

# The Village of Northfield

## REGULAR COUNCIL MEETING

January 8, 2014

The meeting was called to order by Mayor Jesse J. Nehez at 7:30 p.m.

### **PLEDGE OF ALLEGIANCE was recited**

ROLL CALL: The following were present: Mayor Jesse J. Nehez; Beatrice Greenlee, Linda Bowen, Alan Hipps, Gary Vojtush. In addition, Law Director, Brad Bryan, Finance Director Monica James, Service/Building Supervisor Jason Walters, Village Engineer Richard Wasosky, Fire Chief Jason Buss and Police Chief Mark Wentz were present.

### **APPROVAL OF MINUTES:**

A motion for approval of the December 23, 2013 minutes was made by Beatrice Greenlee seconded by Linda Bowen.

Roll Call: Beatrice Greenlee, aye; Linda Bowen, aye; Alan Hipps, aye; Gary Vojtush, nay

Mr. Vojtush stated he had voted no because the comments between Mrs. Volny and himself are not reflected, in his opinion, accurately. He would like the minutes to reflect more of the conversation between the two of them.

Mr. Bryan asked Mr. Vojtush to either offer an amendment or request the motion be tabled

Mr. Vojtush stated he would like the motion to be tabled.

A motion to table the approval of the December 23, 2013 minutes was made by Gary Vojtush seconded by Linda Bowen, passed with 4 ayes.

### Resolution 2014-001 – 1<sup>st</sup> Reading – An Emergency Resolution Confirming Council's Appointment Of Nicholas Magistrelli To The Vacant Ward D Council Seat

A motion to suspend the three reading rule was made by Beatrice Greenlee, seconded by Alan Hipps, passed with 4 ayes.

A motion for passage was made by Beatrice Greenlee, seconded by Linda Bowen.

Mr. Vojtush stated that according to the Village Charter, Council must appoint a Council member within 30 days of a vacancy, it has only been (8) days, how can Council vote on Mr. Magistrelli, when no applications were taken. The original draft of the News Letter, had the advertising for both Ward B and Ward D opening, yet the final draft, has Mr. Magistrelli as the Ward D Councilperson.

Mr. Bryan explained that the appointment is to be WITHIN 30 days, and since the Ward D position, was just filled within the last 90 days, there is no need to advertise again. Mr. Bryan further explained the Mayor or Council can bring a resolution for the open Council seat or any item, to the agenda. In addition, the original draft of the News Letter was composed prior to December 31, 2013; the final draft was after this date. Mr. Bryan explained that this was an emergency situation, have 2 vacancies on the Board, if one member were to be absent for any reason, there would not be a quorum.

Roll Call: Beatrice Greenlee, aye; Linda Bowen, aye; Alan Hipps, aye; Gary Vojtush, nay

Mr. Bryan administered the Oath of Office to Mr. Magistrelli.

## **PRESENTATION OF PETITIONS, MEMORIALS AND REMONSTRANCES:**

### **GUEST SPEAKER: Bruce Harris, Executive Director Food To Share**

Mr. Harris explained the Food To Share program. It is a non-conventional way to get food into Food Pantries. The Program, works with local corporations to hold food drives twice a year. Mr. Harris stated between Thanksgiving and Christmas, local Hunger Centers receive a lot of donations, but throughout the rest of the year, donations are down. By holding the food drives at different times of the year, helps to keep the Hunger Centers stocked. The program provides the literature, the bins, and the pick-up, everything that is needed to hold the food drives. Currently Mr. Harris is working with Twinsburg; he would like to move into the Nordonia Hills area.

At this time Mr. Bryan asked for nominations for Council President.

A motion was made to nominate Beatrice Greenlee for Council President was made by Linda Bowen, seconded by Nick Magistrelli.

A motion was made to nominate Linda Bowen for Council President was made by Gary Vojtush, no second was presented

A Roll Call for Mrs. Greenlee was as follows: Linda Bowen, aye; Beatrice Greenlee, aye; Alan Hipps, aye; Nick Magistrelli, aye; Gary Vojtush, nay

### **REPORTS OF MUNICIPAL OFFICERS:**

**A. MAYOR JESSE J. NEHEZ** had nothing to report.

**B. FINANCE DIRECTOR MONICA A. JAMES** had nothing to report.

**C. ENGINEER RICHARD WASOSKY**, see attached report

**D. LAW DIRECTOR BRADRIC BRYAN**, stated the paperwork had been received from the Ohio Department of Taxation approving our TIF application. Mr. Bryan reminded everyone that we would not be receiving any monies until 2015.

#### **E. DEPARTMENT HEADS:**

1. **Police Department, Chief Mark Wentz**, stated with the opening of the Rocksino, Police have had numerous calls for stolen vehicles, however, all were unfounded. It was a matter of the owner forgetting where they parked. Installation of placards, marking parking lot, should help eliminate some of these call. The placards should be installed soon.

Another issue with the parking lot, is due to snow, it can be difficult to see the parking spaces and some patrons are making their own or parking the wrong way. Is suppose to be a fan type design, but with the snow, it ends up being more straight lines.

Chief Wentz also stated:

- the department has received calls that the light on Vincent is too long, they claimed it was 3 minutes. The Police have checked it and it is 70 seconds. Can be adjusted at a later date, once it is determined what the actual traffic flow will be on average.

- Craig Sirna has resigned; he will be reimbursing the Village for his uniforms and physical

- with the new Healthcare Rules, if a part-timer signs a waiver form, declining the Village's insurance, are they still limited to the 29 hours per week. All but one part-time officer has insurance through their spouse or full-time job.

Mr. Bryan stated if a waiver is signed, they are not limited to the 29 hours per week

- Due to the freezing temperatures this past week, concerns, for warming stations arose. The Village has an agreement with Northfield Racetrack, Sunset Motel and if absolutely necessary, the Nursing Home will help out. The nursing home has health concerns for their residents
- There will be a Safety Seminar at the High School from 9:30 to 1:30, Chief Wentz will be one of the Speakers
- Chief received a Memorandum of Understanding between the Village and the Rocksino, he will give it to Mr. Bryan for review.

2. **Fire Department, Fire Chief Jason Buss**, see attached report

Mr. Vojtush asked if the new radios would have cross-patching capabilities.

Chief Buss stated that they would cross-patch 420 and 800MHz.

Mr. Vojtush asked if the Village would be joining the Seven Hills Matrix.

Chief Buss stated no, he wants to work with Summit County EMA

3. **Service/Building Supervisor, Jason Walters**, see attached report

Mr. Vojtush asked about how much salt is used in one run through the Village.

Mr. Walters stated approximately 8 ton. A majority of the salt is used in the Cranbrook development due to the poor drainage and the blowing and drifting that occurs in the area.

Mr. Vojtush asked if more salt will be ordered.

Mr. Walters stated most likely since winter is not over and could use the remaining salt in just one weekend.

**REPORTS OF MUNICIPAL BOARDS AND COMMISSIONS:** Mayor Nehez explained that with the new Council members and the President of Council assigns the Committees, none have been formed as of this date. Mrs. Greenlee stated she should have assignments to Council tomorrow.

A. **PLANNING COMMISSION**, Mr. Bryan stated if an application is received will have a meeting next week, but at this time, there are no meetings scheduled.

B. **CEMETERY BOARD**

C. **RECREATION BOARD**

D. **CHARTER REVIEW COMMISSION**

Mayor Nehez and Mr. Bryan stated that the Village will not be involved with the Cemetery Board this year, nor will there be a Charter Review Board, both of these items can be removed from the agenda

**REPORTS OF STANDING COMMITTEES:**

A. **FINANCE**, Mrs. Greenlee stated a meeting should be set, therefore a meeting will be held on January 22, 2014, at 6:30 p.m.

B. **ROADS/PUBLIC WORKS**

C. **HEALTH AND WELFARE**

D. **BUILDINGS & GROUNDS**

**E. WAGES AND WORKING CONDITIONS**

**F. FIRE AND SAFETY**

**LEGISLATION:**

Resolution 20014-02 – 1<sup>st</sup> Reading – An Emergency Resolution Authorizing The Mayor To Enter Into An Agreement With Diane Gacom DBA Rocky Hill Web Designs To Maintain The Village's Website For The Calendar Year 2014.

A motion to suspend the three reading rules was made by Linda Bowen, seconded by Beatrice Greenlee, passed with 5 ayes

A motion for passage was made by Linda Bowen, seconded by Beatrice Greenlee, passed with 5 ayes

Ordinance 2014-003 – 1<sup>st</sup> Reading – An Emergency Ordinance Amending Section 804.04 OF The Codified Ordinances Relating TO Internet Café Amusement Device Establishment License Application.

A motion to suspend the three reading rules was made by Linda Bowen, seconded by Beatrice Greenlee, passed with 5 ayes

A motion for passage was made by Beatrice Greenlee, seconded by Linda Bowen, passed with 5 ayes

**OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS; ADJOURNMENT**

Mrs. Greenlee stated she had two applications for the Ward B seat, she would like to set up interviews for next Thursday, January 16, at 7p.m., each interview will be scheduled for 15 minutes. Council agrees and if any other applications come in, they can be scheduled for the same date, after the other two candidates.

Mrs. Bowen stated Blockwatch is scheduled for next Wednesday, January 15 at 6 p.m., Guest Speaker will be TimeBank.

Mr. Vojtush stated that he tried to access the TAKE IT HOME link on the Village website; it does not go direct to the website.

Mayor stated he would have Diane of Rocky Hill look into the matter.

Chief Wentz stated he would also contact Prosecutor Sherry Bevan-Walsh's Office.

A motion for adjournment at 8:39 p.m. was made by Beatrice Greenlee, seconded by Nick Magistrelli, passed with 5 ayes

Respectfully submitted by:

Attest:



President of Council

  
Monica James  
Clerk of Council

**VILLAGE OF NORTHFIELD  
ENGINEER'S REPORT – RICHARD S. WASOSKY, P.E., P.S.**

**January 08, 2014**

- Subject:* Northfield Road and Houghton Road Sanitary Replacement Sewer  
*Comment:* The Contractor has installed the manhole chimney seals and manhole bottoms and sealing around the pipe outlets. I will check in the Spring to see if the work is satisfactory. The ground and driveway area in the front of Village Hall will have to be recompacted, reseeded and repaved in the Spring. The Contractor's second invoice should be paid as soon as possible.
- Subject:* Summit Avenue Sanitary Sewer Replacement and Elm Pump Station Elimination  
*Comment:* The sewer is in operation, but it will not be televised and tested until at least February 3, 2014. The street paving will not be done until late April or May of 2014. The Contractor's second invoice should be paid as soon as possible.
- Subject:* Northfield Racino Traffic Signals  
*Comment:* The project is complete and in operation. The Contractor's final invoice should be paid as soon as possible.
- Subject:* ODOT Year 2014 Resurfacing of Northfield Road  
*Comment:* ODOT has sent me review plans for the 2014 S.R. 8 Resurfacing project. I should have them reviewed by the end of next week, and I will forward my comments to them.
- Subject:* Cranbrook Drive Reconstruction Plans  
*Comment:* I am working on the final plans and specifications and bid documents.
- Subject:* Northfield Rocksino Detention Basin  
I sent my comments concerning the Rocksino post construction water quality basin to Gilbane Construction Co. and Adam Building last week. The Rocksino is responsible for the perpetual operation and maintenance of this facility. A bond has to be provided by the owner, in accordance with the Village Ordinance, to guarantee the maintenance of this facility. Let me know if the Rocksino has provided the bond.

# *The Village of Northfield Fire Department*

10271 Northfield Road • Northfield, OH 44067

330-467-7139 ext 22 • 330-467-7152 FAX

Fire Chief Jason L Buss

330-523-9422 Business Cell

firechief@northfieldvillage-oh.gov

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January 8, 2013

## **Activity Report**

- A detailed copy of fire department activity is available upon request.
- As of *December 31, 2013*, NVFD responded to a total of **495** incidents. **432** of those incidents were EMS related and **63** incidents were FIRE related.
- NVFD has provided mutual aid **40** incidents, provided automatic aid **6** times, and received mutual aid for **13** incidents
- NVFD's average response time from time of call till time on scene is **3:36**

## **Fire Inspector / Prevention Report**

- The three active fire prevention officers to begin 2014 are Chief Jason Buss, Lt. Chris Hrach, and FF Paul Nees
- NVFD is ensuring that a fire prevention officer is at all concerts at Hard Rock Live, usually 60 minutes before show time.

## **Department News**

- **Staffing** - Current staffing is three (3) firefighters 24/7. We expect to conduct interviews and again hire in the first quarter to replace staff whose availability has decreased.
  - o **Healthcare Waivers** – In order to comply with certain A.C.A work hour rules, several members have signed health insurance waivers allowing them to work up to 48/Hours a week. Without the waiver, workers may only work up to 30 hours a week.
- **800MHz Summit County Radio System** – Received news from Mayor Nehez on January 7<sup>th</sup> of a pending Grant award of \$28,000
- **Insurance Services Organization Review** – Results expected in February
- **Hard Rock Rocksino** – NVFD responded to 18 medical incidents and 0 fire incidents from December 18 – 31. UH medical staff treated around 55 patients in that same time period. NVFD anticipates a call volume increase of about 450 calls in 2014 due to the Rocksino.
- **Questions?**

*"Our Family Protecting Yours"*

# Northfield Village Fire

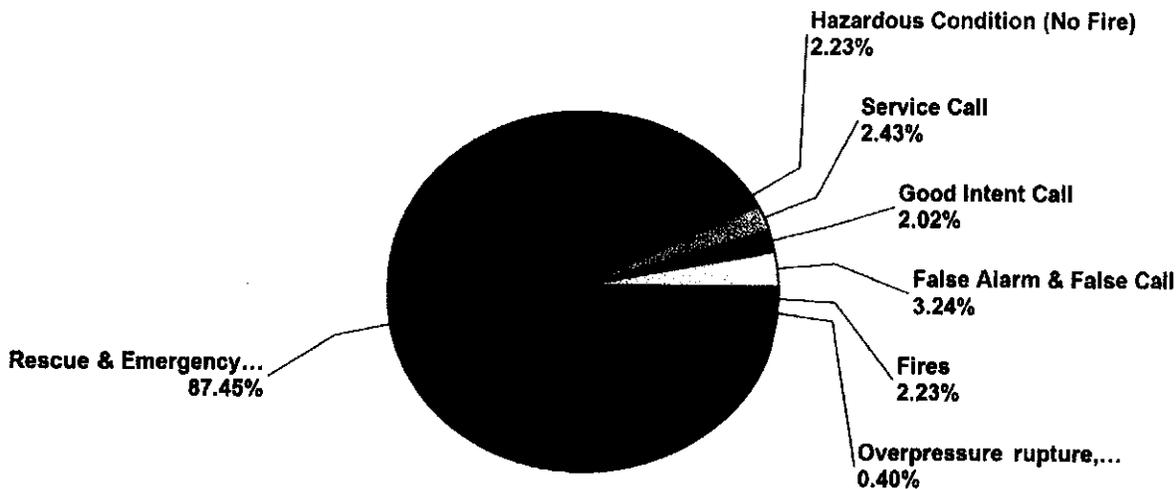
Northfield, OH

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## Breakdown by Major Incident Types for Date Range

Start Date: 01/01/2013 | End Date: 12/31/2013



Fires	11	2.23%
Overpressure rupture, explosion, overheating - no fire	2	0.40%
Rescue & Emergency Medical Service	432	87.45%
Hazardous Condition (No Fire)	11	2.23%
Service Call	12	2.43%
Good Intent Call	10	2.02%
False Alarm & False Call	16	3.24%
<b>TOTAL</b>	<b>494</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

111 - Building fire	4	0.81%
112 - Fires in structure other than in a building	1	0.20%
113 - Cooking fire, confined to container	2	0.40%
131 - Passenger vehicle fire	2	0.40%
133 - Rail vehicle fire	1	0.20%
160 - Special outside fire, other	1	0.20%
221 - Overpressure rupture of air or gas pipe/pipeline	1	0.20%
223 - Air or gas rupture of pressure or process vessel	1	0.20%
300 - Rescue, EMS incident, other	10	2.02%
311 - Medical assist, assist EMS crew	1	0.20%
320 - Emergency medical service, other	23	4.66%
321 - EMS call, excluding vehicle accident with injury	376	76.11%
322 - Motor vehicle accident with injuries	9	1.82%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.20%
324 - Motor vehicle accident with no injuries.	10	2.02%
341 - Search for person on land	2	0.40%
410 - Combustible/flammable gas/liquid condition, other	1	0.20%
411 - Gasoline or other flammable liquid spill	1	0.20%
412 - Gas leak (natural gas or LPG)	2	0.40%
421 - Chemical hazard (no spill or leak)	1	0.20%
424 - Carbon monoxide incident	1	0.20%
440 - Electrical wiring/equipment problem, other	2	0.40%
444 - Power line down	3	0.61%
520 - Water problem, other	1	0.20%
522 - Water or steam leak	1	0.20%
531 - Smoke or odor removal	1	0.20%
550 - Public service assistance, other	2	0.40%
554 - Assist invalid	7	1.42%
611 - Dispatched & cancelled en route	4	0.81%
622 - No incident found on arrival at dispatch address	2	0.40%
651 - Smoke scare, odor of smoke	4	0.81%
700 - False alarm or false call, other	5	1.01%
735 - Alarm system sounded due to malfunction	2	0.40%
736 - CO detector activation due to malfunction	1	0.20%
743 - Smoke detector activation, no fire - unintentional	1	0.20%
744 - Detector activation, no fire - unintentional	1	0.20%
745 - Alarm system activation, no fire - unintentional	4	0.81%
746 - Carbon monoxide detector activation, no CO	2	0.40%
<b>TOTAL INCIDENTS:</b>	<b>494</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

# Northfield Village Fire

Northfield, OH

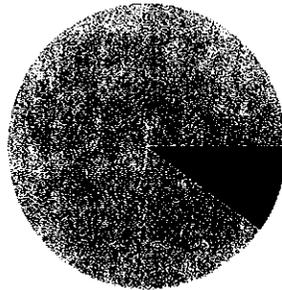
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## Count of Incidents by Incident Type per Zone

Start Date: 01/01/2013 | End Date: 12/31/2013

% of Incidents per Zone



■ MA - Mutual Aide  
 ● NV - Northfield Village

	INCIDENTS	% of TOTAL
<b>MA - Mutual Aide</b>		
111 - Building fire	3	0.61%
133 - Rail vehicle fire	1	0.20%
221 - Overpressure rupture of air or gas pipe/pipeline	1	0.20%
300 - Rescue, EMS incident, other	1	0.20%
321 - EMS call, excluding vehicle accident with injury	25	5.06%
322 - Motor vehicle accident with injuries	3	0.61%
324 - Motor vehicle accident with no injuries.	2	0.40%
554 - Assist invalid	1	0.20%
611 - Dispatched & cancelled en route	4	0.81%
622 - No incident found on arrival at dispatch address	2	0.40%
651 - Smoke scare, odor of smoke	3	0.61%
700 - False alarm or false call, other	1	0.20%
745 - Alarm system activation, no fire - unintentional	2	0.40%
Zone: MA - Mutual Aide Total Incident:	49	9.92%
<b>NV - Northfield Village</b>		
111 - Building fire	1	0.20%
112 - Fires in structure other than in a building	1	0.20%
113 - Cooking fire, confined to container	2	0.40%
131 - Passenger vehicle fire	2	0.40%
160 - Special outside fire, other	1	0.20%
223 - Air or gas rupture of pressure or process vessel	1	0.20%
300 - Rescue, EMS incident, other	9	1.82%
311 - Medical assist, assist EMS crew	1	0.20%
320 - Emergency medical service, other	23	4.66%
321 - EMS call, excluding vehicle accident with injury	351	71.05%
322 - Motor vehicle accident with injuries	6	1.21%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.20%
324 - Motor vehicle accident with no injuries.	8	1.62%

Only REVIEWED incidents included

341 - Search for person on land	2	0.40%
410 - Combustible/flammable gas/liquid condition, other	1	0.20%
411 - Gasoline or other flammable liquid spill	1	0.20%
412 - Gas leak (natural gas or LPG)	2	0.40%
421 - Chemical hazard (no spill or leak)	1	0.20%
424 - Carbon monoxide incident	1	0.20%
440 - Electrical wiring/equipment problem, other	2	0.40%
444 - Power line down	3	0.61%
520 - Water problem, other	1	0.20%
522 - Water or steam leak	1	0.20%
531 - Smoke or odor removal	1	0.20%
550 - Public service assistance, other	2	0.40%
554 - Assist invalid	6	1.21%
651 - Smoke scare, odor of smoke	1	0.20%
700 - False alarm or false call, other	4	0.81%
735 - Alarm system sounded due to malfunction	2	0.40%
736 - CO detector activation due to malfunction	1	0.20%
743 - Smoke detector activation, no fire - unintentional	1	0.20%
744 - Detector activation, no fire - unintentional	1	0.20%
745 - Alarm system activation, no fire - unintentional	2	0.40%
746 - Carbon monoxide detector activation, no CO	2	0.40%
Zone: NV - Northfield Village Total Incident:	445	90.08%
<b>TOTAL INCIDENTS FOR ALL ZONES:</b>	<b>494</b>	<b>100%</b>

Only REVIEWED incidents included



**THE VILLAGE OF NORTHFIELD**

199 LEDGE RD.  
NORTHFIELD VILLAGE, OHIO 44067  
330-467-7139 #20  
Fax: 330-908-7014

*H. Jason Walters*

*Service, Building and Zoning Superintendent*

January 8, 2014 Council meeting: Service, Building and Zoning Department report:

As of now I do not have all that much to report. Snow and Ice control along with Vehicle maintenance has been our biggest work load over the past month.

1. **SALT** - We started the season with approximately 150 tons from the prior season, to date we have ordered 475 tons and have right around 175 tons in stock now. We have used approximately 450 tons this season so far.
2. **SENIOR SNOW PLOWING** - Senior Driveways have been being completed so far with no real issues. Please help me remind our seniors that we plow the drives once 4 inches or more of snow has been accumulated and once every 24 hours only once we have caught up with our roads first.
3. **SNOW PLOWING ROUTE 8-** I have taken many complaints about Northfield road not being plowed and salted often enough but there really is nothing that I can do about this. The State plows and Salts Northfield road as soon and as much as they can in these big snow storms. Once the State is caught up with the freeways they are able to get to Northfield Rd. more often.
4. **ROAD PATCHING** - Cold Patching the Pot Holes will continue to be done through out the winter. Once the Snow storms have gone and the weather clears so we can safely fill the holes the guys get back on patching. If anyone has an area of concern please let me know. I do daily road inspections looking for problem areas but incase I do miss them I welcome all to let me know.

Other than the normal everyday business this does conclude my Report.

**Thank you,**

*Harold J. Walters*

HJW:lmr

RESOLUTION NO. 2014- 05

**AN EMERGENCY RESOLUTION  
CONFIRMING THE MAYOR'S APPOINTMENT OF JOSHUA HARTER TO THE  
POSITION OF PART-TIME MAINTENANCE 2 WITH THE SERVICE DEPARTMENT**

WHEREAS, Joshua Harter is presently a part-time employee with the Service Department with the designation of Part-Time Maintenance 1; and

WHEREAS, the Service Department Superintendent feels that Mr. Harter has the necessary skills, aptitude, and experience that warrant promotion to the designation of Part-Time Maintenance 2 with the Service Department; and

WHEREAS, the Mayor, Council and the Service Department Superintendent wish to promote and appoint Joshua Harter to the position of Part-Time Maintenance 2 with the Service Department.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That Joshua Harter is hereby appointed and promoted to the position of Part-time Maintenance 2 with the Service Department.

SECTION 2. That said appointment shall be effective upon the adoption of this Resolution and involve a one year probationary period pursuant to the terms of Section 11.04 of the Village Charter and Article XI of the collective bargaining agreement.

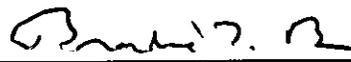
SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health and welfare of the residents of the Village of Northfield for the reason that it will assist with the operation of a municipal department, and that this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this 22 day of January, 2014.

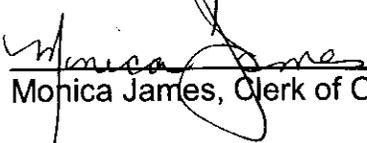
\_\_\_\_\_  
Bea Greenlee, President Pro-Tem of Council

  
\_\_\_\_\_  
Jesse J. Nehez, Mayor

Approved as to Legal Form.

  
\_\_\_\_\_  
Bradric T. Bryan, Director of Law

I, Monica James, Clerk of Council of the Village of Northfield, Summit County, Ohio, do hereby certify that the foregoing Resolution was duly and regularly passed by Council at a meeting held on the 22 day of January, 2014.

  
\_\_\_\_\_  
Monica James, Clerk of Council