

The Village of Northfield

REGULAR COUNCIL MEETING

December 10, 2014

The meeting was called to order by Mayor, Jesse J. Nehez at 7:30 p.m.

PLEDGE OF ALLEGIANCE was recited.

ROLL CALL was read by Lisa M. Rodriguez, Clerk of Council. The following were present: Mayor Nehez, Beatrice Greenlee, Nicholas Magistrelli, Alan E. Hipps and Ethan Miladinovic. Linda Bowen and Gary Vojtush were absent. In addition, Law Director, Brad Bryan, Village Engineer Richard Wasosky, Police Chief Mark Wentz and Service and Building & Zoning Superintendent Jason Walters were in attendance. Fire Chief Jason Buss and Finance Director Timothy Clymer were not present.

APPROVAL OF MINUTES:

Mayor Nehez asked for approval of the minutes for the Council meeting of November 24, 2014. A motion for approval was made by Beatrice Greenlee and seconded by Alan Hipps, passed with 4 ayes.

PRESENTATION OF PETITIONS, MEMORIALS AND REMONSTRANCES:

Mayor Nehez had Law Director Brad Bryan read a Proclamation to present to the Nordonia High School football team; A Proclamation issued by Jesse J. Nehez and Council as a whole congratulating the Nordonia High School football team for being the 2014 Division II State runner-up. Mayor Nehez and Council President Bea Greenlee presented Head Coach Jeff Fox, David Murray QB and Dylan Mabin WR/LB with the proclamation. Mayor Nehez, Council President Beatrice Greenlee and the rest of Council congratulated Coach Fox and the players again on their achievement.

REPORTS OF MUNICIPAL OFFICERS:

A. MAYOR JESSE J. NEHEZ that Council had a good work session with Council this evening, discussing the senior community bus, senior trash pickup and senior lawn care. Mayor Nehez stated that Council felt that these options for the seniors were good programs and would like to meet again on January 14, 2015 at 6:30pm for Council to discuss in detail further these options for the seniors.

B. FINANCE DIRECTOR TIM CLYMER was not present.

C. ENGINEER RICHARD WASOSKY read his report. (See attached) Mayor Nehez stated how proud he is that there is finally proper storage for the Village records at the Ledge Rd building.

D. LAW DIRECTOR BRADRIC BRYAN had no report.

E. DEPARTMENT HEADS:

1. Police Department, Chief Mark Wentz gave his report. (See attached) Bea Greenlee asked Chief Wentz if when they hire the two new police officer candidates will they be at 16 or 18 total officers. Chief Wentz state 18 officers.

2. Fire Department, Fire Chief Jason Buss was not present. Mayor Nehez said that Santa will visit the east side of the Village between 10a-12p; and visit the west side of Village between 1p-3pm on Sunday, December 14th. He said that the recreation board along with the fire department will be having the 1st annual holiday party

at the fire department between 3:30pm-5:30pm after Santa visits town, and everyone is able to take pictures with Santa, there will be a coloring contest, food and crafts for the children to do.

3. Service/Building Supervisor, Jason Walters, gave his report. (See attached) Ethan Miladinovic asked Mr. Walters how far 250 tons of salt will get us. Mayor Nehez said that it depends on the storm. Jason said that it will get them through a weekend of a snow blast. Ethan asked if Jason saw any issues with getting more salt if needed. Jason said no, not at this point.

REPORTS OF MUNICIPAL BOARDS AND COMMISSIONS:

A. PLANNING COMMISSION, ALAN E. HIPPS, stated that he had the Planning Commission meeting minutes from November 19th for Council to approve. Brad read Resolution 2014-68 confirming the decision of the planning commission to approve the lot consolidation and split requested by Lorraine Lengyel for lots located on Lowrie Blvd. A motion was made by Alan Hipps and seconded by Beatrice Greenlee, passed with 4 aye votes. Alan stated that there is no planning commission meeting scheduled at this time.

B. RECREATION BOARD, MAYOR NEHEZ, stated that they have been very busy for the holiday party on December 14th. They will have their next meeting on January 8th at 7:30pm to discuss the spring easter egg hunt and a visit from the easter bunny.

REPORTS OF STANDING COMMITTEES:

FINANCE: LINDA BOWEN. In Linda's absence, Bea stated that there will be a Finance meeting on December 22nd at 6:30pm.

ROADS/PUBLIC WORKS: ETHAN MILADINOVIC had no report.

HEALTH AND WELFARE: GARY VOJTUSH was absent and no one on the committee had a report.

BUILDINGS & GROUNDS: ALAN HIPPS had no report.

WAGES AND WORKING CONDITIONS: NICHOLAS MAGISTRELLI reported that there will be union negotiations on December 16th for the service department and then the police department.

FIRE AND SAFETY: BEATRICE GREENLEE no report.

LEGISLATION:

Brad read 2014-62, 3rd reading-An emergency Ordinance amending section 246.065 of the codified ordinances regarding the recovery of costs associated with the delivery of fire department service beyond ems service. A motion was made by Beatrice Greenlee and seconded by Nick Magistrelli, passed with 4 aye votes.

Brad read 2014-63, 3rd reading-An emergency Ordinance amending section 1610.13 of the fire prevention code relating to permits and permit fees. A motion for passage was made by Ethan Miladinovic and seconded by Beatrice Greenlee, passed with 4 ayes.

Brad read 2014-64, 3rd reading-An emergency Resolution authorizing the Mayor to renew the Village's agreement with the legal defenders office of Summit County, Ohio for indigent representation in Stow Municipal Court. A motion for passage was made by Beatrice Greenlee and seconded by Alan Hipps, passed with 4 ayes.

Brad read 2014-69, 1st reading-An emergency Resolution requesting the Summit County Fiscal Officer, in the year of 2015, to advance to the Village monies to which the Village is entitled from the proceeds of the tax levies for the tax year 2014. Council decided to put on 2nd reading at the December 22nd Council meeting.

Brad read 2014-70, 1st reading-An emergency Resolution designating councilpersons Alan Hipps, Ethan Miladinovic and Gary Vojtush as the public records act training designees for 2014 for Mayor Jesse Nehez and Councilpersons Bea Greenlee, Linda Bowen, and Nicholas Magistrelli. A motion was made by Beatrice Greenlee to suspend the three-reading rule and seconded by Ethan Miladinovic, carried with 4 ayes. A motion for passage was made by Alan Hipps and seconded by Nick Magistrelli, passed with 4 aye votes.

OLD BUSINESS; none.

NEW BUSINESS; Alan Hipps asked when Rich Wasosky's contract will be submitted in legislation form. Brad Bryan stated at the last meeting of the year.

Mayor Nehez stated that Lisa Rodriguez, his administrative assistant does an amazing job for him. Thanked her for all of her hard work that she does for him along with Jason Walters and the service department and Mayor Nehez stated that she doesn't hear what a good job she does enough, and he wanted to thank her again especially with all of the work she has on her schedule and a lot is expected out of her, and she does a nice job for the Village. Brad Bryan thanked Lisa Rodriguez as well.

ANNOUNCEMENTS; ADJOURNMENT -

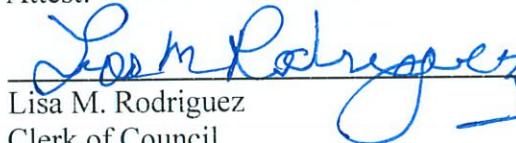
A motion for adjournment at 8:09p.m. was made by Nick Magistrelli and seconded by Ethan Miladinovic, passed with 4 ayes.

Respectfully submitted by:



Beatrice Greenlee
President of Council

Attest:



Lisa M. Rodriguez
Clerk of Council

VILLAGE OF NORTHFIELD
ENGINEER'S REPORT – RICHARD S. WASOSKY, P.E., P.S.

December 10, 2014

Subject: Sagamore Road Watermain and Pavement Recycling

Comment: The Mayor, Service Director, Finance Director and myself met with representatives of Walton Hills, Sagamore Hills and Valley View on November 17, 2014 to discuss the Sagamore Road Resurfacing and Watermain Project. The plans are being done by the Walton Hills Engineer, and construction should begin next Spring on the watermain. The milling and resurfacing of the road should be done next Summer and Fall. I have supplied the Walton Hills Engineer with copies of all of Northfield Village's plans in the area of Sagamore Road.

Subject: Engineer's Records and Plans Copying

Comment: I have been cataloging and printing all of the Village records and plans that I have done or have in my possession over the past 29 years and have been delivering them for storage at the Village Service Department. Later this month I plan on having all of my plans scanned onto computer discs and copies provided to the Village for their permanent records.

Subject: Study for Signal Modification at Northfield Road and Sagamore Road

Comment: I discussed adding a left turn traffic signal for northbound to westbound traffic at Sagamore Road and modifying the signal phasing and timing with the Walton Hills Mayor. Mayor Hersh did not have any problem with doing this. I will be sending in the final traffic signal layout and operations acceptance report to ODOT on Monday, December 15, 2014 for the signal system as it now exists in order to receive the final permit from ODOT. I will indicate in my letter that the Village would like to add the northbound to westbound left turn signal at Sagamore Road. ODOT will have to grant their approval for this modification. I did monitor the signal operation on Saturday, November 15, 2014 between 7:00 P.M. and 9:00 P.M. I have also been checking the intersection during the week in the daylight hours. So far, I have not encountered any problems with the left turn movement from S.R. 8 to Sagamore Road.

Subject: Summit County Soil and Water Conservation Services

Comment: I attended the Summit County Soil and Water Conservation Services Annual meeting on November 8, 2014. There was a discussion of what SCS had done over the past year and proposed improvements in the project this year to satisfy the Stormwater Phase II Requirements for each community.

Subject: Northfield Road and Houghton Road Sanitary Sewer Replacement Project

Comment: I sent Mr. Excavator the Village check in the amount of \$4934.87 as final payment for the Northfield Road and Houghton Road Sanitary Sewer Replacement Project. I deducted \$666.84 for repair work the Village Service Department did on the sinkhole in front of Village Hall that was the fault of the Contractor. I also completed the final project paperwork and closed out the project

Subject: Engineer's Contract for 2015

Comment: I have included a copy of the proposed Engineer's contract for 2015 for Council's and the Mayor's approval.

VILLAGE OF NORTHFIELD
RESOLUTION NO. 2014-

INTRODUCED BY:

AN EMERGENCY RESOLUTION
CONTINUING THE APPOINTMENT OF RICHARD S. WASOSKY OF EUTHENICS, INC.
AS THE VILLAGE OF NORTHFIELD MUNICIPAL ENGINEER
FOR THE PERIOD OF JANUARY 1, 2015 THROUGH DECEMBER 31, 2015

WHEREAS, the contract of Richard S. Wasosky of Euthenics, Inc., the Municipal Engineer, expires on December 31, 2014; and

WHEREAS, the Mayor and Council desire to reappoint Richard S. Wasosky of Euthenics, Inc. as the Village of Northfield Municipal Engineer for the calendar year 2015;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That Council hereby confirms the Mayor's appointment of Richard S. Wasosky of Euthenics, Inc. as the Village of Northfield Municipal Engineer for the period of January 1, 2015 through December 31, 2015.

SECTION 2. That Richard S. Wasosky of Euthenics, Inc. and any agents designated by Richard S. Wasosky will be compensated as indicated in Exhibit A, which is attached hereto and incorporated herein by reference.

SECTION 3. That any and all studies, drawings, plans, reports, bid documents and correspondence hereinafter designated as Product, either produced by or obtained by Mr. Wasosky for the Village of Northfield are the property of the Village of Northfield and may be retained by Mr. Wasosky for storage and use only during Mr. Wasosky's tenure as Municipal Engineer. All stored Product will not be insured by Mr. Wasosky. All Product produced or obtained by Mr. Wasosky during his entire length of service as Village of Northfield Municipal or Village Engineer shall be returned to the Village of Northfield upon termination of Mr. Wasosky's services with the Village of Northfield.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health and welfare of the residents of the Village of Northfield, for the reason that it will assist with the operation of a municipal department, and that this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to the Village of Northfield Charter Section 4.11.

RESOLUTION NO. 2014-
PAGE TWO

IN WITNESS WHEREOF, we have hereunto set our hands this _____ day of _____, 2014.

Beatrice Greenlee, President
Pro-Tem of Council

Jesse J. Nehez, Mayor

PASSED:

ATTEST:

Clerk of Council

Approved as to Legal Form by the Director of Law.

Bradric T. Bryan
Director of Law

I, Lisa Rodriguez, Clerk of Council of the Village of Northfield, Summit County, Ohio, do hereby certify that the foregoing Resolution was duly and regularly passed by Council at a meeting held on the _____ day of _____, 2014.

Lisa Rodriguez
Clerk of Council

EXHIBIT A

MUNICIPAL ENGINEER
COMPENSATION SCHEDULE FOR YEAR 2015

1. \$103.00 for Mr. Wasosky's attendance at the first Council meeting of each month;
2. \$103.00 for attending each additional Council meeting and for each Planning Commission Meeting that Mr. Wasosky is requested to attend by the Mayor or Council;
3. \$103.00 per hour for Mr. Wasosky's professional services;
4. Charges for all agents designated by Mr. Wasosky shall be billed as follows:
 - a. Engineer - \$103.00 per hour;
 - b. Surveyor - \$91.50 per hour;
 - c. Technician - \$75.00 per hour;
 - d. Computer aided draftsman - \$72.50 per hour;
 - e. Manual draftsman - \$55.50 per hour;
 - f. Survey crew - \$140.00 per hour;
 - g. Inspector - \$50.00 per hour;
 - h. Clerical and printing - \$38.00 per hour;
5. Expenses incurred by Mr. Wasosky for Village work will be billed at Mr. Wasosky's cost.

Council Meeting

December 10, 2014

Police Department Report by Chief Mark Wentz

■ POLICE PERSONNEL:



Part-time officer Craig Wilson was sworn in as a full-time member of the **Maple Heights Police Department** on Friday, November 21, 2014. His last shift with our department is Saturday, December 13, 2014. He was hired December 14, 2011 by the Village. Our sincere thanks to Craig for the commitment he made to our department and community over the past three years and we wish him and his family the very best as he moves forward in his career.



Part-time officer Corey Zidlicky, hired in May 2012, is in the running for a full-time position with the **Richmond Hts. Police Department**. Thus far, he has completed the written test, his pre-employment interview, and the psychological testing. He is among seven candidates being considered for two full-time openings. While we prefer to retain his services for obvious reasons, we completely understand the dynamics of the situation and sincerely hope that Corey is successful in his pursuit to obtain this full-time position.

■ POLICE CANDIDATES:

We have two part-time applicants who look very promising. We hope to have their backgrounds completed within the next two weeks, including their polygraphs and medical physicals. If one or both pass, we would like to swear them in, with council approval, at the January 14, 2015 Council meeting.



Police Candidate MICHAEL MALAK – Michael is a 2008 Nardon High School graduate. He attended Cuyahoga County Community College and Cleveland State University between 2010 and mid-2012. He returned to Tri-C in September 2012 to attend the Ohio Peace Officer Academy. He graduated in May 2013 and scored 91.5% on the state exam. **Det. Matt Grams**, who did his background, said that former employers, neighbors, references and family were very supportive of his pursuit of a career in law enforcement and believe he can be an exceptional officer. Bill Hannah, Malak's karate instructor from 2003 – 2009 (Michael is a certified black belt), described him as level-headed with no signs of a temper. Others said he is honest, dependable, and very good with the public. Det. Grams recommends he move on to the polygraph and medical physical portions of the background assessment.



Police Candidate JOSEPH CALABRESE – Joseph graduated from Holy Name High School in 2009 and earned a Bachelor's of Science in Psychology degree from Baldwin Wallace University in December 2013. After earning his degree he accepted a position with Ohio Guidestone as a residential treatment specialist, working with juveniles with behavioral problems, family issues and/or at-risk individuals. Feeling more could be accomplished with earlier intervention, he made the decision to become a police officer. He attended the Tri-C Ohio Peace Officer Academy and graduated in October 2014. He scored 92.5% on the state examination. While his background check is not complete yet, early declarations are that he is level-headed, works well with others, has a strong personality, and is

skilled at diffusing volatile situations. He is being sent for our pre-employment polygraph and medical physical examination.

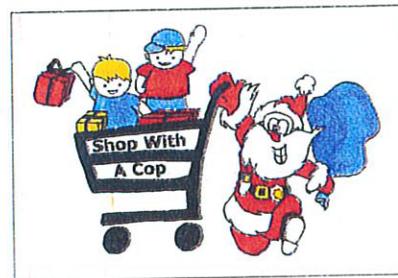
■ **JUVENILE DIVERSION GRANT:**

Chief Mark Wentz is happy to announce that the Summit County Juvenile Court has renewed our Juvenile Diversion \$5,000.00 Grant for fiscal year 2015. The grant covers July 1, 2014 through June 30, 2015. The funds can be used for any overtime accrued by officers while conducting meetings with the juvenile and his family on off-hours from regular duty and while supervising any community service hours assigned to the juvenile as part of the diversion program. Additionally, it pays for any supplies or materials, including training films or other literature used to assist with the diversion program process. **Sgt. John Zoligus** supervises the program with assistance from **Officer Brian Zajac**.

■ **COMMUNITY ACTIONS:**

- **The Emergency Assistance Center** wanted to extend a heartfelt thanks to **Lt. Jamie Mackie** and the **Northfield Village Police Association** for the generous donation of a brand new stainless steel freezer for the center. Lt. Mackie approached Sears Hardware management after he heard that the center was in need of a new freezer to when theirs stopped working. Sears happily assisted Lt. Mackie in obtaining the freezer from the company at a substantial discount, resulting in the purchase of the \$1,900.00 freezer for \$300.00! Lt. Mackie then loaded up the freezer into his pick-up truck and delivered it to the Assistance Center.

- Lt. Jamie Mackie is also applauded for two other community related undertakings. For the past decade or so Lt. Mackie has managed the **Shop-with-a-Cop Program**. He not only sells tickets for the event every year, but also finds others willing to sell tickets, and works diligently to find families-in-need with young children who will appreciate the assistance. Each year during the holiday season he takes one or more local children, kindergarten through 6th grade age-wise, to shop at one of the local area stores to purchase gifts for themselves or members of their immediate family. Each child is given a small amount of money to spend, normally \$100, which is then matched by the participating store, thereby doubling their allowable spending amount. The children are escorted to the event in a long parade of police cruisers by the participating police agencies with their cruiser lights and sirens blaring. Once at the store, the children are assisted in selecting appropriate gifts for themselves and their family members. After shopping, the children will eat lunch, wrap their gifts, and get to know the police officers. This year, Lt. Mackie is being assisted by **Officer Craig Wilson** and **Officer Corey Zidlicky**.



- Lt. Mackie will teach **Internet Safety and Cyber-Bullying** at Lee Eaton Elementary to all of the 5th and 6th grade students on December 17th and 18th. In addition, Lt. Mackie teaches a Law Course at the high school that encompasses **Arrest Procedures, Probable Cause, Search & Seizure, and other police-related issues**.

- **Bear Den of Cub Scout Pack 575** requested an officer to do a presentation to the troop on law enforcement. **Officer Patrick Pizzuli** gladly accepted the



invitation and spent an hour with them at on November 24th. He did some role playing with the kids, gave them an up close and personal view of the police cruiser, did a question-and-answer segment with them and their parents, and rewarded each of them with one of our departmental patches at the end of the presentation.

■ **NEIGHBORHOOD COMMUNITY WATCH – Holiday Home Deliveries:**



Officers will be giving special attention to the residential area during the holiday season to prevent thefts after special home deliveries. It is not uncommon for thieves to follow or observe items left outside a residence from UPS, FedEx, etc. and then take the item prior to the homeowner collecting it. This is especially prevalent during the holiday season, but should be watched throughout the entire year. Residents are encouraged to have someone, whether a relative or a trusted neighbor, keep watch for an expected delivery if no one will be home and possibly move it inside the garage or other enclosed area if it was left outside at a front door or garage. Residents are reminded that if you think you see anything suspicious, don't hesitate

to call the police. We're there for you!

■ **HAPPY HOLIDAYS!**

On behalf of the Police Department, I want to extend a Happy Holidays to Mayor Jesse Nehez, Village Council, Law Director Brad Bryan, Finance Director Tim Clymer, Fire Chief Jason Buss and his staff, Village Engineer Rich Wasosky, Clerk of Court Lisa Thellmann, Administrative Clerk Lisa Rodriguez, Diane Giacom, our IT guru Jay Mutter, and Service Director Jason Walters and his crew, and all of your families!

Wishing all of you a very Merry Christmas and a Happy New Year!



– END OF REPORT –

THE VILLAGE OF NORTHFIELD

68 HOUGHTON ROAD
NORTHFIELD VILLAGE, OHIO 44067
330-467-7139x20
Fax: 330-468-4270

HAROLD JASON WALTERS, SERVICE/BUILDING DEPARTMENT SUPERINTENDENT

December 10, 2014 Council meeting: Service, Building and Zoning Department report:

1. **Asphalt** – We did complete the Hot mix asphalt season the first week of December. We are now using cold patch for any road repairs needed.
2. **Leaf Machine-** Has been cleaned and serviced and stored until next season.
3. **Leaf Season** – Ended December 3 all went well.
4. **Senior Snow Plowing** – We currently have 122 seniors signed up. Driveway markers Have been installed.
5. **Snow Plow Season** – Our first few snow falls of the year have went well. Our Equipment is maintained and ready to go.
6. **Salt** – We currently have approximately 250 tons on hand.
7. **Rt. 8 Holiday Banners/Street Sign Decorations-** The Holiday Banners have been installed on Rt. 8. The Mayor and his Mother decorated our Rt. 8 Street Name signs, Thank You Mayor and Mom!
8. **Town Hall Decorations** – The decorations have been installed at Town Hall. I would like to suggest that we put into a work session discussing purchasing new decorations after the holidays for next season. Usually Decoration pricing is reduced after the Holiday Season.
9. **Equipment purchase-** The New Backhoe and Skidsteer are a head of schedule for delivery. We could see delivery in roughly 3 weeks. Once again I would like to Thank Mayor and Council for approving this purchase. Keeping Equipment updated and adding additional equipment makes repairing and improving the Village much easier. With Mayor and Councils wishes for better quality and higher quantity improvements this purchase is absolutely Vital.
10. **Houghton Rd. Stop Signs** – Few complaints, actually more positive communication. No real issues that have been brought to my attention other than the request for more salt near the signs which I have addressed.

Thank you,

Harold J. Walters