

# The Village of Northfield

## REGULAR COUNCIL MEETING

November 9, 2016

The meeting was called to order by Mayor Nehez at 7:30p.m.

The Pledge of Allegiance was led by Mayor Nehez.

**ROLL CALL** was read by Tricia Ingrassia. The following were present: Mayor Nehez, Council Persons Nick Magistrelli, Jim Daugherty, Jenn Domzalski, Alan Hipps, and Renell Noack. Mr. Vojtush was absent. Also present were Law Director Brad Bryan, Engineer Rich Wasosky, and Service Director Jason Walters.

### **APPROVAL OF THE MINUTES:**

Before the approval of the minutes, Ms. Ingrassia stated there was a minor change to the spelling of Mr. Josette's name from the original minutes distributed, showing this correction in a revision that was distributed before the meeting. A motion to approve the minutes for the October 26, 2016 Council Meeting was made by Mr. Daugherty, seconded by Ms. Noack. All were in favor of approval, zero opposed. Mr. Bryan stated there was an additional set of minutes requiring approval for the Special Council Meeting of November 2, 2016. A motion to approve the minutes from the Special Council Meeting of November 2, 2016 was made by Mr. Daugherty, seconded by Mr. Magistrelli. All were in favor of approval, zero opposed.

### **PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCES:**

Mayor Nehez introduced Nathan Miller. Nathan Miller drew a picture of Northfield Village Town Hall to raise funds for the Emergency Assistance Center for a school project. Mayor Nehez awarded a check in the amount of \$50.00 to Nathan Miller to benefit the Emergency Assistance Center. The Village will also be donating \$100.00 to the Emergency Assistance Center. In addition, since Ms. Noack was the one who requested the drawing of Town Hall, she gave a separate donation to Nathan Miller.

Mayor Nehez addressed Mr. Buzalewski's concerns from the October 26, 2016 Council Meeting regarding the signage and traffic flow at the corner of Cranbrook Drive and Stratford Drive. Mayor Nehez asked Mr. Walters to explain the discussions that have been had regarding this intersection. Mr. Walters stated he spoke with Mr. Buzalewski. Mr. Walters, Ms. Noack, and Lt. Mackie have had many conversations to try to enforce the "No Parking" signs that are presently at this intersection and discussed putting a double yellow line on the road. A complete resolution has not yet been decided upon, and Mr. Walters stated further discussion was needed with the Police Department and Lt. Mackie. Mayor Nehez stated he will discuss the possibility of having an officer at the intersection to ticket offenders. The Village staff will continue to discuss how to remedy this situation.

### **REPORTS OF MUNICIPAL OFFICERS:**

**Mayor Jesse J. Nehez** – Mayor Nehez reported he is not shaving during the month of November along with the members of the Police Department for "No-Shave November" in order to raise awareness for prostate cancer.

**Finance Director, Tricia Ingrassia** – Report attached.

Ms. Ingrassia requested a motion to acknowledge receipt of the October 2016 month-end reports and reconciliation. Mr. Daugherty made a motion to acknowledge receipt of the October 2016 month-end reports and reconciliation, seconded by Ms. Domzalski. All were in favor of approval, zero opposed.

Mayor Nehez stated if anyone has a question for Ms. Ingrassia regarding the finances, please do not hesitate to contact her or stop by Village Hall.

Regarding Ms. Ingrassia's update on the income tax conversion from the Central Collection Agency (CCA) to the Regional Income Tax Agency (RITA), Ms. Ingrassia and Mr. Bryan discussed the present issue of the Village requesting images of the last three years of taxpayer returns for the Village and the negative response the Village received from CCA on this request. Ms. Ingrassia explained it is the opinion of CCA that the Village is not entitled to these documents, and if the Village were to receive the images, it would be at an additional cost. Mr. Daugherty asked what the projected cost for the images would be. Ms. Ingrassia stated no estimate has been provided to date. Mayor Nehez stated he feels the images are an important part of the transition to RITA. Ms. Domzalski asked whether or not we could encourage the residents to individually request the last three years of their returns and turn them over to the Village. Mr. Magistrelli stated he would like to just request the images from CCA on an as-needed basis in an effort to curb the costs of the transition. Council would like to know the projected cost for retrieval of the images of the last three years for Village taxpayers in order to make its decision on how Ms. Ingrassia should proceed with the request for images.

**Engineer, Rich Wasosky** – Report attached.

Regarding the Presidential Subdivision project, Mr. Wasosky indicated he analyzed the cost of installing a storm sewer system on Kennedy Boulevard from Vorderman to approximately 200 feet east of Lincoln Drive. The cost is approximately \$98,000. Mayor Nehez asked Ms. Ingrassia if she thought it was feasible to add this storm sewer to the project, since we received a loan from the Ohio Public Works Commission. Ms. Ingrassia stated she was comfortable adding the addition to the project amount. Mayor Nehez requested Mr. Magistrelli to elaborate further on the need for this addition. Mr. Magistrelli stated this street is the only street in the Village that does not have a storm sewer, and these residents have no one to clean up the debris from asphalt, leaves, etc. Mr. Magistrelli asked whether it would be more cost-efficient to include this item in the bid process for the mill and fill of the Presidentials or if it should be a separate contract. Mr. Wasosky indicated if the storm sewer is included and the contractor bidding doesn't normally install storm sewers, there could potentially be a 10-15% mark-up on the contract total to sub-contract out the storm sewer portion. Mr. Wasosky continued it may be less expensive to bid the storm sewers out separately. Mayor Nehez and Mr. Magistrelli indicated they would both like to proceed with this addition to the Presidential Streets repairs. Mr. Hipps asked if those residents affected would be grandfathered and not have to tie their homes in to this new storm water system until they went to sell their properties after a point of sale inspection. Mr. Bryan indicated the Village could require them to tie in to the new system right away. Mr. Walters would like to stub-out the connection for each homeowner so that when they do tie in to the storm sewers, they have the connection waiting for them. Mr. Daugherty asked Mr. Wasosky when the roads in the Presidential Subdivision would be completely rebuilt. Mr. Wasosky re-

plied the mill and fill would last approximately ten years, and after Ledge Road Phase II is complete, the Village will start rebuilding the Presidential roads one by one. Mr. Walters and the Mayor indicated they were under the impression that doing the Presidentials would be a temporary repair, and then road rebuilds would continue behind the Plaza. Mr. Daugherty asked whether it was wise to spend \$100,000.00 to add the storm sewer when there were other roads in need of repair. Mr. Walters and Ms. Noack said if the addition of the storm sewers is put off, the cost will go up. Mr. Daugherty asked when the projected start date of the Presidential Subdivision was. Mr. Wasosky stated because the project is receiving Issue 1 money, the project wouldn't begin until July 10, 2017. Mr. Hipps clarified the order of proposed road repairs is the Presidential Subdivision will be done in 2017, Ledge Road Phase II would be completed in 2018, and the unfinished roads behind the Plaza would start to be addressed in 2019.

**Law Director, Brad Bryan** – Mr. Bryan asked Council what they wished to do about the second November regular Council Meeting because it is the day before Thanksgiving. Mr. Bryan added traditionally this meeting is rescheduled to another date. Mayor Nehez stated he would be on vacation the week of Thanksgiving. Mr. Daugherty said he would prefer to have the meeting on the regularly scheduled day of November 23, 2016. Concern was expressed that the Mayor would be absent. Mr. Daugherty stated this is why we have a Council President. The Mayor said he doesn't have to be present for the meeting, but there were items he wished to address with Council with regards to personnel matters in an Executive Session. Mr. Magistrelli indicated he would prefer the Mayor be present for this meeting and suggested the meeting be rescheduled for Wednesday, November 30, 2016 at 7:30pm. In addition, there will be a Finance Committee Meeting at 6:30pm that evening as well. Council then voted to reschedule the second Regular Council Meeting of November to Wednesday November 30, 2016 at 7:30 p.m.

Mr. Bryan stated he expected there would be several items of legislation for the November 30, 2016 Council Meeting. Items to discuss include the City of Macedonia Prisoner Housing contract, the Fire Department benefit issues for full-time employees, rental inspection ordinance updates, the income tax ordinance update, and the request to Summit County to advance our property tax proceeds for 2017. A longer term issue would be an update to the Village's sign ordinance. Mayor Nehez stated he would like the commercial zoning code to be addressed as well. Ms. Noack asked when the day care behind Firestone would be putting up a permanent sign. Mr. Walters said he sent them a letter, and they are in violation of our sign ordinance.

#### **DEPARTMENT HEADS:**

**Police Department, Lieutenant Jamie Mackie** – Lt. Mackie will be present at the next Council Meeting.

**Fire Chief, Jason Buss** – Lt. Zemek will be present for the next meeting of Council.

**Service and Building Superintendent, Jason Walters** – Mr. Walters stated leaf collection is underway, and the new collection method seems to be working well. Mr. Walters added the leaves have been coming down slowly, so the Service Department will adjust the time frame as-needed to accommodate for the lack of leaves earlier in the collection process. Mr. Walters continued that Cargill sent a notice to the Finance Director of our requirement to order the remaining 430 tons of last year's requested salt order. In order to accommodate for the additional salt being

delivered, the Service Department has constructed a temporary addition to the salt barn for storage that will be covered by a tarp until it is time to use the salt. Mr. Walters said while the blocks were being formed to accommodate for the extra salt, Roger Stone injured his hand requiring stitches. Mr. Daugherty asked how long Mr. Stone would be off work due to this injury. Mr. Walters replied Mr. Stone would be back to work in the morning. Mr. Walters said the senior snowplowing total is around 180 driveways for this winter. Mr. Walters informed Council he requested the old ambulance from the Fire Department in order to more easily carry around the sewer equipment. Mr. Walters said the Service Department is looking into purchasing a new sewer camera next year, and the old ambulance would be able to house this piece of equipment safely.

## **REPORTS OF MUNICIPAL BOARDS AND COMMISSIONS:**

**Planning Commission, Mr. Hipps** – No report.

**Recreation Board, Mayor Nehez** – Mayor Nehez stated the Recreation Board would meet Thursday, November 10 at 7:30 in Council Chambers. Mayor Nehez added he will be interviewing candidates for the Recreation Board next week.

**Cemetery Board, Beatrice Greenlee** – No report.

## **REPORTS OF STANDING COMMITTEES:**

**Finance, Mr. Magistrelli** – No report.

**Roads/Public Works, Mr. Daugherty** – No report.

**Health and Welfare, Mrs. Noack** – No report.

**Wages and Working Conditions, Mr. Vojtush** – No report.

**Fire and Safety, Mrs. Domzalski** – No report.

**Buildings and Grounds, Mr. Hipps** – No report.

## **LEGISLATION:**

**2016-96** An Emergency Resolution Authorizing the Ohio Department of Transportation to Perform Crack Sealing Work on State Route 8. First Reading. A motion to suspend the three reading rule was made by Mr. Daugherty, seconded by Mr. Hipps. All were in favor of suspending the three reading rule, zero opposed. A motion for passage was made by Ms. Noack, seconded by Mr. Daugherty. All were in favor of passage, zero opposed.

**2016-97** An Emergency Resolution Authorizing Certain Amendments to the 2016 Appropriation Resolution and/or Transferring Items Already Appropriated in that Resolution. First Reading. A motion to suspend the three reading rule was made by Ms. Domzalski, seconded by Ms. Noack.

All were in favor of suspending the three reading rule, zero opposed. A motion for passage was made by Ms. Domzalski, seconded by Ms. Noack. All were in favor of passage, zero opposed.

**OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS:**

Ms. Domzalski asked whether or not there was resolution with the water and sewer bill for the Moose Lodge. Mr. Wasosky and the Mayor stated there was no resolution or news on the issue to date.

Mayor Nehez asked Mr. Walters to speak on the water leak issue on North Plaza. Mr. Walters stated the water leak is not Cleveland Water's issue, but the homeowner's issue. Mr. Walters will continue to work on getting cooperation for the repair to be made by the homeowner so that the road can be repaired.

Mr. Daugherty stated he would like to see the Service Department receive the new camera for the sewer projects within the Village. Mr. Daugherty said he feels this camera would be a worthy investment and save the Village money. Mr. Walters gave a brief dissertation on what this camera is capable of as far as sewer repairs. The Mayor asked Mr. Walters how much training would be required to run the new camera. Mr. Walters stated the Service Department deemed the camera, and the men seemed to get the hang of it fairly quickly.

Mayor Nehez stated the Service Department has come a long way, and he is proud of how far the Village has come.

Mayor Nehez also stated Nordonia Hills News is doing live interviews. He recently sat down for an interview with former Mayor Victor Milani, and the interview can be found on the Facebook page NordoniaHills.news.

**ADJOURNMENT –**

A motion to adjourn was made by Ms. Domzalski, seconded by Ms. Noack. All were in favor of adjournment, zero opposed. Meeting adjourned at 9:05pm.

Respectfully submitted by:

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Tricia Ingrassia, Clerk of Council