

The Village of Northfield

REGULAR COUNCIL MEETING AGENDA

April 10, 2019 7:30pm

Pledge of Allegiance

Call to Order; Roll Call; Approval of Minutes
No Minutes Available for Approval

Presentation of Petitions, Memorials and Remonstrances

Reports of Municipal Officers:

Jesse J. Nehez, Mayor
Tricia Ingrassia, Finance Director
Richard Wasosky, Engineer
Brad Bryan, Law Director

Department Heads:

John Zolgus, Police Chief
Jason Buss, Fire Chief
Jason Walters, Service/Building Superintendent

Reports of Municipal Boards and Commissions:

Alan Hipps, Planning Commission
Mayor Nehez, Recreation Board

Reports of Standing Committees:

Nicholas Magistrelli, Finance
Jennifer Domzalski, Roads and Public Works
Keith Czerr, Health and Welfare
Gary Vojtush, Wages and Working Conditions
Renell Noack, Fire and Safety
Alan Hipps, Buildings and Grounds

Legislation:

2019-20 – An Emergency Resolution Setting Forth the Salary of the Mayor (Second Reading)

2019-21 – An Emergency Resolution Setting Forth the Salary of Village Council (Second Reading)

2019-23 – An Emergency Resolution Declaring the Month of April 2019 Autism Awareness Month in the Village of Northfield (First Reading)

2019-24 – An Emergency Resolution Authorizing the Use of and Establishing Limits on Open Blanket Purchase Orders (First Reading)

2019-25 – An Emergency Resolution Authorizing Certain Amendments to the 2019 Appropriation Resolution and/or Transferring Items Already Appropriated in that Resolution (First Reading)

Old Business; New Business; Announcements; Adjournment

VILLAGE OF NORTHFIELD RESOLUTION NO. 2019-20
AN EMERGENCY RESOLUTION SETTING FORTH THE SALARY OF THE MAYOR

WHEREAS, the demands of the position of Mayor have increased over the past several years while the rate of pay for the position has not been increased since 2008; and

WHEREAS, for the above reasons, Council desires to amend the salary of the Mayor.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That starting with the term commencing January 1, 2020, the Mayor's salary shall be increased from the current rate of pay of \$35,000 per year to \$40,000 per year. In addition, starting with the term commencing January 1, 2020, the Mayor shall be entitled to receive the same Village health insurance coverage provided to other Village employees.

SECTION 2. That all formal actions of this Council and any actions of its committees that resulted in those formal actions concerning and relating to the passage of this Resolution were taken in meetings open to the public and/or in compliance with law.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health, and welfare of the residents of the Village of Northfield for the reason that it will assist with attracting and/or retaining quality candidates for the office of Mayor, and this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this _____ day of _____, 2019.

Nicholas Magistrelli, Pres. Pro-Tem of Council

Jesse J. Nehez, Mayor

Approved as to Legal Form.

Bradric T. Bryan, Director of Law

I, Tricia Ingrassia, Clerk of Council of the Village of Northfield, Summit County, Ohio, do hereby certify that the foregoing Resolution was duly and regularly passed by Council at a meeting held on the _____ day of _____, 2019.

Tricia Ingrassia, Clerk of Council

**VILLAGE OF NORTHFIELD RESOLUTION NO. 2019-21
AN EMERGENCY RESOLUTION SETTING FORTH THE SALARY OF MEMBERS OF
VILLAGE COUNCIL**

WHEREAS, the rate of pay for Village Councilmembers has not been increased since 2008; and

WHEREAS, Council desires to amend the salary of members of Council for Council terms commencing on or after January 1, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That for members of Council elected or appointed to terms commencing on or after January 1, 2020, the salary of members of Council shall be increased from the current rate of pay of \$400 per month to \$500 per month.

SECTION 2. That all formal actions of this Council and any actions of its committees that resulted in those formal actions concerning and relating to the passage of this Resolution were taken in meetings open to the public and/or in compliance with law.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health, and welfare of the residents of the Village of Northfield for the reason that it will assist with attracting and/or retaining quality candidates for Village Council, and this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this _____ day of _____, 2019.

Nicholas Magistrelli, Pres. Pro-Tem of Council

Jesse J. Nehez, Mayor

Approved as to Legal Form.

Bradric T. Bryan, Director of Law

I, Tricia Ingrassia, Clerk of Council of the Village of Northfield, Summit County, Ohio, do hereby certify that the foregoing Resolution was duly and regularly passed by Council at a meeting held on the _____ day of _____, 2019.

Tricia Ingrassia, Clerk of Council

VILLAGE OF NORTHFIELD RESOLUTION NO. 2019-23
AN EMERGENCY RESOLUTION DECLARING THE MONTH OF APRIL 2019
AUTISM AWARENESS MONTH IN THE VILLAGE OF NORTHFIELD

WHEREAS, April has been designated as National Autism Awareness Month by the United States Congress since the 1970s; and

WHEREAS, the Village desires to embrace neurodiversity in the community; and

WHEREAS, the Village encourages all residents, businesses, organizations, and schools in the Village to learn more about the characteristics of Autism and how best to support and interact with all citizens, including those with Autism; and

WHEREAS, the Village believes in accepting, reflecting on, and appreciating the uniqueness of its citizens with Autism; treating these citizens with respect and dignity; and working toward keep the Village an Autism Friendly Community.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, State of Ohio:

SECTION 1. That the Mayor and Council hereby and herein declare the month of April 2019 to be Autism Awareness Month in the Village of Northfield.

SECTION 2. That all formal actions of this Council concerning and relating to the deliberation and adoption of this Resolution were taken in an open meeting of this Council or any of its committees and were in compliance with all legal requirements.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health and welfare of the residents of the Village of Northfield for the reason that the Village desires to make this important designation as of the earliest possible date, and this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this 10th day of April, 2019.

Jesse J. Nehez, Mayor

Nicholas Magistrelli, Council President

Councilperson Keith Czerr

Councilperson Jennifer Domzalski

Councilperson Alan Hipps

Councilperson Renell Noack

Councilperson Gary Vojtush

As to legal form, Bradric Bryan, Dir. of Law

I, Tricia Ingrassia, Clerk of Council of the Village of Northfield, Summit County, Ohio do hereby certify that the foregoing Resolution was duly and regularly passed by Council at a meeting held on the 10th day of April, 2019.

Tricia Ingrassia, Clerk of Council

**VILLAGE OF NORTHFIELD RESOLUTION NO. 2019-24
AN EMERGENCY RESOLUTION AUTHORIZING THE USE OF AND ESTABLISHING
LIMITS ON OPEN BLANKET PURCHASE ORDERS**

WHEREAS, the Village purchases goods and services each year for which a specific appropriation is made but the precise quantity or type of goods and services is not known at the time of appropriation; and

WHEREAS, the Village is permitted by law to acquire such goods and services through the use of an open blanket purchase order that is limited to a certain purpose; and

WHEREAS, the Ohio Auditor of State and recommends the Village establish a fixed dollar threshold to enable the Director of Finance to pay for items procured pursuant to such blanket purchase orders.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That Council hereby authorizes the use of open blanket purchase orders, provided that no such open purchase order shall be in an amount in excess of that set forth in the attachment hereto or extend beyond the end of the fiscal year. The Director of Finance is authorized to sign any open blanket purchase order only after determining it complies with the limitations contained herein and the expenditures made, orders issued, and contracts or obligations entered into are within the aggregate unencumbered sum of money in the specific line-item appropriation account referenced in the open blanket purchase order.

SECTION 2. That all formal actions of this Council concerning and relating to the deliberation and adoption of this Resolution were taken in an open meeting of this Council and any of its committees and/or were in compliance with all legal requirements.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health, and welfare of the residents of the Village of Northfield for the reason that it is necessary for the operation of the Village government and is required by law, and that this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this _____ day of _____, 2019.

Nicholas Magistrelli, Pres. Pro-Tem of Council

Jesse J. Nehez, Mayor

Approved as to Legal Form.

Bradric T. Bryan, Director of Law

I, Tricia Ingrassia, Clerk of Council of the Village of Northfield, Summit County, Ohio, do hereby certify that the foregoing Resolution was duly and regularly passed by Council at a meeting held on the _____ day of _____, 2019.

Tricia Ingrassia, Clerk of Council

2019 1st Quarter/ Full Year Super Blanket Pos

Department	Vendor	Description	Fund No.	Blanket PO	1st Quarter Cost	Full Year Budget Cost
FIRE	Atwell's	Uniforms	240-1200-51108	2019-0073	\$4,000.00	\$4,000.00
FIRE	BEI Supply	Building Maintenance Supplies	240-1200-53312	2019-0075	\$4,000.00	\$4,000.00
FIRE	City of Cleveland Division of Water	Water Usage	240-1200-52305	2019-0076	\$750.00	\$750.00
FIRE	Life Force Management	Ambulance Billing Fees	240-1200-52310	2019-0077	\$9,000.00	\$9,000.00
FIRE	Moore Medical	EMS Supplies	240-1200-52405	2019-0077	\$2,000.00	\$2,000.00
FIRE	NAPA	Parts	240-1200-52301	2019-0078	\$1,500.00	\$1,500.00
FIRE	Newport Chemical	Cleaning Chemicals, Bathroom Chemicals, Floor Chemicals, Vehicle Washing Equip.	240-1200-52312	2019-0079	\$1,000.00	\$1,000.00
FIRE	O.E.Meyer	New Oxygen Vendor	240-1200-52405	2019-0122	\$3,500.00	\$3,500.00
FIRE	Quill	Office supplies	240-1200-52403	2019-0080	\$3,000.00	\$3,000.00
FIRE	Ryan August	Contract Work	240-1200-52301	2019-0074	\$1,000.00	\$1,000.00
FIRE	Shamrock Gear Restoration	Gear Repairs	240-1200-52304	2019-0096	\$1,000.00	\$1,000.00
FIRE	Shuttlers	Uniforms	240-1200-51108	2019-0081	\$1,500.00	\$1,500.00
FIRE	Sohars	Repairs & Parts	240-1200-52304	2019-0095	\$1,000.00	\$1,000.00
FIRE	Summit County	36 Radio Use Fees-Summit County 800mhz system / Jan 2018 - June 30th 2018 (36*20*6)	240-1200-52303	2019-0082	\$4,320.00	\$4,320.00
FIRE	Wex Bank - Circle K	Fire Fuel	240-1200-52401	2019-0172	\$10,000.00	\$10,000.00
GENERAL	Baldwin Group Inc.	Software Support, Docketing Fee's	270-7020-52303	2019-0158	\$90.00	\$90.00
GENERAL	City of Cleveland Division of Water	Water Usage	100-7140-52305	2019-0160	\$162.50	\$650.00
GENERAL	Dish Network	Satellite Ledge Rd	100-5090-52305	2019-0162	\$137.50	\$550.00
GENERAL	Distallata Company	Water Coolers (Land / Building)	100-7500-52303	2019-0163	\$270.00	\$1,080.00
GENERAL	Dominion	10455 Northfield	100-7140-52305	2019-0164	\$437.50	\$1,750.00
GENERAL	Dominion	10271 Northfield	240-1200-52305	2019-0164	\$625.00	\$2,500.00
GENERAL	Dominion	199 Ledge / 68 Houghton	100-5090-52305	2019-0164	\$1,100.00	\$4,400.00
GENERAL	Dominion	255 Chestnut	500-5090-52305	2019-0165	\$387.50	\$1,540.00
GENERAL	NEORS	Sewage (General)	100-7140-52305	2019-0165	\$118.75	\$475.00
GENERAL	Ohio Edison	Street Lights	100-1150-52380	2019-0167	\$5,625.00	\$17,000.00
GENERAL	Ohio Edison	10455 Northfield	100-7140-52305	2019-0167	\$1,500.00	\$6,000.00
GENERAL	Ohio Edison	10271 Northfield	240-1200-52305	2019-0167	\$1,875.00	\$7,500.00
GENERAL	Ohio Edison	Sewer	500-5090-52305	2019-0167	\$37.50	\$150.00
GENERAL	Rocky Hill Web Designs	Sewer Contract (10 months)	500-5090-52303	2019-0169	\$2,712.50	\$10,850.00
GENERAL	Rocky Hill Web Designs	Web Maintenance (10 months)	100-7140-52303	2019-0169	\$187.50	\$750.00
GENERAL	Toshiba Financial Services	Copier Lease (General)	100-7140-52303	2019-0170	\$650.00	\$2,600.00
GENERAL	Toshiba Financial Services	Copier Lease (Service Dept.)	100-7140-52303	2019-0170	\$675.00	\$2,700.00
GENERAL	Verizon	Cell Phones	100-7140-52306	2019-0171	\$2,000.00	\$8,000.00
GENERAL	Windstream	Phone Lines	100-7140-52306	2019-0173	\$6,750.00	\$24,500.00
POLICE	Advance Auto	Misc. Car Supplies	100-1100-52301	2019-0083	\$900.00	\$1,200.00
POLICE	Firestone Tire & Service Center	Tires & Service	100-1100-52301	2019-0085	\$1,250.00	\$5,000.00
POLICE	Hall Public Safety	Cruiser Light Repairs, Electric Repairs, Misc. Supplies	100-1100-52301	2019-0086	\$625.00	\$2,500.00
POLICE	Levinsons Uniform	Uniforms	100-1100-51108	2019-0087	\$1,125.00	\$4,500.00
POLICE	Liberty Ford Inc.	Misc. Cruiser Parts & Repairs	100-1100-52301	2019-0088	\$1,750.00	\$7,000.00
POLICE	Ryan August	Contract Work - Cruiser Repairs	100-1100-52301	2019-0084	\$2,250.00	\$9,000.00
POLICE	Shuttlers	Uniforms - Highland Hts	100-1100-51108	2019-0090	\$2,000.00	\$7,500.00
POLICE	Shuttlers	Uniforms - Parma	100-1100-51108	2019-0091	\$850.00	\$3,400.00
POLICE	TAC Center	RMS Maintenance Agreement, MDT Support	100-1100-52303	2019-0089	\$9,945.00	\$39,780.00
POLICE	Wex Bank - Sunoco	Cruiser Gasoline - Sunoco	100-1100-52401	2019-0092	\$7,500.00	\$25,000.00
POLICE	Wheely Clean	Car Washes	100-1100-52301	2019-0094	\$250.00	\$1,000.00
POLICE	Zak Nussbaum	K9 Training (2019)	100-1100-52407	2019-0089	\$500.00	\$2,000.00
SERVICE	ADW (Automotive Distributor Warehouse)	Auto Parts	100-5090-52301	2019-0097	\$1,250.00	\$5,000.00
SERVICE	Allied Corporation Inc.	Asphalt	200-6090-52405	2019-0098	\$1,250.00	\$5,000.00
SERVICE	BEI Supply	Service Dept. (Other)	100-5090-52404	2019-0100	\$1,500.00	\$6,000.00
SERVICE	BEI Supply	Service Dept. Supplies/Materials	100-5090-52405	2019-0100	\$1,500.00	\$6,000.00
SERVICE	Calculated Custom Works	Propane	100-5090-52405	2019-0101	\$155.00	\$620.00
SERVICE	City of Cleveland Division of Water	Water Usage	100-5090-52305	2019-0161	\$500.00	\$2,000.00
SERVICE	Core & Main LP	Sewer Supplies	100-5090-52305	2019-0102	\$600.00	\$2,400.00
SERVICE	Cummins Sales & Service	Auto Parts	100-5090-52405	2019-0104	\$500.00	\$2,000.00
SERVICE	Cuyaboga Landmark Inc.	Gas / Diesel	100-5090-52401	2019-0103	\$6,000.00	\$24,000.00
SERVICE	Deacon Mechanical Inc.	Plumbing Supplies	500-5090-52303	2019-0105	\$700.00	\$2,800.00
SERVICE	East Jordan Iron Works	Sewer Castings	500-5090-52405	2019-0106	\$500.00	\$2,000.00
SERVICE	Garley Ford Inc.	Auto Parts	100-5090-52301	2019-0107	\$1,500.00	\$6,000.00
SERVICE	Home Depot Credit Services	Construction Supplies	100-5090-52404	2019-0108	\$500.00	\$2,000.00
SERVICE	Liberty Ford Inc.	Auto Parts	100-5090-52301	2019-0109	\$2,000.00	\$8,000.00
SERVICE	Mars Electric	Electrical Supplies (Land & Buildings)	100-7500-52405	2019-0110	\$500.00	\$2,000.00
SERVICE	Michael's Auto Parts	Electrical Supplies (Service Dept.)	100-5090-52301	2019-0111	\$1,000.00	\$4,000.00
SERVICE	NEORS	Sewage (Service)	100-5090-52305	2019-0166	\$1,235.00	\$5,300.00
SERVICE	Oakwood Village Hardware	Construction Supplies	100-5090-52405	2019-0112	\$100.00	\$400.00
SERVICE	Ohio Edison	Service Electric	100-5090-52305	2019-0168	\$1,750.00	\$7,000.00
SERVICE	Quill	Office Supplies	100-5090-52403	2019-0113	\$500.00	\$2,000.00
SERVICE	Ryan August	Contract Work	100-5090-52301	2019-0099	\$5,000.00	\$20,000.00
SERVICE	SC Fastening Systems	Supplies	100-5090-52405	2019-0239	\$350.00	\$1,400.00

SERVICE	SC Fastening Systems	Hardware & Tools	100-5090-52406	2019-00239	\$350.00	\$1,400.00
SERVICE	Signal Service Co.	Traffic Lights	100-1150-52385	2019-00114	\$1,500.00	\$5,000.00
SERVICE	Sohars	Supplies & Materials	100-5090-52405	2019-00238	\$600.00	\$2,000.00
SERVICE	Southeastern Equipment Co. Inc.	Construction (Service Dept)	100-5090-52303	2019-00115	\$500.00	\$2,000.00
SERVICE	Southeastern Equipment Co. Inc.	Equipment Maintenance	100-5090-52304	2019-00115	\$500.00	\$2,000.00
SERVICE	Steel Supply	Steel & Fabrication	100-7500-52404	2019-00116	\$500.00	\$2,000.00
SERVICE	Trade Technologies	Hydraulic Hoses	100-5090-52301	2019-00117	\$500.00	\$2,000.00
SERVICE	Truck Equipment Sales LLC.	Vehicle Maintenance	100-5090-52304	2019-00118	\$500.00	\$2,000.00
SERVICE	Truck Equipment Sales LLC.	Equipment Maintenance	100-5090-52304	2019-00118	\$500.00	\$2,000.00
SERVICE	Truck Equipment Sales LLC.	Construction (Service Dept)	100-5090-52303	2019-00119	\$750.00	\$3,000.00
SERVICE	Unifirst	Service Dept. (Other)	100-5090-52404	2019-00119	\$750.00	\$3,000.00
SERVICE	Union Sand & Supply Corp.	Cold Patching	200-6090-52405	2019-00120	\$500.00	\$2,000.00
SERVICE	Valley Ford Trucks	Auto Parts	100-5090-52301	2019-00121	\$500.00	\$2,000.00

1st Quarter	
Fire Dept. Total	\$47,570.00
General Dept. Total	\$25,341.25
Police Dept. Total	\$28,345.00
Service Dept. Total	\$35,930.00
DEPTs' Grand Total	\$137,186.25

Full Year	
Fire Dept. Total	\$47,570.00
General Dept. Total	\$92,855.00
Police Dept. Total	\$107,880.00
Service Dept. Total	\$142,320.00
DEPTs' Grand Total	\$390,625.00

VILLAGE OF NORHTFIELD RESOLUTION NO. 2019-25

**AN EMERGENCY RESOLUTION AUTHORIZING CERTAIN AMENDMENTS TO THE
2019 APPROPRIATION RESOLUTION AND/OR TRANSFERRING ITEMS ALREADY
APPROPRIATED IN THAT RESOLUTION**

WHEREAS, as the result of certain occurrences, information, and expenditures, amendments to the year 2019 Appropriation Resolution and/or transfers of items already appropriated in the Appropriation Resolution are required.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That in order to provide for certain expenditures during the 2019 calendar year, Council hereby and herein authorizes the amendments to the Year 2019 Appropriation Resolution and transfers of items already appropriated in the Year 2019 Appropriation Resolution in the amounts and to the funds set forth in the attachment hereto that is incorporated herein by reference.

SECTION 2. That all formal actions of the Council concerning and relating to the deliberation and adoption of this Resolution were taken in an open meeting of this Council or any of its committees and were in compliance with all legal requirements.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health, and welfare of the residents of the Village of Northfield for the reason that this action is required by state law and is necessary for the operation of the Village government, and that this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this _____ day of _____, 2019.

Nicholas Magistrelli, President Pro-Tem of Council

Jesse J. Nehez, Mayor

Approved as to Legal Form

Bradric T. Bryan, Director of Law

I, Tricia Ingrassia, Clerk of Council of the Village of Northfield, Summit County, Ohio do hereby certify that the foregoing Resolution was duly and regularly passed by Council at a meeting held on the _____ day of _____, 2019.

Tricia Ingrassia, Clerk of Council

