

The Village of Northfield

REGULAR COUNCIL MEETING

January 25, 2017

The meeting was called to order by Mayor Nehez at 7:30p.m.

The Pledge of Allegiance was led by Mayor Nehez.

ROLL CALL was read by Tricia Ingrassia. The following were present: Mayor Nehez, Council Persons Nick Magistrelli, Jim Daugherty, Jenn Domzalski, Alan Hipps, Renell Noack, and Gary Vojtush. Also present were Law Director Brad Bryan, Lt. Mackie, and Fire Chief Jason Buss.

APPROVAL OF THE MINUTES:

A motion to approve the minutes of the January 11, 2017 Council Meeting was made by Mr. Vojtush and seconded by Mr. Magistrelli. All were in favor of approval of the minutes, zero opposed.

SWEARING IN OF LIEUTENANT JOSEPH ZEMEK AS THE FIRST FULL TIME OFFICER WITH THE NORTHFIELD VILLAGE FIRE DEPARTMENT:

Mayor Nehez stated that we would deviate from the Agenda at this time to handle the Resolution to appoint Joseph Zemek as a Full-Time Lieutenant with the Fire Department.

2017-02 – An Emergency Resolution Confirming the Mayor/Director of Public Safety's Appointment of Joseph Zemek as a Full-Time Lieutenant with the Fire Department (Second Reading). A motion to suspend the three reading rule was made by Ms. Noack and seconded by Mr. Vojtush. All were in favor of suspending the three reading rule, zero opposed. A motion for passage was made by Mr. Vojtush and seconded by Ms. Domzalski. All were in favor of passage, zero opposed. Lt. Zemek was sworn in by Chief Buss.

PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCES: None.

REPORTS OF MUNICIPAL OFFICERS:

Mayor Jesse Nehez

Mayor Nehez reported that the first round of Police Chief interviews has been completed with the nine candidates, and five candidates have been selected to move on to the next round of interviews before the recommendation review panel. The Mayor stated he plans on taking his time with the process to make sure the best possible decision is made.

Mayor Nehez requested that the Agenda be amended to permit the appointment of five Recreation Board Members this evening. Mr. Bryan then identified the five candidates and asked the Council President whether Council wished to vote on the appointment resolutions as a group. Mr. Magistrelli and the other members of Council indicated that was what they wished to do. As a result, the following Recreation Board appointment resolutions were considered:

2017-07 – An Emergency Resolution Confirming the Mayor's Appointment of Linda Bowen to the Recreation Board (First Reading).

2017-08 – An Emergency Resolution Confirming the Mayor's Appointment of Bea Greenlee to the Recreation Board (First Reading).

2017-09 – An Emergency Resolution Confirming the Mayor's Appointment of Gretchen Apana to the Recreation Board (First Reading).

2017-10 – An Emergency Resolution Confirming the Mayor's Appointment of Kevin Lewis to the Recreation Board (First Reading).

2017-11 – An Emergency Resolution Confirming the Mayor's Appointment of Tracey Ware to the Recreation Board (First Reading).

A motion to suspend the three reading rule was made by Mr. Magistrelli and seconded by Mr. Higgs. All were in favor of suspending the three reading rule, zero opposed. A motion for passage was made by Ms. Noack and seconded by Ms. Domzalski. All in favor, zero opposed

Finance Director, Tricia Ingrassia – Ms. Ingrassia requested Council to determine a convenient time to reconvene for the next session of budget discussions, this time with Service Director Jason Walters. Council determined they would all be available Wednesday, February 8, 2017 at 6:30 p.m.

Engineer, Rich Wasosky – Mr. Wasosky will be at the next regularly scheduled Council Meeting.

Law Director, Brad Bryan – No report.

DEPARTMENT HEADS:

Police Department, Lieutenant Jamie Mackie – Lt. Mackie explained he wants to move forward with an assessment process to establish a full-time police officer eligible list from which to appoint an officer to the full-time position that will be created when Officer Jones retires at the end of the month and any other vacancies that arise during the lifespan of the eligible list. All current Village part-time officers will be eligible to participate, and the resulting list will be valid for one year from the date it is posted. Sixty percent of the assessment score will be based upon an evaluation from PRADCO testing service of Chagrin Falls. The PRADCO portion of the assessment would consist of the candidate's ranking based upon their responses to an online battery of questions followed by an in person interview at the PRADCO facility. Forty percent of the assessment score would be based upon the candidate's ranking from a Village oral interview panel and personnel file review. Mr. Bryan stated that the two portions of the test are weighted 60% and 40% in order to avoid any ties in connection with the assessment process and posting on the list. Mr. Bryan asked Council to authorize the assessment process and authorize Lt. Mackie to move forward with it. A motion was made by Mr. Vojtush and seconded by Ms. Domzalski. All were in favor, none opposed.

Fire Chief, Jason Buss – Report attached.

Service and Building Superintendent, Jason Walters – Mr. Walters will be at the next regularly scheduled Council Meeting.

REPORTS OF MUNICIPAL BOARDS AND COMMISSIONS:

Planning Commission, Mr. Hipps – No report.

Recreation Board, Mayor Nehez – Mayor Nehez stated the next meeting of the Recreation Board will be held on March 2, 2017 at 7:30 p.m.

Cemetery Board, Beatrice Greenlee – Mr. Magistrelli stated Ms. Greenlee reported that the Board finalized its budget for 2017 and the budget is similar to what it has been in the past few years. Ms. Noack asked Mr. Magistrelli to inquire with Ms. Greenlee whether the replacement of the fence was in this year's budget. Mr. Magistrelli said he would ask Ms. Greenlee. Mr. Vojtush asked whether he could get a copy of the Cemetery Budget for 2017.

REPORTS OF STANDING COMMITTEES:

Finance, Mr. Magistrelli – Mr. Magistrelli stated that the Finance Committee met this evening, and the bills for the month of January were reviewed and everything appears to be in order. The next Finance Committee Meeting will be February 22, 2017 at 6:30 p.m.

Roads/Public Works, Mr. Daugherty – No report.

Health and Welfare, Mrs. Noack – No report.

Wages and Working Conditions, Mr. Vojtush – No report.

Fire and Safety, Mrs. Domzalski – No report.

Buildings and Grounds, Mr. Hipps – No report.

LEGISLATION:

2017- 04 – An Emergency Resolution Authorizing the Director of Finance to Transfer Funds Representing Uncashed Checks to the Village's Unclaimed Fund (First Reading). A motion to suspend the three reading rule was made by Mr. Magistrelli and seconded by Mr. Hipps. All were in favor of suspending the three reading rule, zero opposed. A motion for passage was made by Mr. Magistrelli and seconded by Mr. Vojtush. All were in favor of passage, zero opposed.

2017-05 – An Emergency Resolution Confirming the Mayor's Appointment of Anthony Bocskey to the Planning Commission (First Reading). Mr. Bryan stated Mr. Bocskey has served on the Planning Commission for three years, and the interim term to which he was appointed expired on

January 1. A motion to suspend the three reading rule was made by Mr. Hipps and seconded by Mr. Magistrelli. All were in favor of suspending the three reading rule, zero opposed. A motion for passage was made by Mr. Hipps and seconded by Mr. Vojtush. All were in favor of passage, zero opposed.

2017-06 – An Emergency Resolution Confirming the Mayor's Appointment of Robert McNeeley to the Planning Commission (First Reading). Mr. Bryan stated Mr. McNeeley has served on the Planning Commission since 2000, and his term also expired on January 1. A motion to suspend the three reading rule was made by Mr. Hipps and seconded by Mr. Vojtush. All were in favor of suspending the three reading rule, zero opposed. A motion for passage was made by Mr. Hipps and seconded by Ms. Domzalski. All were in favor of passage, zero opposed.

OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS:

The Mayor requested that a Council work session be scheduled in the next few weeks. It was determined that a work session would be held at 6:00 p.m. on Wednesday February 8, 2017 before the 6:30 meeting regarding the Service Department portion of the budget.

ADJOURNMENT:

A motion to adjourn was made by Ms. Domzalski, seconded by Ms. Noack. All were in favor of adjournment, zero opposed. Meeting adjourned at 8.27 p.m.

Respectfully submitted by:

Tricia Ingrassia, Clerk of Council