

# The Village of Northfield

## REGULAR COUNCIL MEETING

April 9, 2014

The meeting was called to order by Mayor, Jesse J. Nehez at 7:30 p.m.

### **PLEDGE OF ALLEGIANCE was recited**

ROLL CALL was read by Admin. Assistant, Lisa Rodriguez. The following were present: Beatrice Greenlee, Linda Bowen, Nicholas Magistrelli, Gary Vojtush, Alan E. Hipsps and Ethan Miladinovic. In addition, Law Director, Brad Bryan, Interim Finance Director Tricia LeWalk-Ingrassia and Village Engineer Richard Wasosky were present. Chief Mark Wentz, Fire Chief Jason Buss and Service/Building Supervisor, Jason Walters were not present.

### **APPROVAL OF MINUTES:**

A motion for approval of the March 26, 2014 minutes was made by Beatrice Greenlee and seconded by Allen Hipsps, passed with 6 ayes.

**PRESENTATION OF PETITIONS, MEMORIALS AND REMONSTRANCES:** Mr. Buzalewski a resident of Cranbrook Dr., spoke with Mr. Wasosky regarding issues with the reconstructing Cranbrook drive in his lawn and new curbs. Rich Wasosky said that everything will be put back to the way it originally was, anything disturbed will be corrected. Rich Wasosky stated that if anything is in the right-of-way is not done by the Village but they will put it back the way it was and any mailbox that was disturbed and in good shape will be put back, but any that are rotten will be replaced.

### **GUEST SPEAKER: NONE**

### **REPORTS OF MUNICIPAL OFFICERS:**

- A. **MAYOR JESSE J. NEHEZ** reported that he is thrilled to report that the Village has received their ISO evaluation for the fire department and we were rated 3, which ranks us in the top 6% in the country and will take effect in July 1, 2014 and I would like to congratulate the fire department. Brad Bryan stated that he hopes it will save people on their insurance.
- B. **FINANCE DIRECTOR TRICIA LEWALK-INGRASSIA** reported that she has reviewed the general fund and consolidate some of the accounts on the budget, but is taking some time due to the numerous service department accounts. Once the budget is balanced to the actual books on the system side she will have it completed for Council. Tricia LeWalk-Ingrassia and Council decided that Monday, April 21<sup>st</sup> they will meet to discuss the budget at 7:30pm.

Beatrice Greenlee asked Tricia how everything was going and Tricia stated that Diane Gacom is processing the day to day. Once we receive the statements from LGS then they are going to restart the whole system, with fresh account numbers and re-enter the first quarter, but we cannot replicate the payrolls due to the taxes.

Gary Vojtush asked if Tricia LeWalk-Ingrassia knew the revenue for the first quarter of 2014, and she stated that she would get those number for him over the next two days and put into his mailbox. Gary Vojtush is curious about what was spent as compared to how we are going to end up with what the audit actually tells us what we have. Tricia LeWalk-Ingrassia stated that the ending revenue for 2013 was

\$4,269,256.42 and the expenses for 2013 were \$4,226,181.63. Mayor Nehez asked what the carryover showed on the LGS report. Tricia LeWalk-Ingrassia stated that it showed \$317,000.00.

- C. **ENGINEER RICHARD WASOSKY**, stated that he and Jason Walters met with the contractor regarding the Summit project. Price will be about \$25,000-\$35,000 depending if they break-up some curb or not. They are not doing anything on Elm and no work has ever been done and it shows on the one side, he suggests to have someone like Mid-Ohio to come in after and do the asphalt. Rich Wasosky recommends that we do this project but needs Council's approval. Mayor Nehez stated that we will have to wait for the final budget numbers. Brad Bryan asked if he could wait about 2 weeks, and Rich Wasosky said yes.

Allen Hipps asked if the road would be saw cut and Rich Wasosky stated yes it will be saw cut. Allen Hipps asked if there would be problems with the edges, and Rich Wasosky stated that they would saw cut the depth and when they mill it, it will break at that point.

Rich Wasosky stated that there will be three items on the agenda for discussion on the Planning Agenda on 4/16/14: AT & T, Crown Castle, Redi-Storage.

Rich Wasosky said that he attended the EPA seminar and stated that they are pressing rules to keep stiffer records for the MS4 communities. Mr. Wasosky stated that if we do 100% of what they want it will be a 20hr per week position. Rich Wasosky stated that the MS4 contract is written to the Village to be responsible to stay on the Rocksino to make sure they comply with maintenance.

Rich Wasosky stated that a certified copy of the Summit Soil & Water legislation that was passed sometime the beginning of this year needs to be sent to Sandy Barbic as soon as possible along with the payment that is due. Lisa Rodriguez stated she would mail the legislation that next day and Tricia LeWalk-Ingrassia stated she will handle the payment to Sandy Barbic. Rich Wasosky stated that he submitted the invoice for payment the previous month.

Gary Vojtush asked Rich Wasosky if the figure that was in the News Leader of \$75,000.00 for extra costs on the Summit Rd. project was added into the project cost and was correct? Rich Wasosky stated that when he spoke with Eric Marotta he didn't have the final quote, and it should be around \$25,000.00. Gary Vojtush asked if we knew beforehand that the heavier equipment would have caused that damage the road. Rich Wasosky said that we didn't know what type of equipment they were going to use and this was the heaviest equipment that has been used on any project here in the Village in over 28 years. Gary Vojtush asked if this money has been put into Jason Walters budget for this year. Rich Wasosky stated that all but the \$25,000 or \$35,000. Brad Bryan stated that he believes that there is money in the budget. Rich Wasosky stated that the state is paying 87% of that road project. Rich Vojtush said that 13% was ours and \$56,000.00 or \$63,000.00 for the sewer because they need to fix in front of Village Hall. Rich Wasosky stated that they received the money for one big job, but broke it down into two jobs.

Gary Vojtush state that he read in the News Leader that a little of over \$600,000.00 to do the Cranbrook Rd., project and told Mr. Wasosky that he stated the previous month that it would be around \$750,000.00. Rich Wasosky stated again that was an estimate he told Eric Marotta, about \$650,000.00. Brad Bryan stated that the job hasn't been bid yet. Rich Wasosky stated that the biggest cost was the asphalt.

Gary Vojtush asked Rich Wasosky if he had looked at the amount of taxes paid on the payroll for the contractors who worked on the Rocksino. Rich stated that he is setting a meeting with Jason Walters

and Lisa Rodriguez to discuss this. Brad Bryan stated that the businesses have to have worked more than 12 days.

**D. LAW DIRECTOR BRADRIC BRYAN** had no report.

**E. DEPARTMENT HEADS:**

1. **Police Department, Chief Mark Wentz**, was not present.
2. **Fire Department, Fire Chief Jason Buss**, was not present.
3. **Service/Building Supervisor, Jason Walters**, was not present.

**REPORTS OF MUNICIPAL BOARDS AND COMMISSIONS:**

- A. **PLANNING COMMISSION: ALAN HIPPS**, reported that the next Planning Commission meeting is scheduled for April 16, 2014, the new members will be sworn-in prior to the meeting. Mayor asked Lisa Rodriguez to contact all of the members.
- B. **RECREATION BOARD: MAYOR NEHEZ**, stated that the recreation board will meet on May 1<sup>st</sup> at 7:30pm. Mayor Nehez asked Lisa Rodriguez to contact all members.

**REPORTS OF STANDING COMMITTEES:**

- A. **FINANCE: LINDA BOWEN**, asked for Brad Bryan to read the Clerk of Courts report for March 2014 to be dispersed. Motion was made by Linda Bowen and seconded by Beatrice Greenlee and carried with 6 ayes.

Linda Bowen stated that there will be a finance meeting on 4/23/14 at 6:30p.

- B. **ROADS/PUBLIC WORKS: ETHAN MILADINOVIC** had nothing to report
- C. **HEALTH AND WELFARE: GARY VOJTUSH**, had nothing to report.
- D. **BUILDINGS & GROUNDS: ALAN HIPPS**, reported that there will be a Village spring cleanup May 1<sup>st</sup> – May 31, 2014, and there will be a dumpster at the Ledge Rd and Houghton Rd facilities.
- E. **WAGES AND WORKING CONDITIONS: NICHOLAS MAGISTRELLI** had no report.
- F. **FIRE AND SAFETY: BEATRICE GREENLEE** had nothing to report

**LEGISLATION:**

Resolution 2014-12 - 1<sup>st</sup> reading – an emergency Resolution setting forth the appropriations for the fiscal year 2014 and submitting the same to the county fiscal officer. Brad stated that the budget is not ready for consideration so will be on first reading at the next council meeting of 4/23/14.

Ordinance 2014-15 – 2<sup>nd</sup> Reading – An emergency Ordinance Establishing Chapter 869 Of The Codified Ordinances Relating To Secondhand Dealers. Council decided to put on 3<sup>rd</sup> reading at the next council meeting of 4/23/14.

Resolution 2014-21 - 1<sup>st</sup> reading – An emergency Resolution appointing Lisa Rodriguez as Clerk of Council. A motion to suspend the three-reading rule was made by Beatrice Greenlee and seconded by Nick Magistrelli, and carried with 6 ayes. A motion for passage was made by Allen Hipps and seconded by Nick Magistrelli,

Gary Vojtush asked if they need to revisit the Charter for the job description for the Finance Director, because he thought at one time they combined the Clerk of Council with the Finance Director. Brad Bryan stated that in they did combine them, but then changed it sometime in the late 1990's or 2000's and the Finance Director was the Clerk of Council. Then last year or the year prior, 2012 it allowed Council to separate those two positions. Motion passed with 6 aye votes.

Resolution 2014-22 - 1<sup>st</sup> reading – an emergency Resolution authorizing the Mayor to enter into a contract with Oriana House, Inc. for the provision of community correctional services. A motion to suspend the three-reading rule was made by Beatrice Greenlee and seconded by Linda Bowen, carried with 6 ayes. A motion for passage was made by Beatrice Greenlee and seconded by Allen Hipps, passed with 6 aye votes.

#### **OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS; ADJOURNMENT**

No old business.

New Business. Beatrice Greenlee reminded everyone of the Northfield Village day at the Rocksino on 4/28/14.

Mayor Nehez stated that the Goodwill opening was a success according to Gary Vojtush who attended. Gary Vojtush stated that Goodwill is very excited about their new location and are very willing to work with Council. Mayor thanked Gary for attending the grand opening.

Gary Vojtush stated that on 5/6/14 the Rocksino is hosting a fundraiser called “Rock The Puzzle” for Autistic awareness month.

Linda Bowen reminded everyone that there will be a block watch meeting on 4/16/14 at 6:00pm.

Mayor asked Lisa Rodriguez to have all of the upcoming events on the Village board at town hall.

Gary Vojtush said he was approached by some residents that neighbors do not have their dogs on leashes and have been attacked by those dogs, so Gary said he was going to give them some information to help.

A motion for adjournment at 8:14 p.m. was made by Linda Bowen seconded by Gary Vojtush passed with 6 ayes

Respectfully submitted by:

Attest:

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Beatrice Greenlee  
President of Council

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Lisa M. Rodriguez  
Clerk of Council