month to \$500 per month.

SECTION 2. That all formal actions of this Council and any actions of its committees that resulted in those formal actions concerning and relating to the passage of this Resolution were taken in meetings open to the public and/or in compliance with law.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health, and welfare of the residents of the Village of Northfield for the reason that it will assist with attracting and/or retaining quality candidates for Village Council, and this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this _____ day of _____, 2019.

Nicholas Magistrelli, Pres. Pro-Tem of Council

Jesse J. Nehez, Mayor

Approved as to Legal Form.

Bradric T. Bryan, Director of Law

I, Tricia Ingrassia, Clerk of Council of the Village of Northfield, Summit County, Ohio, do hereby certify that the foregoing Resolution was duly and regularly passed by Council at a meeting held on the _____ day of _____, 2019.

Tricia Ingrassia, Clerk of Council

**VILLAGE OF NORTHFIELD RESOLUTION NO. 2019-22
AN EMERGENCY RESOLUTION AUTHORIZING THE PURCHASE A 2019 JEEP
CHEROKEE LATITUDE FOR FIRE DEPARTMENT USE AS THE FIRE CHIEF
VEHICLE**

WHEREAS, the Fire Department needs to replace the 2008 Buick Fire Chief vehicle; and

WHEREAS, formal advertisement and bidding are not required if purchases are made through the State's Cooperative Purchasing Program as managed by the Ohio Department of Transportation; and

WHEREAS, the Fire Department desires to purchase a 2019 Jeep Cherokee Latitude from Paul Sherry Chrysler, Dodge, Jeep of Piqua, Ohio at the state-bid price.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That the Mayor is hereby and herein authorized and directed to purchase a 2019 Jeep Cherokee Latitude pursuant to the State of Ohio Department of Transportation specifications at the state-bid price of \$23,892 from Paul Sherry Chrysler, Dodge, Jeep of Piqua, Ohio, as set forth in the attached invoice.

SECTION 2. That the Village of Northfield agrees to hold the Director of Transportation and the Ohio Department of Transportation harmless for any claim or dispute arising out of participation in the contract pursuant to Ohio Revised Code Section 5513.01(B), including the purchase authorized by this Ordinance.


SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health, and welfare of the residents of the Village of Northfield for the reason that it will assist with the operation of the Fire Department and protect the safety and welfare of the Village residents, and this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this _____ day of _____, 2019.

Nicholas Magistrelli, Pres. Pro-Tem of Council

Jesse J. Nehez, Mayor

Approved as to Legal Form.



Bradric T. Bryan, Director of Law

I, Tricia Ingrassia, Clerk of Council of the Village of Northfield, Summit County, Ohio, do hereby certify that the foregoing Ordinance was duly and regularly passed by Council at a meeting held on the _____ day of _____, 2019.

Tricia Ingrassia, Clerk of Council