

The Village of Northfield

REGULAR COUNCIL MEETING

March 11, 2015

The meeting was called to order by Mayor, Jesse J. Nehez at 7:30 p.m.

PLEDGE OF ALLEGIANCE was recited.

ROLL CALL was read by Timothy Clymer, Finance Director in Clerk of Council Lisa Rodriguez's absence. The following were present: Mayor Nehez, Beatrice Greenlee, Linda Bowen, Nicholas Magistrelli, Gary Vojtush, Alan E. Hipps and Ethan Miladinovic. Village Engineer Richard Wasosky, Police Chief Mark Wentz, Service, Building & Zoning Superintendent Jason Walters were also in attendance. Fire Chief Jason Buss was not present.

APPROVAL OF MINUTES:

Mayor Nehez asked for approval of the minutes for the Council meeting of February 25, 2015. A motion for passage was made by Linda Bowen and seconded by Gary Vojtush, passed with 6 ayes.

PRESENTATION OF PETITIONS, MEMORIALS AND REMONSTRANCES:

Phil Kneziak resident of Victory, stated that the gas hookup to his house would be very expensive and he wondered if the Village had any type of assistance. Mayor Nehez asked Rich Wasosky and he said it is up to the gas company to install a line down the street if they feel they have enough customers to warrant the costs. Rich said that the Village has no responsibility with gas. Rich stated that the Village could put a water line in and charge for it. Brad Bryan stated that we do have fees in the ordinances. Phil asked if it was 60' or 40' past the house. Rich stated it was his understanding 60', and it would be Dominion's regulations that he would have to follow.

Dave Kirschner, resident of 68 Birch Ave. He asked about a couple of the run down houses, that have a point of sale inspection two years ago and wondered what was going on with the properties. Jason Walters stated that the owner had passed away, and they rented it out, it never sold but he has been working with the owner. Dave stated that he saw in the paper about rental properties and inspections. Jason stated that yes people were trying to get around having the inspection by renting instead of selling, but now the ordinance covers that and inspection is needed for rental properties now also and those items will have to be fixed. Dave stated that he has also see ordinances in the Village about equipment storage on property. Jason stated that yes he and Sgt. Zoligus have been addressing that issue since some of the items he is allowed to have. Mr. Kirschner mentioned a couple other homes in the Village as well and Jason stated they are being worked on by new owners.

REPORTS OF MUNICIPAL OFFICERS:

A. MAYOR JESSE J. NEHEZ had no report.

B. FINANCE DIRECTOR TIM CLYMER 2014 numbers were reconciled and submitted to the State and the carryover was reported as \$1,087,780.00, general fund \$920,672.00. Tim said he would hope to have January's numbers by the March 25th council meeting and then February numbers shortly thereafter.

Tim said that the budget numbers on Resolution 2015-12 do not reflect the changes after the meeting tonight and reflects the initial budget present.

Mr. Clymer announced became the President of NEO MFOA today, and was sworn in.

Mayor and Council congratulated Tim.

Mayor Nehez stated that he is proud of himself and Council for the great job on the budget and cutbacks and that the carryover shows they did their jobs. Mayor said even when things looked bad in the finance department they took charge and now have \$1,008,000 in the bank.

C. ENGINEER RICHARD WASOSKY was not present. Mayor stated that no matter what, Cranbrook project is getting done this year in 2015. Brad asked Rich to discuss the timing of the project. Rich said that as soon as the Resolution is passed, he submits the books to the contractor, they in return have some paperwork to submit to us and they have 180 days to complete the project. Rich said it takes them usually about two weeks to get this info together and they should be done by October 1st with the whole project. People will have to park their cars on the side streets for a couple days.

Ethan Miladinovic asked Brad to skip past the three-readings. Brad read Resolution 2015-08, a Resolution accepting the bid of Perrin Asphalt Co., Inc. for the Cranbrook Drive Reconstruction Project and declaring an emergency. A motion to suspend the three-reading rule was made by Beatrice Greenlee and seconded by Alan Hipps, carried with 6 ayes. A motion for passage was made by Ethan Miladinovic and seconded by Nick Magistrelli. Gary Vojtush stated that the commitment of Council to cut \$400,000.00 from the budget to allow this project to go is a great thing for everyone to work together for. Mayor Nehez stated that there will be two road projects, Sagamore Rd., and Cranbrook Dr. It passed with 6 ayes.

Mayor asked how long with the EPA and the audit, due to Jason being very busy. Rich said hopefully a day. Mayor stated to Rich that he would like to apply for the Issue 1 Grant Money, and that he is also on that board. Mayor asked Rich about when they re-do Ledge Rd., because it is a big concern of Gary Vojtush, will the sidewalk be installed. Rich said yes. Gary said around 2016. Rich said ODOT will just do repairs of what they think they damaged. Gary said the sidewalk concern is a big concern with the children. Rich said the school just re-applied for the safe sidewalk school grant. Mayor told Gary that they are looking many different ways about fixing Ledge Rd and the sidewalk issues. Tim said half by December and half early next year. Tim said that the total is \$108,000-\$110,000 and about \$20,000 is a loan that we can use as a loan or not, so the price is around \$90,000, and the \$48,000 is in the budget. Mayor stated that this Sagamore Road project shows how the Villages and towns work together.

D. LAW DIRECTOR BRADRIC BRYAN had no report. Brad stated that 3/16/15 – 3/25/15 will be on vacation.

E. DEPARTMENT HEADS:

1. Police Department, Chief Mark Wentz gave his report. (See attached) Nick Magistrelli asked if the cameras are hooked up to each of the schools. Chief Wentz said they are tied into Lee Eaton, but working on the high school also.

2. Fire Department, Fire Chief Jason Buss was not present.

3. Service/Building Supervisor, Jason Walters, gave his report. (See attached) Mayor and Council thanked Jason and his employees for going above and beyond the duty of their jobs. Bea Greenlee stated that the former planning commission member who had the sewer issue was very grateful for the service departments help. Jason thanked his employees along with the police on their cooperation on many issues. Jason stressed about the business sidewalks regarding the snow and cleaning them, that they would have to stay on top of them all of the time, but he will do what Council wishes. He did send the letters out and also they got hand delivered. Jason will be out of town until March 24th.

Nick Magistrelli congratulated Jason, his family and especially as his son Cody on his wrestling achievements. Gary Vojtush asked if next winter would winters help in the gutters on the Ledge Rd., building. Jason said they would but this past winter he doesn't feel that it would keep up with the cold and snow. Ethan said it will keep up with the snow and cold, but not what is coming off of the roof. Gary said so it is the ice coming off of the roof. Jason said yes, they are going to try and address that building and the police department situation as well.

Gary commended Jason's department on the Kennedy Rd. water main brake and spoke with Cleveland water and his guys working were busy and he said that Cleveland water also appreciated the service department help.

REPORTS OF MUNICIPAL BOARDS AND COMMISSIONS:

A. PLANNING COMMISSION, ALAN E. HIPPS, had no report.

B. RECREATION BOARD, MAYOR NEHEZ, said that the easter bunny is coming March 28th 4p-6p. At the Fire Department. Pictures with easter bunny, egg coloring, food, drinks. Beatrice Greenlee asked if they are doing an egg hunt and need help? Mayor said yes they are having an egg hunt and anyone can help and we are taking donations for candy.

C. CEMETARY BOARD, BEATRICE GREENLEE, no report. Bea said the next meeting will be at Macedonia Village Hall.

REPORTS OF STANDING COMMITTEES:

FINANCE: LINDA BOWEN said that they had their first budget tonight, and the next meeting will be on Wednesday March 18th after the wages & working committee meeting and then the budget meeting. Next finance meeting will be on March 25th at 6:30pm. A motion to approved the Mayor's Court Report for February 2015 was made by Linda Bowen and seconded by Gary Vojtush, carried 6 ayes.

ROADS/PUBLIC WORKS: ETHAN MILADINOVIC said that he has two of the three bids on the microphone system and will talk more when he receives the third bid.

HEALTH AND WELFARE: GARY VOJTUSH had no report.

BUILDINGS & GROUNDS: ALAN HIPPS said that they had a committee meeting on March 4th to discuss the sound system for council chambers and options for a digital sign for Village hall.

WAGES AND WORKING CONDITIONS: NICHOLAS MAGISTRELLI had no report. Nick said that the wages and working committee will have a meeting on March 18th at 7:00pm.

FIRE AND SAFETY: BEATRICE GREENLEE no report.

LEGISLATION:

Brad read Ordinance 2015-06, 1st reading, emergency Ordinance amending Chapter 1446 of the Codified Ordinances relating to rental certificates for rented single family dwellings. Council President Beatrice Greenlee said that it was Council's wish to put this Resolution on third reading at the March 25th council meeting.

Brad read Resolution 2015-09, 1st reading, emergency Resolution confirming the Mayor's appointment of David Predovic to the position of Advanced Maintenance Man with the Service Department. Ethan suggested to bypass the three-readings. A motion to suspend the three reading rule was made by Nick Magistrelli and seconded by Gary Vojtush, carried 6 ayes. A motion for passage was made by Alan Hipps and seconded by Gary Vojtush, passed 6 aye votes.

Brad read Resolution 2015-10, 1st reading, emergency Resolution confirming the Mayor's appointment of Dylan Morganstern to the position of part time Maintenance 2 with the Service Department. A motion to suspend the three reading rule was made by Gary Vojtush and seconded by Beatrice Greenlee, carried 6 ayes. A motion for passage was made by Gary Vojtush and seconded by Alan Hipps, passed 6 aye votes.

Brad read Resolution 2015-11, 1st reading, emergency Resolution confirming the Mayor's appointment of Josh Harter to the position of part time Maintenance 3 with the Service Department. A motion to suspend the three reading rule was made by Beatrice Greenlee and seconded by Gary Vojtush, carried 6 ayes. A motion for passage was made by Beatrice Greenlee and seconded by Gary Vojtush, passed 6 aye votes.

Brad read Resolution 2015-12, 1st reading, emergency Resolution setting forth the appropriations for the fiscal year 2015 and submitting the same to the County Fiscal Officer. Council agreed to keep on second reading for the March 25th council meeting.

OLD BUSINESS; None

NEW BUSINESS; Linda Bowen said that there will be a block watch meeting March 18th 6pm at Village Hall with light refreshments.

Mayor Nehez send out well wishes and prayers to his administrative assistant Lisa Rodriguez with her family and herself. Mayor and Council sent her flowers to show their care and concern. Jason said he did receive a text that Lisa was in the ER, and that Lisa was very appreciative of the flowers and concern from Mayor and Council.

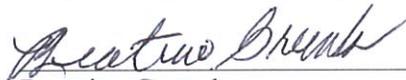
Mayor and Council send congratulations to Cody Walters on his achievement of qualifying for Nationals.

ANNOUNCEMENTS; Ethan Miladinovic, proud daddy announced that his twin boys Jack and Carson were born last Monday, and they along with his wife are doing wonderful.

ADJOURNMENT -

A motion for adjournment at 8:32p.m. was made by Gary Vojtush and seconded by Beatrice Greenlee passed with 6 ayes.

Respectfully submitted by:



Beatrice Greenlee
President of Council

Attest:



Lisa M. Rodriguez
Clerk of Council

**VILLAGE OF NORTHFIELD
ENGINEER'S REPORT – RICHARD S. WASOSKY, P.E., P.S.**

March 11, 2015

Subject: Cranbrook Drive Reconstruction

Comment: The bids for the Cranbrook Drive Reconstruction Project were opened at 4:00 P.M. at the Village Hall on March 4, 2015. Mayor Nehez, Jason Walters and Tim Clymer and I attended the bid opening. A list of the ten Bidders and amounts bid is attached to this report. Perrin Asphalt Company, Inc. was low bidder at \$846,949.00. Resolution 2015-08 is on the agenda tonight to hire Perrin Asphalt Company, Inc. to do the project.

Subject: Engineer's Records and Plans Copying

Comment: All of the Village plans and records produced by Euthenics, Inc. from January 1, 2014 through December 31, 2014 have been reproduced and copies stored at the Village Service Department at 199 Ledge Road. The updated Master Storm Sewer Map and Master Sanitary Sewer Map has been updated, but has not been checked yet.

Subject: NEORSD 2014 Community Discharge Compliance Report and Ohio EPA MS4 Annual Report

Comment: The completed NEORSD 2014 Community Discharge Compliance Report was completed and sent to NEORSD on February 19, 2015 along with the update Master Storm Sewer Map and Master Sanitary Sewer Map. The completed 2014 Ohio EPA MS4 Annual Report was sent to the County for submittal to Ohio EPA on February 27, 2015.

Subject: Third CEI Transformer Move

Comment: The third CEI transformer was moved along Ledge Road and Northfield Road on Tuesday, February 17, 2015. Both pre move and day of move video taping was done of both Ledge Road and Northfield Road. I and one of my assistances also observe the transformer wheel loadings during the move. The transformer vehicle did not cause any damage to the existing Ledge Road or Northfield Road pavements. All of the charges for the Engineer, Law Director, Service Department, Police Department and Video photographer have been given to the Finance Director for payment from the \$8000.00 retainer check provided by DG Riggings, Inc.

**CRANBROOK DRIVE RECONSTRUCTION
 CONTRACT 1501
 VILLAGE OF NORTHFIELD
 TABULATION OF BIDDERS and BID AMOUNTS**

Bidder	Bidder's Total	Corrected Total
Perrin Asphalt Company	\$ 846,949.00	\$ 846,949.00
Tri Mor Corporation	\$ 936,620.00	\$ 936,620.00
Barbicas Construction Company	\$ 942,187.10	\$ 942,187.10
C.A. Agresta Construction Company	\$ 954,472.80	\$ 954,472.80
Chagrin Valley Paving	\$ 972,930.00	\$ 972,930.00
M. Campbell Contracting	\$ 977,088.00	\$ 977,168.00
Liberta Construction Company	\$ 989,388.80	\$ 989,388.80
Fabrizi Trucking and Paving Company	\$ 1,014,985.00	\$ 1,015,876.00
Burton Scot Contractors	\$ 1,020,947.50	\$ 1,020,947.50
Lockhart Concrete Company	\$ 1,049,234.00	\$ 1,049,234.00

Engineer's Estimate

\$899,500.00

Council Meeting

March 11, 2015

Police Department Report by Chief Mark Wentz

■ POLICE DEPARTMENTAL MEETING:

The Departmental Meeting was held on Sunday, February 22nd. It was very upbeat and productive. A number of issues were discussed, including changes in duty assignments, training and follow-up training assessments, new or revised forms, and team building. The Mayor briefly addressed the officers at the end of the meeting.

■ CALLS for SERVICE

Calls for Service are remaining consistent. In January we had 730 Calls for Service, while in February we responded to 737. March, thus far, is running on par with those first two months. At present, we are showing an increase of about 10% over 2014 and a 24% increase over 2012 and 2013, a boost of 400+ calls in just the first two months of the year when compared to the call volume of 2012 and 2013.

■ ROCKSINO/POLICE MEMORANDUM OF UNDERSTANDING

On this date, March 11, 2015 the Chief received the completed copy of the Memorandum of Understanding between the Rocksino Security Departments, the Northfield Village Police Department, and the Ohio Lottery Commission. Originally, the hope was to have this in place prior to the Rocksino's opening in December 2013, but constant amendments to the original version delayed its finalization. Our portion, with addendums, etc. by the Chief and Law Director Brad Bryan, was submitted in 2013. Authority or responsibility issues between The Rocksino Security and the Ohio Lottery Commission appear to have been at the center of the delay. As shown on the completed version forwarded to Chief Wentz, the *Effective Date* is listed as 03/03/2015.

■ NORDONIA SCHOOL DISTRICT

The Nordonia School District has made application for several grants and was successful in procuring funding for systems or products that will greatly enhance security within the school and the ability for law enforcement and fire to respond to a critical incident or emergency quickly and effectively.

- The **SCABRRS In-School Emergency Communications System** is a public safety radio which allows communications to your local 911 Call Center when use of a landline or mobile phone is not an option. Each school within the district has this system in place and operational at this time. One button gives the caller the ability to broadcast the emergency directly to the Call Center, hands-free. Additionally, the alert will be heard by the other schools and the decision to go into lockdown mode can be made based on the information transmitted. *See attachment.*
- The school district will also be installing the **BadgePass Visitor Manager System**. This system offers a fast, simple and user-friendly way to electronically register and track anyone coming and going from any of our schools or facilities. Quickly scan a visitor's ID to automatically populate the visitor enrollment screen, gather any additional information, and check them in. The schools will have the ability to then print customized visitor badges in seconds, allowing for easy identification of all guests in the building. In the event of an emergency or lockdown, you will always have an accurate list of all the current visitors onsite. The system also maintains a database with each visitor's information so that you will always have eyes on who has been visiting. *See attachment.*
- The district is in the process of purchasing **BEARACADE™ Door Control** devices for every classroom and office in the district. The device is actually manufactured in Macedonia. In the event of an active shooter or other incident that necessitates barricading students, teachers, or



Summit County – Akron 800MHz Regional Radio System

In-School Emergency Communications System



Rapid Response - Saves Time - Protects Schools

SCA8RRS is a county-wide public safety communications network. SCA8RRS In-School Emergency Communications Systems are state of the art, mission critical devices. These systems are offered to public schools to provide instant communications and rapid response in moments that matter.

Instant, Highly Reliable Communications with First Responders

The SCA8RRS In-School Emergency Communications System provides instant, highly reliable, priority communications to the school's first responders. The communications system was specially designed through collaboration between school officials, law enforcement, first responders, and Motorola Solutions to provide ease of operation to schools without complicated processes. Simply press the large orange button (shown above) and the school-defined first responders are instantly alerted and will respond accordingly.

SCA8RRS Contact

For more information on the SCA8RRS In-School Emergency Communications System, please contact: Michael Szabo, Radio System Administrator, mszabo@summitoh.net or 330-643-8008. <http://www.co.summit.oh.us/800mhz/>

School Security Grant Program

Ohio H.B. 59 established the school security grant program for public school districts across the state. The program, which is being administered by the Ohio School Facilities Commission (OSFC), authorizes OSFC to reimburse public schools (PK-12), including community schools, for an emergency communications system.

Eligible school districts interested in the SCA8RRS In-School Emergency Communications System should apply through the district-specific link that was provided via email invitation to the superintendent and treasurer. Items included in the grant for a SCA8RRS In-School Emergency Communications System are: base radio, power supply, default antenna, desk microphone, set up, and basic training. Additional add-ons may be purchased separately by the school district, but are not reimbursed by OSFC.

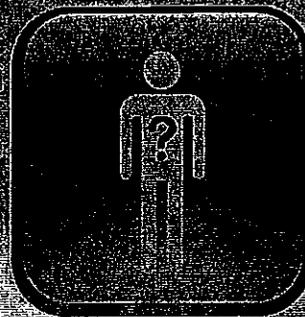
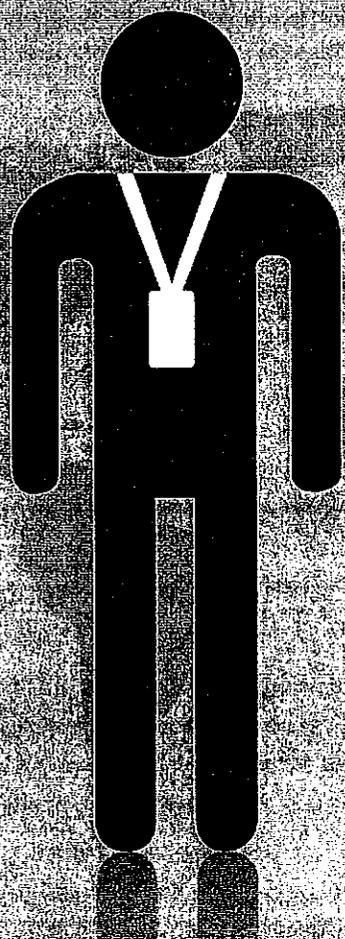
Grant Contact

For more information on about the school security grant program, visit:

<http://osfc.ohio.gov/Home/SchoolSecurityGrantProgram.aspx> or contact grants.info@ofcc.ohio.gov



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BadgePass Server™



Identity Manager™



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Deploys in Seconds - Effectively Barricades - Guides Authorities



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On a normal day of operation, the door should look and respond, as it typically should.

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- Not mounted on or a part of the door
- Cannot be deployed in a hidden manner
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Safety is a Process.

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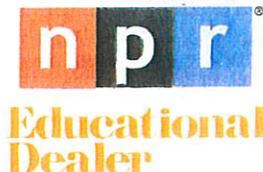
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THE VILLAGE OF NORTHFIELD

68 HOUGHTON ROAD
NORTHFIELD VILLAGE, OHIO 44067
330-467-7139x20
Fax: 330-468-4270

HAROLD JASON WALTERS, SERVICE/BUILDING DEPARTMENT SUPERINTENDENT

March 11, 2015 Council meeting: Service, Building and Zoning Department report:

1. **SALT USAGE** - Salt usage to date is approximately 1050 tons and we have approximately 150 tons on hand.
2. **199 LEDGE RD** – The Service Building at 199 Ledge Rd. has been damaged due to ice build up and Ice Slides. The Gutter on the East side of the building was torn off and some of the siding has been damaged.
3. **EQUIPMENT** – The New Backhoe is scheduled for delivery the last week of April. The first Backhoe sent to us was not build to our Specs so we sent it back. We are still using our old backhoe until the new one arrives and passes inspection
4. **POT HOLES** – We have cold patched many holes this season most of the same holes many times being there has not been a week in months we have not had to plow snow. This winter has been Brutal on our roads. We are doing the best we can to patch holes so please continue to be patient. We have our work cut out for us this year in road road repairs.
5. **Senior Snow Removal** – We have 141 Senior Driveways at this time. Overall I think this program is going well and our Seniors have been happy. It has been difficult this winter with the amount of snow and the extreme cold weather. Not having a thaw made bunching snow a real issue. But I think we handled it well.
6. **Senior Trash Program**- We currently have 187 Seniors enrolled in this program. The feedback has been extremely positive.
7. **Water Main Breaks**- We have had 7 water main breaks this season which creates more road work for us. Once the Asphalt plants open we will be fixing those areas. A water main break at 56 Vincent was repaired in mid December. When this repair was made the residents sewer line at that address was broken which cause the sewer to clog. Luckily the house never flooded with sewage but the residents were not able to use the plumbing. We contacted Cleveland water and they did respond with a crew. Once The Crew located the problem they realized they could not fix the issue. Our Service department was able to make the repair and our residents were extremely happy.
8. **Northfield Rd. Sidewalks**- I have attached a letter that every business along Rt.8/Northfield Rd will be receiving.

Service Employees – This has been a brutal winter to say the least. I am very proud of the people within my department for the way they have worked to try and keep the roads safe for all traveling. They have truly worked very hard and many hours this season and I do appreciate each and everyone of them. Lisa Rodriguez too has done a fantastic job keeping everything in order and organized. I should also Mention that Police and Fire have done a great job working with us threw this Horrible winter! Thank You!

Thank you,

Harold J. Walters

THE VILLAGE OF NORTHFIELD

199 LEDGE ROAD
NORTHFIELD VILLAGE, OHIO 44067
330-467-7139x20
Fax: 330 908 7014

HAROLD JASON WALTERS
SERVICE/BUILDING DEPARTMENT SUPERINTENDENT

March 11, 2015

Re: Village of Northfield Ordinance 660.05 (a) & (b)

Dear Northfield Business Owners:

This letter is to notify all property owners, occupants or tenants that have businesses within The Village of Northfield limits abutting any sidewalk, must keep clean of all debris, grass, weeds, garbage/trash and maintain (fix or repair).

I am currently inspecting all Village commercial business sidewalks. Now that the winter weather is finally breaking, the sidewalks are full of debris and must be swept so that I may properly inspect all sidewalks so that pedestrians may safely walk on our sidewalks. Please do not sweep the debris onto Rte 8, all debris must be picked up and properly disposed of. If by April 1st all sidewalks are not swept, the Village Service Department will sweep the walks and charge as per listed below. You must at all times keep the sidewalks free of debris. This is the last courtesy warning for the year 2015.

As per The Village of Northfield Codified Ordinance 660.05 (a) & (b); duty to keep sidewalks in repair and clean. Please read the enclosed Ordinance 660.05 (a) & (b). Note that failure to comply with this ordinance, you will be in violation and the village of Northfield will take necessary action.

If the Village Service Department has to undertake such repairs or remedies, the property owner/occupant or tenant will incur the costs which are as follows:

- *Village labor costs: \$100.00 per man/per hour, with a one hour minimum.
- *Repair costs will vary depending on the repairs that are needed.

Please contact me directly with any questions at 330-467-7139 #20 or email me at nfvservice@northfieldvillage-oh.gov.

Respectfully,

H. Jason Walters

H. Jason Walters
Service Department Superintendent
Building and Zoning Inspector

HJW:lmr