

The Village of Northfield

REGULAR COUNCIL MEETING

August 28, 2013

The meeting was called to order by Mayor Jesse J. Nehez at 7:30 p.m.

PLEDGE OF ALLEGIANCE was recited

ROLL CALL: The Roll Call was taken by the Finance Director, Monica James. The following were present: Mayor Jesse J. Nehez; Mary Volny, John Schlueter, Linda Bowen, Karyn Selle, Beatrice Greenlee, and John Bolek. In addition, Law Director, Brad Bryan, Finance Director Monica James, Fire Chief Jason Buss and Service/Building Supervisor Jason Walters were present. Village Engineer Richard Wasosky and Police Chief Mark Wentz were not present.

APPROVAL OF MINUTES:

A motion for approval of the August 14, 2013 minutes was made by Karyn Selle seconded by Beatrice Greenlee, passed with 5 ayes, John Bolek was abstained.

PRESENTATION OF PETITIONS, MEMORIALS AND REMONSTRANCES:

Sabrina Pines of Lowrie asked if any progress had been made regarding the graffiti that was painted on the street in her neighborhood.

Mayor, Brad Bryan and Council advised Police Department was investigating.

REPORTS OF MUNICIPAL OFFICERS:

A. MAYOR JESSE J. NEHEZ stated the Department Heads were doing a job keeping up with the various projects, which necessitates additional hours being worked. Mayor Nehez thanked everyone for their hard work, he appreciates it. On August 22, Mayor and Council attended the Topping Out party at The Hard Rock. Mayor Nehez announced that the traffic signals were going in, 6 weeks early, so that everything is moving along well. However, it appears that eventually the Village will have to purchase a Street Signal at Houghton and Northfield Roads.

B. FINANCE DIRECTOR MONICA A. JAMES stated she had received an email from Mike Tryon, our insurance agent, in compliance with the new Healthcare; she must give every employee a copy of the information sheet regarding the Healthcare Market place. A copy must be received by all eligible and ineligible employees. Mrs. James will be setting up meetings with the Department Heads to have the employee sign that they have received a copy of the paperwork.

Mayor Nehez asked Mrs. James to explain to Council and the Audience her thoughts on Resolution 2013-99.

Mrs. James explained that since the Village does not have a firm date, when the million dollars will be received and the departments need the equipment in order to be ready for the opening of the Hard Rock Rockino, she believes that it is a good move to take out the Loan and purchase the equipment so the departments will be ready.

C. ENGINEER RICHARD WASOSKY, was not present.

D. LAW DIRECTOR BRADRIC BRYAN stated he had received an anonymous letter asking the Village to participate in a class action suit regarding the increased sewer fees. Mr. Bryan will return the information to the P.O. Box stating will not participate.

E. DEPARTMENT HEADS:

1. **Police Department, Chief Mark Wentz**, was not present, on vacation.
2. **Fire Department, Fire Chief Jason Buss**, see attached report.
Chief Buss also gave a demonstration of the new Lucas Tool, which assists with CPR.
Mrs. Volny asked about the fire hydrant on Cranbrook
Chief Buss stated that he again contacted the Water Dept. and it is on the list.
Jason Walters stated he would go to Waterworks and pick up a replacement.
3. **Service/Bldg Dept. Supervisor, Jason Walters**, see attached report. In addition, Mr. Walters requested a work session with Council.

REPORTS OF MUNICIPAL BOARDS AND COMMISSIONS:

- A. **PLANNING COMMISSION, KARYN SELLE**, stated the Planning Commission did meet on August 21, and discussed the Landscape Ordinance. The Planning Commission feels this legislation needs to be addressed further; therefore, it has been removed from the Agenda until then.
Mrs. Selle advised the next meeting will be on September 18, at 7:30 p.m.
- B. **CEMETERY BOARD, BEATRICE GREENLEE**, had nothing to report.
Mary Volny asked if there are plans to paint the Cemetery fence.
Mrs. Greenlee stated yes.
- C. **RECREATION BOARD, MAYOR NEHEZ**, stated the next meeting is September 5 at 7:30 p.m.
- D. **CHARTER REVIEW COMMISSION, MAYOR NEHEZ** stated they were finished for the year.
Brad Bryan stated notification of the information to be placed on the ballot would be included with the next sewer billing.

REPORTS OF STANDING COMMITTEES:

- A. **FINANCE, JOHN BOLEK** stated the Committee had met tonight and the next meeting would be on September 11, 2013 at 6:30 p.m.
Mr. Bolek made a motion seconded by Karyn Selle to add Ordinance 2013-100 to the agenda, passed with 6 ayes.

Ordinance 2013-100 - 1st Reading – An Emergency Ordinance Approving The Payment of Invoices for the 2nd Half of August 2013 in the amount of \$51,202.23.

A motion for passage was made by John Bolek seconded by Karyn Selle, passed with 6 ayes.

- B. **ROADS/PUBLIC WORKS, John Schlueter**, stated Mr. Walters covered everything in his report. He asked Council to have the work session on September 11 at 6:30 p.m. and move finance to 6:00 p.m.
Council agrees.
- C. **HEALTH AND WELFARE, Beatrice Greenlee**, stated she would be scheduling a meeting with Mr. Tryon some time next week and would report to Council at the next regular meeting.
Mr. Bolek advised he heard the County may be making major changes to their plan, eliminating family coverage, increasing the deductible and charging extra if BMI over limits.

D. **BUILDINGS & GROUNDS, Karyn Selle**, had nothing to report.

E. **WAGES AND WORKING CONDITIONS, Linda Bowen**, had nothing to report

F. **FIRE AND SAFETY, Mary Volny**, stated the work session with Fire Chief Buss prior to the regular meeting was very informative and also Thanked Chief Buss for bringing the Lucas Tool in for demonstration.

LEGISLATION:

Resolution 2013-90 - 1st Reading – An Emergency Resolution Confirming The Mayor/Director Of Public Safety's Appointment Of Gary Stewart As A Part-time Firefighter.

A motion to suspend the 3 reading rule was made by John Bolek seconded by Mary Volny, passed with 6 ayes.

A motion for passage was made by Linda Bowen seconded by John Bolek, passed with 6 ayes.

Resolution 2013-91 – 1st Reading – An Emergency Resolution Authorizing The Mayor To Enter Into A Regional Stormwater Management Program Service Agreement With The Northeast Ohio Regional Sewer District

A motion to suspend the 3 reading rule was made by John Bolek seconded by John Schlueter, passed with 6 ayes.

A motion for passage was made by Linda Bowen seconded by John Bolek, passed with 6 ayes

Resolution 2013-92 – 1st Reading – An Emergency Resolution Directing The Finance Director To Certify Delinquent Grass, Weed Cutting and Property Clean Up Bills To The County Fiscal Officer For Placement On The Tax Duplicate

A motion to suspend the 3 reading rule was made by John Bolek seconded by Mary Volny, passed with 6 ayes

A motion for passage was made by Linda Bowen seconded by John Schlueter, passed with 6 ayes.

Resolution 2013-93 – 1st Reading – An Emergency Resolution Directing The Finance Director To Certify Delinquent Sewer Maintenance Bills To The County Fiscal Officer for Placement On The Tax Duplicate

A motion to suspend the 3 reading rule was made by Linda Bowen seconded by Mary Volny, passed with 6 ayes.

A motion for passage was made by Linda Bowen seconded by Beatrice Greenlee passed with 6 ayes.

Resolution 2013-94 – 1st Reading – An Emergency Resolution Authorizing The Mayor O Enter Into A Purchase Agreement With Northfield Investment Partners, LLC Regarding The 10467 Northfield Road Property.

A motion to suspend the 3 reading rule was made by John Bolek seconded by Beatrice Greenlee, passed with 6 ayes.

A motion for passage was made by John Bolek seconded by Karyn Selle passed with 6 ayes

Mayor explained to audience the purchase of this property was an investment in the future. It will allow the Village to expand if necessary. Due to the condition of the building it will need to be torn down.

Mrs. Volny and Mr. Schlueter commented that a bigger parking lot is needed, especially on days when Mayor's Court is held.

Resolution 2013-95 – 1st Reading – An Emergency Resolution Authorizing The Mayor To Enter into An Agreement with HzW Environmental Consultants, LLC to Perform A Phase I Environmental Site Assessment On The 10467 Northfield Road Property.

A motion to suspend the 3 reading rule was made by John Bolek seconded by Mary Volny, passed with 6 ayes.

A motion for passage was made by John Bolek seconded by John Schlueter, passed with 6 ayes.

Resolution 2013-96 – 1st Reading – An Emergency Resolution Authorizing The Transfer Of Funds

A motion to suspend the 3 reading rule was made by Mary Volny seconded by John Schlueter, passed with 6 ayes.

A motion for passage was made by Linda Bowen seconded by Mary Volny, passed with 6 ayes.

Resolution 2013-97 1st Reading – An Emergency Resolution Authorizing The Mayor To Enter Into An Agreement With Diane Gacom DBA Rocky Hill To Implement A New Sewer Maintenance Fee Billing System For The Village And Handle The Sewer Maintenance Fee Billing.

A motion to suspend the 3 reading rule was made by Beatrice Greenlee seconded by Karyn Selle, Passed with 6 ayes.

A motion for passage was made by Beatrice Greenlee seconded by Karyn Selle, passed with 5 ayes, John Bolek voted nay.

Discussion, as to why it was necessary to pass this Resolution. Mayor explained that there have been a lot of issues with the current billing system, which was inherited by the previous biller. This system will be more user friendly and will allow the Village to accept on-line as well as credit card payments.

Mrs. James explained that with other duties, she is unable to setup the system, enter invoices, printed and get them ready for the October 1, 2013 billing date. The agreement with Mrs. Gacom is temporary, only for 4 month. At the end of the time, will reevaluate, may take back in-house.

2013-98 – 1st Reading – An Emergency Resolution Authorizing The Mayor To Enter Into A Demolition Agreement With Moauro Construction, Inc For The 170 Magnolia Avenue Property In Connection With The Village's Summit County Moving Ohio Forward Grant

A motion to suspend the 3 reading rule was made by John Bolek seconded by Mary Volny, passed with 6 ayes

A motion for passage was made by Linda Bowen seconded by Beatrice Greenlee passed with 6 ayes.

Resolution 2013-99 – 1st Reading – An Emergency Resolution Authorizing The Mayor To Enter Into a Lease Purchase Agreement with First Merit Equipment Finance, Inc.

A motion to suspend the 3 reading rule was made by John Bolek seconded by Karyn Selle, passed with 6 ayes

A motion for passage was made by John Bolek seconded by Karyn Selle, passed with 6 ayes

OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS; ADJOURNMENT

Mary Volny asked that article for the next Newsletter be submitted by September 10. She asked Jason Walters and Monica James to also submit articles

A motion was made by John Bolek seconded by Karyn Selle to go into executive session, at 8:52 p.m., to discuss personnel matters.

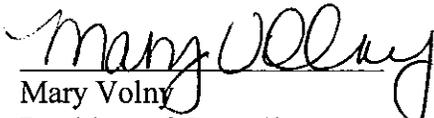
ROLL CALL: Linda Bowen, nay; John Schlueter, nay; Mary Volny, aye; Beatrice Greenlee, nay; Karyn Selle, aye; John Bolek, aye.

The motion did not receive a sufficient number of votes, therefore, no executive session was held.

A motion was made by Beatrice Greenlee seconded by Linda Bowen for adjournment at 8:53 p.m., passed with 6 ayes

Respectfully submitted by:

Attest:


Mary Volny
President of Council


Monica James
Clerk of Council

THE VILLAGE OF NORTHFIELD

199 Ledge Rd.
NORTHFIELD VILLAGE, OHIO 44067
330-467-7139x20
Fax: 330-468-4270

HAROLD JASON WALTERS, SERVICE/BUILDING DEPARTMENT SUPERINTENDENT

August 28, 2013 Council meeting: Service, Building and Zoning Department report:

1. **CUE SALT BID** – The bid for 2013-2014 salt bid for winter season has been submitted and we are waiting for the final per ton price.
2. **ROUTE 8 SEWER PROJECT** – Is going well, hoping to have the Rte 8 part of project completed by the end of September and then we will move on to Houghton Rd part of project.
3. **GAS MAIN ACCIDENT** – Monday, August 26th a 3” gas line was hit during construction of the Rte 8 sewer project. This was due to the fact of having two gas lines within the same trench. The first gas line was exposed at the depth of 3'. The plans showed to have one gas line at 3' but at 5 1/2' there was another gas line that was not marked. Police, Fire and the gas company responded and the situation was immediately under control. I would like to thank Police and Fire as they did a great job in this situation.
4. **RACINO PROJECT** – Racino project is on track and going well.
5. **STREET LIGHTING** – The poles at Sagamore, Vincent and Filly Ln have been installed. This is completed ahead of schedule.
6. **CROSSWALKS** – The crosswalks at Maple/Rte 8, Ledge/Rte 8, and the school crosswalks have all been repainted.
7. **LEDGE RD SCHOOL ZONE** – I have requested a quote to update the school zone signal on Ledge Rd. The current signal is the original from when the school was built over 50 years ago, so I have been told. At any rate, the signal is more than outdated and too frequently needing repairs. So once I receive the quote, and if my budget will allow, I plan to update these signals.
8. **2000 FORD F550** – Our dump truck is at Valore's truck body shop in Glenwillow. Initially we had an estimate from 2012 for about \$6,500.00, but unfortunately there are more repairs needed than initially quoted. Once the truck had been disassembled, more issues arose. My guess is that this will cost us up to about \$10,000.00 when all said and done. The truck is 13 years old, but only has 31,000 and is our main work horse. Don't let the miles fool you, these are hard worked miles, but this truck mechanically is very strong. We also had Ryan August completely go over the vehicle mechanically and fix any visible problems. The truck will be near new for about 1/8th of the cost of buying a new vehicle. To replace this truck would cost us about \$75,000.00. We put a lot of thought into this and this was the best way to go.
9. **POINT OF SALE INSPECTIONS** – To date I have completed 47 point of sale inspections. This is double of our usual average. Many of these homes are foreclosed or short sale homes.
10. **ZONING VIOLATIONS** – I currently have 41 properties with zoning violations. Some of which people or businesses have either fixed or are currently working on the violations. I have teamed up with Sgt. Zolguis and we are working together to get properties cleaned up and repaired. Obviously, this is a lot of work not only for us but for Lisa Rodriguez. Also Lt. Mackie handles the delivery of unclaimed certified mail that we send to the owners in violations. I would like to thank all of the above for their work efforts.
11. **GRASS/WEED/VACANT HOMES** - We are currently maintaining 14 properties. We submitted at last Council meeting the list of parcels being charged for property maintenance in the amount of \$13,600.00.

- 12. SEWER MAINTENANCE** – I am hoping to add up to four more pt maintenance men over the next year or so. So that I can have a sewer maintenance crew working daily on maintaining our sewers. Right now it has been hard keeping up with maintenance of sewers, road repairs, grass cutting, building/lands as well as parks and not to mention our daily duties and any other situations that arise. We will be picking up our new sewer push camera in the beginning of September. This will be a major help with regards to maintaining sewers. I would also like Council to consider a program where we, for a fee, camera sanitary laterals from the house to street. We request this to be done on all point of sale inspections due to the fact that there are so many clay tile lines that are in poor condition. The average cost that the residents are paying to have this service done has been between \$250-\$400. I was thinking we could do this service at a cost of \$100-\$150. Not to make money, but to cover our costs, and yet, save the residents money and the headache of finding a contractor and at the minimum it would be an option for the resident. There is a lot to discuss regarding this matter and I would request to have a work session in regards to adding this type of service.
- 13. WORK SESSION** – I would a Road and Public Works work session scheduled in the near future to discuss various ideas and ordinance issues

Thank you,

Harold J. Walters

HJW:lmr

The Village of Northfield Fire Department

10271 Northfield Road • Northfield, OH 44067

330-467-7139 ext 22 • 330-467-7152 FAX

Fire Chief Jason L Buss

330-523-9422 Business Cell

firechief@northfieldvillage-oh.gov

August 28, 2013

Activity Report

- A detailed copy of fire department activity is available upon request.
- As of *August 28, 2013*, NVFD responded to a total of **317** incidents. **283** of those incidents were EMS related and **34** incidents were FIRE related.
- NVFD has provided mutual aid **29** incidents this year and used it for **9** incidents
- NVFD's average response time from time of call till time on scene is **3:28**

Fire Inspector / Prevention Report

July 23 Hood and fire inspection at Seasoned Grill

July 26 Hood inspection at Mr. Chicken

July 31 and Aug 1, Hood inspection and fire alarm test at Northfield Park

Aug 7 Re inspection of Scoreboards Bar

Aug 20 Roof and above ceiling tile inspection for the rear offices of the Hard Rock Rocksino (before ceiling tiles are installed)

Aug 22 Two hour sprinkler pressure test for the rear office area of the Hard Rock Rocksino

Aug 28 Pre-occupancy inspection of Psychic Solutions, moving in where Northfield Auto and Van Rental was previously located.

This list does not include the multiple site inspections that have occurred at the Hard Rock Rocksino that have included inspection of sprinkler head locations before and after ceiling drywall has occurred or with the grid ceiling installation

Department News

- Richard James retired August 11, 2013. FF Adam Yandell & Jeff Vidmar have advanced their careers and have resigned from NVFD
- Met with John Lucas, Kevin Steve Schutte, and Kevin Gronkowsky on August 23 to discuss upcoming racino impact on operations. Will be working more with Kevin, who is the director of security and surveillance.
 - o Have researched Thistledown Racino, they have had 130 calls in the first 110 days of operations, leading to an expected increase of 450 calls

"Our Family Protecting Yours"

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- Rocksino expects to call volume to be a little higher, as it is a bigger venue and more machines, NVFD is planning on 1-2 Calls daily, annual increase of about 600 calls for service
 - Up to 75% of EMS calls are expected to be no transports / refusals. Rocksino also wishes to use the full time allowed by the Ohio Fire Code before a fire alarm is transmitted to the fire department, therefore decreasing false alarm responses.
 - Possibility a major NE Ohio healthcare provider may be partnering with the Rocksino to provide first aid on site, would leave NVFD as transport only to the ER.
 - Hard Rock Live may use indoor fireworks at times, NVFD needs to develop permits and plans how to handle these events. They are allowed by Ohio and the Fire Marshal has a guide to implement the program. Council will have to pass an ordinance addressing the fees required once the plan is developed
 - Rocksino expects most incidents at the buffet area of the facility based on previous experiences.
 - All representatives of the Rocksino stated they need to expect December to be "very busy" when the casino launches. This initial wave is expected to last between 30-45 days
 - Questions?
 - Grants – NVFD has applied for a \$40K grant through Ohio BWC to help cover the cost of powered ambulance cots. This is a 25% Match grant. Notification of this grant should be in by the end of the year.
 - NVFD also applied for the "Staffing for Adequate Fire and Emergency Response" (SAFER) Grant offered by FEMA. This grant project would cover all related costs of hiring three fulltime firefighters for two years. The total requested is about \$425K with no local match. This would help increase our staff to the desired level of four firefighters on duty at no cost to Northfield until Racino money is available. Four firefighters are needed to meet industry standard best practices and staff two ambulances.
 - Fire & Safety Overview. Discussed Expanded staffing hours, Equipment requests, and SAFER Grant
 - Questions?

"Our Family Protecting Yours"

Northfield Village Fire

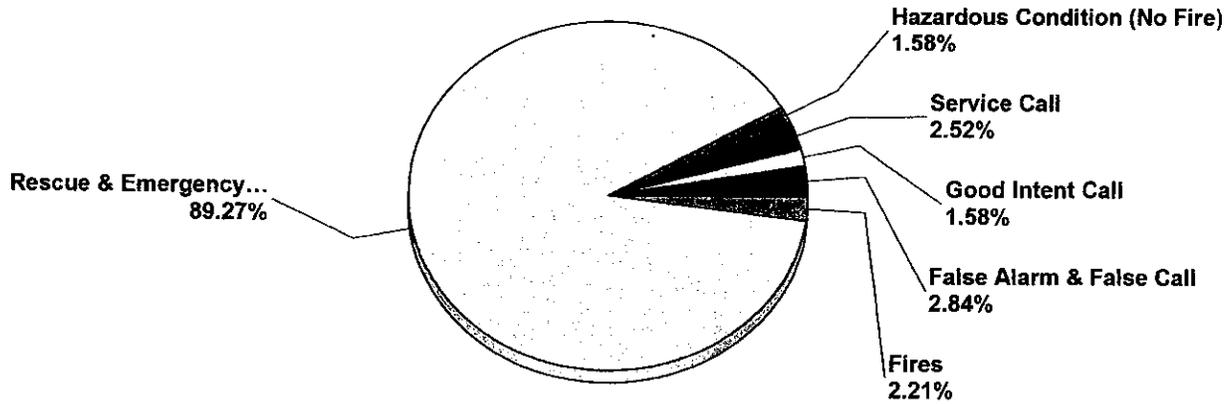
Northfield, OH

This report was generated on 8/28/2013 9:13:21 AM



Breakdown by Major Incident Types for Date Range

Start Date: 01/01/2013 | End Date: 08/28/2013



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	2.21%
Rescue & Emergency Medical Service	283	89.27%
Hazardous Condition (No Fire)	5	1.58%
Service Call	8	2.52%
Good Intent Call	5	1.58%
False Alarm & False Call	9	2.84%
TOTAL	317	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Northfield Village Fire

Northfield, OH

This report was generated on 8/28/2013 9:14:23 AM



Count of Incidents by Incident Type per Zone

Start Date: 01/01/2013 | End Date: 08/28/2013

% of Incidents per Zone

MA - Mutual Aide
NV - Northfield Village

INCIDENT TYPE	# INCIDENTS	% of TOTAL
MA - Mutual Aide		
111 - Building fire	2	0.63%
300 - Rescue, EMS incident, other	1	0.32%
321 - EMS call, excluding vehicle accident with injury	17	5.36%
322 - Motor vehicle accident with injuries	2	0.63%
554 - Assist invalid	1	0.32%
611 - Dispatched & cancelled en route	2	0.63%
651 - Smoke scare, odor of smoke	2	0.63%
745 - Alarm system activation, no fire - unintentional	2	0.63%
Zone: MA - Mutual Aide Total Incident:	29	9.15%
NV - Northfield Village		
111 - Building fire	1	0.32%
112 - Fires in structure other than in a building	1	0.32%
113 - Cooking fire, confined to container	2	0.63%
131 - Passenger vehicle fire	1	0.32%
300 - Rescue, EMS incident, other	6	1.89%
311 - Medical assist, assist EMS crew	1	0.32%
320 - Emergency medical service, other	11	3.47%
321 - EMS call, excluding vehicle accident with injury	233	73.50%
322 - Motor vehicle accident with injuries	5	1.58%
324 - Motor vehicle accident with no injuries.	6	1.89%
341 - Search for person on land	1	0.32%
411 - Gasoline or other flammable liquid spill	1	0.32%
424 - Carbon monoxide incident	1	0.32%
440 - Electrical wiring/equipment problem, other	1	0.32%
444 - Power line down	2	0.63%
520 - Water problem, other	1	0.32%
531 - Smoke or odor removal	1	0.32%
554 - Assist invalid	5	1.58%

Only REVIEWED incidents included

651 - Smoke scare, odor of smoke	1	0.32%
700 - False alarm or false call, other	2	0.63%
735 - Alarm system sounded due to malfunction	1	0.32%
743 - Smoke detector activation, no fire - unintentional	1	0.32%
744 - Detector activation, no fire - unintentional	1	0.32%
746 - Carbon monoxide detector activation, no CO	2	0.63%
Zones: NW - Northfield Village Total Incident:	260	99.85%
TOTAL INCIDENTS FOR ALL ZONES:	317	100%

Only REVIEWED incidents included