

The Village of Northfield

REGULAR COUNCIL MEETING

January 13, 2016

The meeting was called to order by Mayor Nehez at 7:30 p.m.

The Pledge of allegiance was led by Mayor Nehez.

ROLL CALL was read by Tricia Ingrassia. The following were present: Mayor Nehez, Councilpersons Jenn Domzalski, Jim Daugherty, Alan Hipps, Nick Magistrelli and Gary Vojtush. In addition, Law Director Brad Bryan, Village Engineer Richard Wasosky, Police Chief Mark Wentz, Fire Chief Jason Buss, and Service Department Director Jason Walters were also present.

APPROVAL OF MINUTES:

Approval of minutes from December 30, 2015 Council meeting. Motion to approve made by Councilman Daugherty, seconded by Councilman Vojtush. All in favor, zero opposed. Minutes approved.

Councilman Daugherty made a motion to appoint Councilman Nick Magistrelli as Council President for 2016, seconded by Councilman Hipps. All in favor for approval, zero opposed.

Jennifer Syx from inSite Advisory Group, LLC spoke about Economic Development in Northfield Village. Jennifer stated that she and her partner Jordan Warfield go into different Municipalities and develop a plan to create public and private partnerships. They look at areas ripe for development. They are currently working with Aurora, New Franklin, Norton, and Bainbridge Township.

Mayor Nehez advised the audience that the Village is currently looking at options to see what it can do to improve the Route 8 corridor. InSite is one of the companies the Village has spoken with. The Mayor is also looking into other companies that provide these services.

Councilman Hipps advised he has been a big proponent of bringing in professional help to evaluate our Village.

RESENTATION OF PETITIONS, MEMORIALS AND REMONSTRANCES:

None.

REPORTS OF MUNICIPAL OFFICERS:

MAYOR JESSE J. NEHEZ - Reported he is close to getting a significant donation for the Village. He will know within the next few weeks if the Village will be getting it.

FINANCE DIRECTOR TRICIA INGRASSIA- Report attached. Tricia requested Council to look into approving the monthly bills in a more efficient way. At present, when Council reviews the bills to approve them, the service has already been provided and many bills are paid late due to waiting for Council to approve the bills. Tricia would like to handle this process in a better way. Law Director Brad Bryan explained how various other Villages handle this approval process.

A general work session was scheduled for Thursday, December 21, 2016 at 6:30. Council will discuss this matter further at that time.

ENGINEER RICHARD WASOSKY - Report attached.

Councilman Hipps asked the duration of the construction on the Ledge Road project and how long the road will be entirely closed.

Rich advised they should have the job done in four months. If the Village buys a temporary right of way from the Salemi property and he agrees to it, we can put in a temporary lane to keep one lane open. Rich originally planned to completely shut the road down and get as much done on the road project before school starts.

Councilman Hipps questioned whether it would be better to start construction in 2017 so the construction wouldn't interfere with school.

Jason Walters stated he would like to see this project go forward this year due to the road's condition. He feels waiting until 2017 would not be a good decision.

Councilman Daugherty stated in his opinion the road should be done this year, and we should completely shut down rather than paying additional money to have a temporary lane over the Salemi property.

Rich said they are going to ask all the businesses to provide a temporary right of way for \$1, but he advised they don't have to, they can ask for fair market value.

Chief Wentz asked if they could talk with property owner Michael Francis and have a back entrance to the school through his property. They could also use this drive as an emergency entrance to the school.

Rich advised they can talk to him and ask.

Mayor Nehez stated that would probably be a big expense.

Rich advised that it would be a huge expense, and he highly doubts Michael Francis would let us use his property in that manner. Rich advised the road closure will be an inconvenience but will be beneficial in the end. The school buses can use an alternate route through Firestone Dr. and a temporary sidewalk can be put in for the children who walk to school.

LAW DIRECTOR BRADRIC BRYAN- Reported the Village newsletter will be going out with the sewer payments sometime next week. If anyone has anything they want in the newsletter, he will need it by the end of this week.

Brad advised he will need two Council representatives for the Firemen's Dependent Fund Board. This Board would administer the benefits in the event one of the firefighters would pass away in the line of duty. Councilman Vojtush and Hipps volunteered.

Brad stated that the Cemetery Board also needs a Village representative. Bea Greenlee, who has been on the Board when she was on Council, has volunteered to remain on the Board, and the Cemetery Board would like her to say on if Council approves. Motion made by Councilman Daugherty to appoint Mrs. Greenlee as the Village's representative on the Cemetery Board, seconded by Councilman Vojtush. All in favor, motion passed.

The Village got an estimate to remodel the administrative hallway in the Village Hall in the amount of \$10,501.00 by the same company that remodeled the administrative offices. Motion to approve made by Councilman Daugherty, seconded by Council President Magistrelli. All in favor, motion passed.

DEPARTMENT HEADS:

Police Department, Chief Mark Wentz- Report attached.

Fire Chief, Jason Buss- Report attached.

Service Superintendent/Building and Zoning Inspector, Jason Walters- Jason stated that if any department needs to use the Village electrician, send Jason an e-mail of what you need done so they can schedule him to get the work done.

Jason advised we are good on our salt supply. A repair was done on the loader today and the blower motor went out in the cab. The 2011 Ford F-450 dump's transmission lines rotted. The truck is currently out of service and the parts are on order.

Jason also reported he has met with one contractor to paint the corridor at the Village Hall and will meet with two more this week to get estimates. Jason will also call to have the elevator inspected.

REPORTS OF MUNICIPAL BOARDS AND COMMISSIONS:

PLANNING COMMISSION, ALAN E. HIPPS- Motion made to appoint Councilman Hipps as the representative for the Planning Commission for 2016 by Councilman Daugherty, seconded by Councilman Vojtush. All in favor, motion passed. There will be a Planning Commission meeting Wednesday January 20 at 7:30.

RECREATION BOARD- No report.

CEMETERY BOARD-No report.

REPORTS OF STANDING COMMITTEES:

FINANCE: Work session scheduled for January 21 at 6:30. The regular monthly Finance meeting is scheduled for January 27 at 6:30.

ROADS/PUBLIC WORKS:- No report.

HEALTH AND WELFARE: - No report.

WAGES AND WORKING CONDITIONS:- No report.

FIRE AND SAFETY:- No report.

BUILDINGS & GROUNDS:-No report.

LEGISLATION

2016-01-An Emergency Resolution Authorizing the Mayor to enter into an agreement with Diane Gacom dba Rocky Hill to handle the Village's Sewer Maintenance Fee Billing for 2016. First reading. Motion to suspend the three reading rule made by Councilman Hipps, seconded by Council President Magistrelli. All in favor, zero opposed. Motion to pass made by Councilman Hipps, seconded by Council President Magistrelli. All in favor, zero opposed.

2016-02- An Emergency Resolution Authorizing the Purchase of Road Salt from Cargill through the Community University Education Purchasing Association. First reading. Motion to suspend the three reading rule made by Councilman Vojtush, seconded by Councilman Hipps. All in favor, zero opposed. Motion to pass made by Councilman Vojtush, seconded by Councilman Hipps. All in favor, zero opposed.

2016-03- A Resolution Authorizing Euthenics, Inc. to Complete the Preliminary Design Phase for the Ledge Road Reconstruction Phase 1 Project. First reading. Motion to suspend the three reading rule made by Councilman Daugherty, seconded by Councilman Hipps. All in favor, zero opposed. Motion to pass made by Councilman Hipps, seconded by Councilman Daugherty. All in favor, zero opposed.

2016-04- A Resolution Authorizing Euthenics, Inc. to Complete the Final Design Work for the Ledge Road Reconstruction Phase 1 Project. First reading. Motion to suspend the three reading rule made by Councilman Higgs, seconded by Councilman Daugherty. All in favor, zero opposed. Motion to pass made by Councilman Daugherty, seconded by Councilman Higgs. All in favor, zero opposed.

2016-05- A Resolution Authorizing Euthenics, Inc. to Complete the Preliminary Design Phase for the Ledge Road Reconstruction Phase 2 Project. First reading. This legislation will be put on second reading at the January 27 Council meeting. Rich Wasosky asked if Council is in favor of this resolution because he wants to talk to Macedonia if we are so they can get on board with this project. Council advised that they are in favor of this resolution.

2016-06- An Emergency Resolution Confirming the Mayor's Appointment of Josh Harter to the Position of Part-Time Maintenance 4 with the Service Department. First reading. Councilwoman Domzalski asked if Council can see the yearly employee reviews for this employee. Jason Walters advised he does not do formal reviews. When they complete everything that is expected of them such as the running all snow plow equipment then they move them up to the appropriate level. Josh is in his third year with the Service Department. Councilman Daugherty asked if he does license background checks on his employees for insurance purposes. Jason advised they do for pre-employment. Brad Bryan advised every year the insurance company does a check on all employees that drive Village vehicles. Councilman Daugherty asked if someone had a bunch of points that would affect the insurance, would the insurance company notify the Village and would we continue using this employee if it affected our rates. Tricia Ingrassia advised if they are un-insurable under the Village policy they would no longer be allowed to drive Village vehicles. Councilman Vojtush asked if the Resolutions advancing the three employees are in his budget. Jason advised yes they are. Motion to suspend the three reading rule made by Councilman Daugherty, seconded by Council President Magistrelli. All in favor, zero opposed. Motion to pass made by Councilman Daugherty, seconded by Councilman Higgs. All in favor, zero opposed.

2016-07- An Emergency Resolution Confirming the Mayor's Appointment of Dylan Morgenstern to the Position of Part-Time Maintenance 3 with the Service Department. First reading. Mr. Bryan requested a motion to amend resolution 2016-07 (Typo in first whereas clause read Mr. Harter; should have been Morgenstern). Motion to amend made by Councilman Higgs, seconded by Council President Magistrelli. All in favor, zero opposed. Motion to suspend the three reading rule made by Councilman Daugherty, seconded by Councilman Higgs. All in favor, zero opposed. Motion to pass made by Councilman Higgs, seconded by Councilman Daugherty. All in favor, zero opposed.

2016-08- An Emergency Resolution Confirming the Mayor's Appointment of Lawrence Schilk to the Position of Part-Time Maintenance 2 with the Service Department. First reading. Jason Walters stated that Larry possesses the skills to move up to level 4; he is an excellent worker, has a CDL, and is a huge asset to the Service Department. Motion to suspend the three reading rule made by Council President Magistrelli, seconded by Councilman Higgs. All in favor, zero opposed. Motion to pass made by Councilman Vojtush, seconded by Council President Magistrelli. All in favor, zero opposed.

OLD BUSINESS; ANNOUNCEMENTS; NEW BUSINESS:

Mayor Nehez asked if Council would approve buying new holiday decorations for the Village Hall. He would like Council to meet with the Village electrician and go over options. Councilman Vojtush asked if electrician Brian Schuman could attend the work session. Mayor Nehez will find out if / when he is available. Mayor Nehez would also like to see pole decorations down SR.8.

Councilman Daugherty stated he has spoken with Tricia Ingrassia and asked if it was possible to save money every month for a rainy day fund that could not be touched unless it was for building important or new buildings or property improvements. Mayor Nehez stated it is a great thought but that is what we are planning to do with the TIF money once we are finished paying for the Sagamore Road and Ledge Road projects and paying back the general fund for money already spent from that fund for TIF eligible projects. Brad Bryan advised the TIF money is a separate fund that can be used for any type of infrastructure, buildings, or improvements related to the existence of the Rocksino in the Village. Currently we are using the TIF money to pay the general fund back for expenditures we made over the last few years. The TIF fund is in place for 30 years.

Councilwoman Domzalski asked if they could discuss the complaints Mr. Fellner, who is the landlord in the Village that spoke at the last Council meeting. Council President Magistrelli stated they can, but they did discuss those issues when they passed the legislation.

ADJOURNMENT -Motion to adjourn made by Councilman Hipps, seconded by Councilman Daugherty. All in favor, zero opposed. Meeting adjourned at 9:14pm.

Respectfully submitted by:

Tricia Ingrassia, Clerk of Council

■ **FORFEITURES:**

The Police Department has successfully filed for money forfeitures on two drug cases and is awaiting forfeiture approval on a vehicle on a recent OVI arrest.

- Defendant **Cody Griffith** was charged with Possession of Drugs (Oxycodone) and pled guilty to Aggravated Possession of Drugs and will forfeit \$504.00 seized from him during his arrest.

Defendant **Bruce Howard** was charged with Trafficking in Drugs (Oxycodone) and pled guilty to Aggravated Trafficking in Drugs and will forfeit \$1,040.00 seized from him during his arrest.

The Village will receive 70% of the \$1,544.00 or **\$1,080.00**. By law, those funds will be deposited into the Northfield Village Police Department's Law Enforcement Trust Fund.

These two drug cases were investigated by Det. Sgt. Edward Carlile.

- On January 1, 2016, **Officers Patrick Pizzuli and Micheal Bonfield** received a call from the Hard Rock of a possible intoxicated male leaving the property. Officer Pizzuli spotted the vehicle, a **dark blue 2009 Chevrolet Silverado**, and stopped it in the Midas parking lot. Field sobriety tests were conducted and it was determined that the owner-driver, **Norbert Stalica, Jr.** was under the influence. He was arrested and returned for processing. He was administered a breath test and blew a 0.127. It was discovered this was **Stalica's sixth OVI in the past twenty years**, increasing the charge to a fourth degree felony. During a follow-up investigation at the Hard Rock by the officers, it was also discovered that Stalica had also struck another vehicle while backing out to leave the property.

As a result of his past OVI convictions, the Northfield Village Police department seized his vehicle and has filed for its forfeiture.

■ **WORK SESSION REQUEST:**

I am requesting a Work Session with Council to present the Village's **EVAC911 Program**. **Roy Meadows, the CEO and founder of Foremost Safety Solutions**, stated that he would need about 45 minutes to do the complete presentation. He has offered the entire program FREE to the Village. Chief Wentz has worked closely with Roy over the past couple of years to bring this program to fruition.

Council Meeting

January 13, 2016

Police Department Report by Chief Mark Wentz

■ **PERSONNEL:**

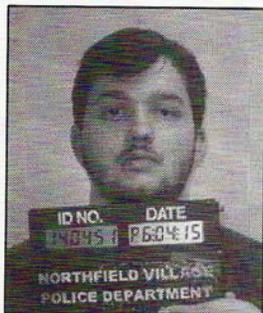


Part-time officer **ANDREW DZIAK** has accepted a full-time position with the Medina City Police Department. His last day of employment with our department will be Thursday, January 28, 2016. Andrew joined our department on October 22, 2014 and has been a steady and reliable officer during his short tenure. He will be an exceptional officer for Medina and we wish him the very best.

With Dziak's resignation, we will have six part-time officers remaining on the staff, with another pending full-time offering from the Maple Heights Police Department for one of the remaining part-time officers. As such, Chief Wentz has begun looking through employment applications and contacting area police academies for potential candidates.

Officer JOSEPH BELTRAMI is nearing the end of his field training and should be road-ready within the next week or so.

■ **MURDER INVESTIGATION UPDATE:**



On June 4, 2015, **LOUIS DELERY**, 24, of North Plaza Drive was arrested and subsequently indicted on a first-degree murder charge in the death of his six-month old infant daughter, Addison Delery. She died in August 2014 . Despite a mound of forensic evidence against him, Delery attempted to maintain his innocence. The investigation found Addison had multiple rib fractures and died from a chest compression which caused her not to be able to breathe.

Det. Sgt. Edward Carlile worked tirelessly on the case for nearly two years. He met and conferred often with the medical examiners and forensic experts from Cuyahoga and Summit counties, other law enforcement officials, and attorneys from the Prosecutor's Office. He sat at his desk for weeks, listening to hundreds of hours of recorded jail phone conversations between the defendant and his family.

Finally, on Wednesday, December 9, 2015, Det. Sgt. Carlile received a call from the prosecutor, informing him that Delery had agreed to plead to Involuntary Manslaughter, a first-degree felony, in lieu of going to trial. He pled to that charge on Thursday, December 10, 2015 before Common Pleas Judge Amy Corrigan-Jones. He is scheduled to be sentenced on January 27, 2016 and is expected to receive an 11-year minimum prison sentence.

Congratulations to Det. Sgt. Carlile for his outstanding work on what can only be described as a very difficult and emotionally draining case.

The Village of Northfield Fire Department

10271 Northfield Road • Northfield, OH 44067

330-467-7139 ext 22 • 330-467-7152 FAX

Fire Chief Jason L Buss

330-523-9422 Business Cell

firechief@northfieldvillage-oh.gov

January 13, 2016

Activity Report

- A detailed copy of fire department activity is available upon request.
- As of *January 13, 2016*, NVFD responded to a total of **19** incidents. We responded to a total of 777 incidents in 2015, which was a 17% increase of 2014 and a 55% increase since 2013. **11** of those incidents were EMS related and **8** incidents were FIRE related.
- NVFD has provided mutual aid for **0** incidents, provided automatic aid **4** times, and received mutual aid for **0** incidents and automatic aid for **0** Incidents. (*Total MA received in 2013 was 13, 2014 was 15, 2015 was 22*)
- NVFD's average response time from time of call till time on scene is **3:56**
 - o As mutual and automatic aid has increased, our overall response time has been increased on average.

Fire Inspector / Prevention Report (As of January 13)

- 0 Annual Fire Inspections have been completed
- 2 Hood/Duct/Alarm/Sprinkler Tests have been completed
- 0 Standby Events at Hard Rock Rocksino

Department News

- **Full Time Employment Opening** – WE will be conducting a written fulltime test on January 31st, 2016. In the following weeks we will conduct panel interviews. My goal is to have a new fulltime firefighter hired by the end of February.
- **Kidde Smoke Detector Donation** – NVFD again received a donation of 30 smoke alarms from Kidde Corporation.
- **Hard Rock Rocksino & NVRC Stats** – NVFD responded to 1 medical / 0 fire incidents at the Hard Rock and 1 medical / 0 fire incidents at NVRC Since January 1, 2016.

"Our Family Protecting Yours"

VILLAGE OF NORTHFIELD
ENGINEER'S REPORT – RICHARD S. WASOSKY, P.E., P.S.

January 13, 2016

- Subject:* Ledge Road Reconstruction Phase 1 in Northfield Village
Comment: Legislation is on the agenda tonight for completing the Phase 1 Preliminary Design phase and Final Design phase. The work remaining in the Preliminary Design includes all right of way survey, deed research, property valuation research, right of way calculations, easement documents, plat drawings and completing all necessary work and permits required from Ohio EPA. The work remaining in the Final Design includes completing the preliminary roadway and drainage plans, adding maintenance of traffic plans, stormwater management plans and plan details, completing the final construction cost estimate, writing all of the detailed specifications and special conditions, and completing and compiling the contract document book. OPWC will pay 50% of the cost of Preliminary and Final Design.
- Subject:* Ledge Road Reconstruction Phase 2 in Northfield and Macedonia
Comment: I have discussed the Phase 2 project with the City of Macedonia Law Director, Service Department and future Engineer. I recommended only applying to OPWC Issue 1 in June 2016 for the total reconstruction of Ledge Road between Sheffield Steel and Macedonia's west corporation line, which is 240 feet west of the centerline of Langston Court. The estimated engineering and construction cost for the work is \$1,264,627 in Northfield and \$810,672 in Macedonia. We would request a 50% grant from OPWC LTIP and also file an application for a 90% zero interest SCIP loan for the project.
In order to maximize the points awarded for the project the plans should be at least 70 % complete when the application is submitted. Legislation is on the agenda tonight to hire Euthenics, Inc. to complete the Preliminary Design work. I would put this on 3 readings while I have further discussions with Macedonia. If the application process goes further additional legislation will be presented for the Final Design work later this Spring.
- Subject:* Mr. Hannaford Subdivision at #27 May Avenue
Comment: I have reviewed the proposed subdividing and consolidation of the 4 sublots at #27 May Avenue and provided my comments to Mr. Hannaford's surveyor. The surveyor has made all of the necessary corrections, and I approved the Plat with the stipulation that the shed along the rear of the property be moved to be at least 3'-0" off the rear property line and that the gravel drive be removed wherever it encroaches on the new west subplot (Lot A). I will not be able to attend the Planning Commission meeting on January 20, 2016. I can send my assistant if you so desire.