

# The Village of Northfield

## REGULAR COUNCIL MEETING

July 10, 2013

The meeting was called to order by Mayor Jesse J. Nehez at 7:30 p.m.

### **PLEDGE OF ALLEGIANCE was recited**

ROLL CALL: The Roll Call was taken by the Administrative Assistant to the Mayor, Lisa Rodriguez. The following were present: Mayor Jesse J. Nehez; Mary Volny, John Schlueter, Linda Bowen, and Karyn Selle. In addition, Law Director, Brad Bryan, Lt. Jamie Mackie, Engineer Richard Wasosky, Fire Chief Jason Buss and Administrative Assistant Lisa Rodriguez were also present. Council members Beatrice Greenlee and John Bolek, Service/Building Supervisor Jason Walters Finance Director Monica James were not present.

### **APPROVAL OF MINUTES:**

A motion for approval of the June 26, 2013 minutes was made by Karyn Selle and seconded by Mary Volny, passed with 4 ayes, John Bolek and Beatrice Greenlee were absent.

July 2, 2013 minutes heading had the incorrect date of June 26, 2013, an amendment was made to correct to read JULY 2, 2013.

A motion was made by John Schlueter and seconded by Karyn Selle to approve the minutes of July 2, 2013, as amended, passed with 4 ayes, John Bolek and Beatrice Greenlee were absent.

Mayor Nehez stated that there would be a deviation from the Agenda.

Resolution 2013-68 1<sup>st</sup> Reading – An Emergency Resolution Confirming The Mayor/Director Of Public Safety's Appointment of Colt Eberling As Fire Department Captain

Resolution 2013-69 – 1<sup>st</sup> Reading - An Emergency Resolution Confirming The Mayor/Director Of Public Safety's Appointment of Eric Moss As Fire Department Captain

Resolution 2013-70– 1<sup>st</sup> Reading - An Emergency Resolution Confirming The Mayor/Director Of Public Safety's Appointment of Joseph Zemek Fire Department Lieutenant

Resolution 2013-71– 1<sup>st</sup> Reading - An Emergency Resolution Confirming The Mayor/Director Of Public Safety's Appointment of Chris Hrach As Fire Department Lieutenant.

Council Agreed to vote on all of the above resolutions at once.

A motion to suspend the 3 reading rule for Resolutions 2013-68 through 2013-71 was made by Linda Bowen seconded by Karyn Selle, passed with 4 ayes, John Bolek and Beatrice Greenlee were absent.

A motion for passage for Resolutions 2013-68 through 2013-71 was made by Linda Bowen seconded by Mary Volny, passed with 4 ayes, Beatrice Greenlee and John Bolek were absent.

Chief Buss administered the Oath of Office and all were sworn in. Mayor and Council as well as members of the Audience congratulated the 4 men on their promotions.

Chief Buss and the Fire Department, presented Mayor Jesse Nehez an official fire helmet.  
Mayor Nehez thanked Chief Buss and members of the Fire Department.

## **PRESENTATION OF PETITIONS, MEMORIALS AND REMONSTRANCES:**

### **REPORTS OF MUNICIPAL OFFICERS:**

**A. MAYOR JESSE J. NEHEZ** stated The Hard Rock was moving ahead, a walk through was taken, much has been accomplished and things are going well. The Steakhouse that will be going into the Rockino is not being made public at this time, but it is a big name. The Goodwill store will be moving into the old Aldi's location in the Plaza; the owner of the Plaza has begun to paint and side the carwash as per Court Order.

**B. FINANCE DIRECTOR MONICA A. JAMES** was absent due to death in the family.

However, Lisa Rodriguez was given a brief outline to present to Mayor and Council

1. The Sewer bills were mailed on July 2 and 3, however there continues to be issues with the program. Jay Mutter and Monica continue to correct and investigate the issues.
2. Insurance Agent Mae Fulkerson, did drop off the renewal information for the Village's Liability Insurance. (Law Director Brad Bryan advised that a Resolution will be on the next agenda.

**C. ENGINEER RICHARD WASOSKY** – see attached report.

**D. LAW DIRECTOR BRADRIC BRYAN** had nothing to report.

### **E. DEPARTMENT HEADS:**

**1. Police Department, Lt. Jamie Mackie, see attached report.**

In addition Lt. Mackie stated that he had attended the Fire Department Training, he went over weapons familiarization. There are plans to have joint and/or cross training drills between the police and fire departments.

**2. Fire Department, Fire Chief Jason Buss, see attached report.**

In addition, Chief Buss would like to have a Fire and Safety Meeting in the near future and Fire Inspector Chris Hrach has done a lengthy inspection at the apartment at 81-83 Ledge Road.

**3. Service/Bldg Dept. Supervisor, Jason Walters,** was not present.

### **REPORTS OF MUNICIPAL BOARDS AND COMMISSIONS:**

**A. PLANNING COMMISSION, KARYN SELLE,** had nothing to report

**B. CEMETERY BOARD, BEATRICE GREENLEE,** was not present.

**C. RECREATION BOARD, MAYOR NEHEZ,** the next meeting would be on July 11, 2013 at 7:30 p.m..

**D. CHARTER REVIEW COMMISSION, MAYOR NEHEZ** stated they were finished for the year. .

### **REPORTS OF STANDING COMMITTEES:**

**A. FINANCE, JOHN BOLEK** was absent. However Committee member Karyn Selle stated that they had met tonight and the next meeting will be July 24, 2013 at 6:00 p.m.

Ordinance 2013-75 1<sup>st</sup> Reading – An Emergency Ordinance Approving The Payment of Invoices for the 1st Half of July 2013, in the amount of \$14,752.98

A motion for passage was made by Karyn Selle seconded by John Schlueter, passed with 4 ayes, Beatrice Greenlee and John Bolek were absent.

**B. ROADS/PUBLIC WORKS, John Schlueter**, had nothing to report.

**C. HEALTH AND WELFARE, Beatrice Greenlee**, was absent. However Karyn Selle stated that a work session to discuss the rubbish proposals was necessary.

Council agreed to hold a work session on July 24, 2013 at 6:30 p.m.

**D. BUILDINGS & GROUNDS, Karyn Selle**, had nothing to report.

**E. WAGES AND WORKING CONDITIONS, Linda Bowen**, had nothing to report

**F. FIRE AND SAFETY, Mary Volny**, stated she would get together with Chief Buss and determine dates in August that are mutually beneficial.

#### **LEGISLATION:**

Ordinance 2013-66 2<sup>nd</sup> Reading - An Emergency Ordinance Providing For The Submission To The Electorate Of An Amendment To Section 3.01 Of The Charter Relating To The Commencement Date For The Term Of Office Of The Mayor Starting With The 2019 Mayoral Election.

Per Brad Bryan on 2<sup>nd</sup> reading tonight, will be on 3<sup>rd</sup> reading next meeting

Ordinance 2013-72 – 1<sup>st</sup> Reading – An emergency Ordinance To Approve The Editing And Inclusion Of Certain Ordinances As Pars Of The Various Component Codes Of The Codified Ordinances: To Approve, Adopt, Enact And Publish New Matter In The Updated And Revised Codified Ordinances; And To Repeal Ordinances And Resolutions In Conflict Therewith.

A motion to suspend the 3 reading rule was made by Mary Volny, seconded by Linda Bowen, passed with 4 ayes, Beatrice Greenlee and John Bolek were absent.

A motion for passage was made by John Schlueter seconded by Karyn Selle, passed with 4 ayes, Beatrice Greenlee and John Bolek were absent.

Resolution 2013-73 – 1<sup>st</sup> Reading – An Emergency Resolution Authorizing The Mayor To Enter Into A Contract With Rumpke Of Ohio, Inc., For The Collection of Residential Rubbish and Recycling.

Per Brad Bryan will be on 2<sup>nd</sup> Reading, next meeting

Resolution 2013-74 – 1<sup>st</sup> Reading - – An Emergency Resolution Authorizing The Mayor To Enter Into A Contract With Browning Ferris Industries Of Ohio, Inc., For The Collection of Residential Rubbish and Recycling.

Per Brad Bryan will be on 2<sup>nd</sup> Reading, next meeting.

Resolution 2013-76 1<sup>st</sup> Reading – An Emergency Resolution Authorizing Euthenics, Inc., To Do The Construction Administration Work For The Northfield Road And Houghton Road Sanitary Sewer Replacement Project.

A motion to suspend the 3 reading rule was made by Linda Bowen seconded by Mary Volny, passed with 4 ayes, Beatrice Greenlee and John Bolek were absent.

A motion for passage was made by Karyn Selle seconded by Mary Volny, passed with 4 ayes, Beatrice Greenlee and John Bolek were absent.

Resolution 2013-77 1st Reading – An Emergency Resolution Authorizing The Clerk Treasurer To Advertise For bids For The Summit Avenue Sanitary Sewer replacement And Elm Pump Station Elimination Project.

A motion to suspend the 3 reading rule was made by Mary Volny seconded by Karyn Selle, passed with 4 ayes, Beatrice Greenlee and John Bolek were absent.

A motion for passage was made by Mary Volny seconded by Karyn Selle, passed with 4 ayes; Beatrice Greenlee and John Bolek were absent.

**OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS; ADJOURNMENT**

Linda Bowen stated that the next Blockwatch meeting was scheduled for next Wednesday, July 17, 2013. Mary Volny thanked Mrs. Bowen for putting pictures of the Blockwatch Party on the Village website.

The Record Retention Committee did meet for the 1<sup>st</sup> time tonight, it went well.

Mr. Wasosky will begin preparing a list of items he would like to dispose.

Mrs. Volny asked if items needed to be shredded.

Lt. Mackie stated that it depends on the paperwork, but the majority of items should be shredded.

A motion was made by Linda Bowen seconded by Karyn Selle for adjournment at 8:15 p.m., passed with 4 ayes, John Bolek and Beatrice Greenlee were absent.

Respectfully submitted by:

Attest:

  
\_\_\_\_\_  
President of Council

  
\_\_\_\_\_  
Clerk of Council

## Finance Director Report

1. Sewer Maintenance Invoices, along with the News Letter were mailed on Monday, July 1 and Tuesday, July 2. There continues to be issues with the program but Jay Mutter and Monica are continuing to investigate the matter.
2. Mae Fulkerson has dropped off the Renewal for the Village's Insurance. A copy was given to Law Director Brad Bryan. If Mayor or Council would like a copy, please contact the Finance Director
3. Will be out of the office on Thursday, July 11, 2013.

**VILLAGE OF NORTHFIELD  
ENGINEER'S REPORT – RICHARD S. WASOSKY, P.E., P.S.**

**July 10, 2013**

*Subject:* AMATS Community Connection Grant Application  
*Comment:* Northfield Village was turned down for the one of the two \$50,000.00 AMATS Grants. Barberton received one grant and Bath and Copley received the other \$50,000.00 Grant. Northfield's application rated number 5 of 10 submitted. Northfield scored 40 points and the Number 2 application scored 52 points.

*Subject:* Northfield Road and Houghton Road Sanitary Replacement Sewer  
*Comment:* OPWC issued the Notice to Proceed on the project on July 3, 2013 and also approved the contractor, Mr. Excavator, Inc. and the MBE manhole frame and casting supplier, Rath Builders Supply, Inc. A Preconstruction meeting was held with the contractor on July 8, 2013 and the Village's Notice to Proceed was issued July 9, 2013. The entire project has to be completed by November 26, 2013, and the section between Kennedy Boulevard and James Place must be completed by August 31, 2013. The shop drawings for the sewer pipe, sewer fittings, Fernco couplings, chimney seals and casing spacers and end seals were approved on July 10, 2013. The contractor has begun work on the required field survey. Construction of the sewer should begin in late July or early August.

*Subject:* Summit Avenue Sanitary Sewer Replacement and Elm Pump Station Elimination  
*Comment:* I am currently completing the project plans and contract documents book. I plan on advertising for bids for the project on Tuesday, July 16, 2013 and Tuesday, July 23 2013 and opening the bids on August 12, 2013 at 4:00P.M. at the Village Hall. Monica James and Jason Walters should attend the bid opening with me. I need the resolution approved to bid the project.

*Subject:* Northfield Racino Traffic Signals  
*Comment:* Perram Electric, Inc. has begun construction on the traffic signals. All 12 traffic signal pole foundations are in place, as well as all pedestrian signal pole foundations. The electric conduit has been bored under Northfield Road at Filly Lane and Vincent Avenue and a few pull boxes have been installed. The shop draws for all of the signal equipment and signal poles have been reviewed. The traffic signal poles have been ordered and are scheduled for shipping on October 1, 2013 providing a baked powder coating is used rather than a paint coating. The painted coating for the poles would require between 2 and 4 weeks extra time. The location of the three proposed power service poles was determined in a meeting in the field with Ohio Edison. All power will be supplied from locations within the Village of Northfield. Getting the signals installed and tested by the end of November 2013 is going to be tight. The Contractor has submitted his first invoice for \$32,149.80. This invoice should be

paid by the Brock Milstein since we have not received any money from the State Lottery Commission. I gave a copy of the invoice to the Law Director to have him forward it to Mr. Milstein.

*Subject:* EPA Surface Water Grants

*Comment:* I attended the Grant Workshop on February 9, 2012. The program provides some very nice grants; unfortunately, the Village does not have the types of projects favored by EPA . The grants do not require any matching local monies; however, EPA recommends leveraging the grant money. After discussing the grant program with the Mayor, it was decided not to put in an application this year for the EPA Surface Water Grant.

*Subject:* OPWC State Issue 1 Program

*Comment:* I provided each Councilperson and the Mayor with a copy of the Year 26 (2012) Issue 1 grants and loans awarded in District 8 (Summit County). Akron received all of the grant and loan money for Local Transportation Improvement projects, with the exception of the mandatory set asides for the townships and County Engineer. The County Engineer will use his grant money to resurface S. Main Street in Akron. All of the grant money from the State Capital Improvement Program will go to Akron in 2012. Akron will also receive \$119,086 in loans for a sewer separation project.

The applications for State Issue 1 Year 27 (2013) grants and loans are due June 29, 2012. The two projects that may be considered for loans are the reconstruction of Elm Street and the reconstruction of Ledge Road. Let me know as soon as possible if you want me to apply for any loan money so that I can do the preliminary plan work. There is no possibility that we could receive grant money for either project.

*Subject:* 2035 AMATS Regional Transportation Plan

*Comment:* I responded to the AMATS survey of projects the Village would like to see added to the Regional Transportation Plan for 2035. I indicated that State Route 8 (Northfield Road) should be completely reconstructed and left turn lanes added at Houghton Road and Sagamore Road. In addition I recommended the complete reconstruction of Ledge Road and Sagamore Road. I also indicated all three roads should be done prior to 2035.

*Subject:* Summit County Job Preservation Memorandum of Understanding Agreement

*Comment:* Summit County has sent the Village a revised Job Preservation Agreement for our review and comment. I had no comments on the document. After the final agreement is completed, the Village will have to approve the document if it wants to obtain the 12 extra points in the scoring of OPWC Issue 1 projects. The Village has signed the previous Job Preservation agreements.

## Police Department Report for Council Meeting

July, 10, 2013

- Officer Patrick Pizzuli has started his field training and is doing quite well. He has been very well received by the officers and looks to make a fine addition to the department.
- Officers Micheal Bonfield, Patrick Ahern, and Spencer Sabelli have all been doing a very good job having been on solo patrol for a very short time. They should be commended for putting such a good foot forward so to speak and representing the department and the Village as a whole in such a positive light.
- Lt. Mackie and Sgt. Zolcus are continuing to research new cruiser video systems. Having looked at the Watch Guard brand, which is one of the leading brands available they recently reviewed VIDTAC, and are arranging for a demo unit for testing and evaluation.
- Lt. Mackie will be applying for the JAG-LE Grant in October of this year for funding to assist in the purchase of the video equipment. Prior to this Lt. Mackie is scheduled to attend a one day seminar for grant writing, specifically due to the new crime reporting statistic procedures.
- Det. Carlile is to be commended for a continued job well done. He has closed several major cases the most noteworthy of them is the rape of a minor in which the suspect pled to one count of sexual battery. The defendant will be sentenced on July 23, 2013 in Summit Count Common Pleas Court.
- Officer Spencer Sabelli and Lt. Mackie received a thank you card from Mrs. Mikulski and family with a very nice note written in it in regards to the unfortunate sudden death of her husband, Mr. Don Mikulski. *Please See Attached.*
- Sgt. Urbanowicz recently trained and certified the following officers in Vexor pepper spray: Zidlicky, Wilson, Sabelli, Ahern, and Pizzuli.

Respectfully Submitted,

Lt. Jamie Mackie

# *The Village of Northfield Fire Department*

10271 Northfield Road • Northfield, OH 44067

330-467-7139 ext 22 • 330-467-7152 FAX

Fire Chief Jason L Buss

330-523-9422 Business Cell

*firechief@northfieldvillage-oh.gov*

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July 10, 2013

## **Activity Report**

- A detailed copy of fire department activity is available upon request.
- As of *July 8, 2013*, NVFD responded to a total of **231** incidents. **208** of those incidents were EMS related and **23** incidents were FIRE related.
- NVFD has provided mutual aid **20** incidents this year and used it for **5** incidents
- NVFD's average response time from time of call till time on scene is **3:32**

## **Fire Inspector / Prevention Report**

- Fire Inspector Hrach is currently in the process of completing an extensive fire inspection of the 81/83 Ledge Road apartments. A number of issues have been found and forwarded to the service department and law director.

## **Department News**

- Promotion of Lts Zemek & Hrach and Captains Eberling & Moss
- Residential Know Box update – NVFD installed the first Know box at a residence this past week
- Fire & Safety Meeting – Would like to discuss increased staffing and future grant opportunities, such as SAFER, to help the meet the recommended four man staffing levels over the next two years
- Capital Improvements Plan – Working on developing a strategic plan for NVFD that will detail the anticipated needs and costs of capital project for 2014 – 2017
- Call # 13-230 – Pt in cardiac arrest at Dolphin Family Restaurant. Crew of five firefighters were able to resuscitate patient, thanked by business for our efforts

Fire Chief Jason L Buss

*"Our Family Protecting Yours"*

# Northfield Village Fire

Northfield, OH

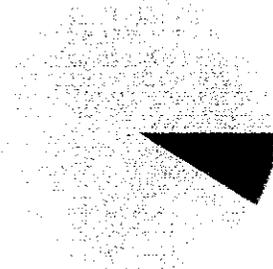
This report was generated on 7/9/2013 1:10:45 PM



## Count of Incidents by Incident Type per Zone

Start Date: 01/01/2013 | End Date: 07/08/2013

% of Incidents per Zone



MA - Mutual Aide  
NV - Northfield Village

INCIDENT TYPE	# INCIDENTS	% of TOTAL
<b>MA - Mutual Aide</b>		
111 - Building fire	2	0.87%
300 - Rescue, EMS incident, other	1	0.43%
321 - EMS call, excluding vehicle accident with injury	13	5.63%
322 - Motor vehicle accident with injuries	1	0.43%
554 - Assist invalid	1	0.43%
611 - Dispatched & cancelled en route	1	0.43%
651 - Smoke scare, odor of smoke	1	0.43%
Zone: MA - Mutual Aide Total Incident:	20	8.66%
<b>NV - Northfield Village</b>		
111 - Building fire	1	0.43%
113 - Cooking fire, confined to container	2	0.87%
131 - Passenger vehicle fire	1	0.43%
300 - Rescue, EMS incident, other	6	2.60%
311 - Medical assist, assist EMS crew	1	0.43%
320 - Emergency medical service, other	9	3.90%
321 - EMS call, excluding vehicle accident with injury	167	72.29%
322 - Motor vehicle accident with injuries	3	1.30%
324 - Motor vehicle accident with no injuries.	6	2.60%
341 - Search for person on land	1	0.43%
424 - Carbon monoxide incident	1	0.43%
440 - Electrical wiring/equipment problem, other	1	0.43%
444 - Power line down	1	0.43%
520 - Water problem, other	1	0.43%
531 - Smoke or odor removal	1	0.43%
554 - Assist invalid	3	1.30%
651 - Smoke scare, odor of smoke	1	0.43%
700 - False alarm or false call, other	1	0.43%
743 - Smoke detector activation, no fire - unintentional	1	0.43%

Only REVIEWED incidents included

744 - Detector activation, no fire - unintentional	1	0.43%
746 - Carbon monoxide detector activation, no CO	2	0.87%
Zone: NV - Northfield Village Total Incident:	231	91.34%
<b>TOTAL INCIDENTS FOR ALL ZONES:</b>	<b>231</b>	<b>100%</b>

Only REVIEWED incidents included

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	1.30%
113 - Cooking fire, confined to container	2	0.87%
131 - Passenger vehicle fire	1	0.43%
300 - Rescue, EMS incident, other	7	3.03%
311 - Medical assist, assist EMS crew	1	0.43%
320 - Emergency medical service, other	9	3.90%
321 - EMS call, excluding vehicle accident with injury	180	77.92%
322 - Motor vehicle accident with injuries	4	1.73%
324 - Motor vehicle accident with no injuries.	6	2.60%
341 - Search for person on land	1	0.43%
424 - Carbon monoxide incident	1	0.43%
440 - Electrical wiring/equipment problem, other	1	0.43%
444 - Power line down	1	0.43%
520 - Water problem, other	1	0.43%
531 - Smoke or odor removal	1	0.43%
554 - Assist invalid	4	1.73%
611 - Dispatched & cancelled en route	1	0.43%
651 - Smoke scare, odor of smoke	2	0.87%
700 - False alarm or false call, other	1	0.43%
743 - Smoke detector activation, no fire - unintentional	1	0.43%
744 - Detector activation, no fire - unintentional	1	0.43%
746 - Carbon monoxide detector activation, no CO	2	0.87%
<b>TOTAL INCIDENTS:</b>	<b>231</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.