

# The Village of Northfield

## REGULAR COUNCIL MEETING

March 8, 2017

The meeting was called to order by Mayor Nehez at 7:30p.m.

The Pledge of Allegiance was led by Mayor Nehez.

**ROLL CALL** was read by Tricia Ingrassia. The following were present: Mayor Nehez, Council Persons Nick Magistrelli, Jim Daugherty, Jenn Domzalski, Alan Hipps, Renell Noack, and Gary Vojtush. Also present were Law Director Brad Bryan, Engineer Rich Wasosky, Fire Chief Jason Buss, and Police Department Officer in Charge Sgt. John Zoligus.

### **APPROVAL OF THE MINUTES:**

A motion to approve the minutes of the February 22, 2017 Council Meeting was made by Mr. Daugherty, seconded by Ms. Domzalski. All were in favor of approval of the minutes from February 22, 2017 Council Meeting, none opposed.

At this time, Officer Erica K. Gregg was sworn in as a full-time officer of the Northfield Village Police Department.

**PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCES:** None.

### **REPORTS OF MUNICIPAL OFFICERS:**

**Mayor Jesse Nehez** – Mayor Nehez reported that he has had discussions with Northfield Park Associates, LLC's Brock Milstein about upcoming enhancements to the Hard Rock Rocksino.

**Finance Director, Tricia Ingrassia** – Report attached. A motion for acknowledgement of receipt of the February 2017 Reconciliation of Cash was made by Mr. Magistrelli, seconded by Ms. Domzalski. All were in favor of acknowledgement of receipt of the reconciliation of February's cash, none opposed.

**Engineer, Rich Wasosky** – Report attached.

Regarding the Heights Avenue/Elm Street Parking Lot, Mayor Nehez inquired how many parking spots that parking lot would have. Mr. Wasosky stated although he hadn't done the complete layout, he figured eleven in the entire lot. Mr. Daugherty inquired when the projected start date of the parking lot construction would begin. Mr. Wasosky stated he was not given a date for beginning the project, but he had surveyed the property. Mr. Daugherty stated he thought the project would be completed before ball season began to get the vehicles out of the surrounding streets. Mr. Wasosky indicated it could not be completed by that time. Mr. Magistrelli asked Mr. Wasosky if it would be wise for the Village to bid the Heights parking lot at the same time as the Presidential Subdivision in order to pay less in equipment mobilization costs. Mr. Wasosky replied the cost of the project would be \$5,000-\$10,000 less if both projects were bid at the same time due to the equipment mobilization costs. Mr. Daugherty inquired when the Presidential Subdivision was slated to begin. Mr. Wasosky answered by State law the Village

cannot begin the project until after July 1st. Mr. Daugherty stated we would miss the entire ball season if we waited to bid the project at the same time as the Presidential Subdivision and added he would like to see the project begin as soon as possible. Mayor Nehez said that decision is up to Council, but his opinion is he liked the sound of saving \$10,000. Mr. Bryan asked Mr. Wasosky with the lengthy bid process, if the Heights Parking Lot were to be bid earlier, what would be the best case scenario for completing the project. Mr. Wasosky replied the best case scenario for job completion would be June 30th at the earliest. Ms. Noack stated she is concerned if the Village does move forward with the project during the ball season, the construction zone may become a hazard to children. Mr. Wasosky replied construction sites do become an attractive nuisance that children often gravitate towards. Mr. Daugherty stated the Village missed the ball on this coming season. Ms. Noack replied the Village would be ahead for next ball season at a savings of \$5,000-\$10,000. Mr. Hipps brought up the idea of using pavers in the parking lot. Mr. Wasosky advised against this as they are porous and create problems. All members were in agreement with bidding the parking lot with the Presidential Subdivision.

Regarding the Presidential Subdivision Storm Sewer Installation, a work session was scheduled to discuss the storm sewer installation on Kennedy Boulevard from Roosevelt Drive to Route Eight. That meeting will be held at 6:30p.m. on Wednesday, March 22, 2017 after the Finance Committee meeting.

Regarding the Stormwater Pollution Prevention Program Phase III, Mr. Wasosky described some requirements the Village has to complete to be compliant with certain State mandates, i.e. rain gardens, catch basin painting.

After Mr. Wasosky's report, Mayor Nehez inquired whether Council would pass the budget and amend it later, or hold off on passing the budget. Mr. Daugherty and Mr. Magistrelli stated they would like to see the budget pass and then amend it later. Mr. Bryan indicated passing the budget tonight would be the Finance Director's preference because she would prefer not to continue working under a temporary budget. Ms. Ingrassia agreed.

**Law Director, Brad Bryan** – Mr. Bryan reported the Mayor's Court revenue for the months of January and February 2017. A motion for acceptance of the Mayor's Court revenue for January was made by Mr. Vojtush, seconded by Mr. Magistrelli. All were in favor of acceptance, none opposed (revenue listing attached). A motion for acceptance of the Mayor's Court revenue for February was made by Mr. Vojtush, seconded by Mr. Magistrelli. All were in favor of acceptance, none opposed. Mr. Bryan announced he is unable to attend the next Council Meeting.

#### **DEPARTMENT HEADS:**

**Police Department, Sgt. John Zolcus** – Report attached.

Regarding the installation of the new antenna for the radio system, Mr. Vojtush asked whether this was a repeater antenna. Sgt. Zolcus indicated it was not a repeater. Our repeater is at the City of Macedonia.

Mr. Vojtush stated on February 24, 2017, his family was at the park on Magnolia Drive, and he noticed a little colored boy sitting on the side that looked depressed and upset as he watched other children playing basketball. Mr. Vojtush stated two of our officers stopped and began to play basketball and talk with the young lad. Mr. Vojtush added he thought this was awesome and thanked them. Sgt. Zolcus stated he was near positive that the two officers were

Officer Pizzuli and Officer Bonfield and indicated he would pass the positive remarks on to them.

Mr. Daugherty asked that Sgt. Zoligus advise the members of the Police Department to remember to lock the gates to the park at dusk.

**Fire Department, Chief Jason Buss – Report attached.**

Chief Buss stated this month is Spring Severe Weather Month. Chief Buss stated the Fire Department will be testing the tornado siren. Mayor Nehez asked that Chief Buss notify Ms. Rodriguez when the siren testing would begin. Mayor Nehez also asked that signs be created and posted at each entry of the town to notify residents of the upcoming testing. Mr. Daugherty asked whether or not the Village would be updating the current siren as discussed last year. Mayor Nehez and Chief Buss stated the plans have not yet been finalized on the upgrades/improvements to the siren. Mr. Daugherty asked that a new siren be added to the budget for 2018. Ms. Noack inquired as to why our siren was not sounded during the recent storm that occurred. Chief Buss stated there was a failure of the Fire Department to be notified by Macedonia Dispatch, and he had a discussion with Macedonia to try and rectify this situation.

Chief Buss stated the associate from Bowen reached out to schedule a time to discuss the building projects and designs.

Ms. Domzalski if Chief Buss would set up CPR training dates for the children in the community. Chief Buss indicated that he would have Lt. Zemek organize the training sessions.

Mr. Daugherty requested that the Village have a spaghetti dinner for the Fire Department. Mr. Daugherty asked the Mayor to contact the Recreation Board. Mayor Nehez indicated the Firefighters' Association is generally the entity that creates events of that nature. Chief Buss stated he would discuss this with the association.

Mr. Vojtush inquired whether the Easter Bunny would be at the Fire Department this year. Mayor Nehez clarified since there will be animals present this year from the Akron Zoo, the location has changed to Smith Park from 5:00-7:00p.m. on April 8<sup>th</sup>.

**Service and Building Superintendent, Jason Walters – Will be at the next regularly scheduled Council Meeting.**

**REPORTS OF MUNICIPAL BOARDS AND COMMISSIONS:**

**Planning Commission, Mr. Hipps – No report.**

**Recreation Board, Mayor Nehez –** Mayor Nehez stated the Recreation Board met on March 2, 2017. The Easter Bunny will be at Smith Park on April 8, 2017 from 5:00-7:00pm. The event will have Akron Zoo animals, an Easter egg hunt, and snacks. Mayor Nehez also reported the Fire Department will have the Easter Bunny driving around on the fire truck that same day. Mayor Nehez stated the children will be receiving a gift bag. Mayor Nehez stated the Recreation Board is also looking into summer movie nights, improved garage sales, and block parties.

**Cemetery Board, Beatrice Greenlee – No report.**

## **REPORTS OF STANDING COMMITTEES:**

**Finance, Mr. Magistrelli** – Mr. Magistrelli stated the Finance Committee meeting will be changed to 6:00p.m. on March 22, 2017.

**Roads/Public Works, Mr. Daugherty** – No report.

**Health and Welfare, Mrs. Noack** – No report.

**Wages and Working Conditions, Mr. Vojtush** – Mr. Vojtush indicated he had no report at this time, but he wanted to address a piece of legislation on tonight's agenda. Mr. Vojtush stated he would like to put the Officer in Charge pay stipend into a work session for further discussion. Mr. Vojtush indicated he would like to see the opportunity for all employees to receive stipends when they are required to fill in for absent department heads for either illness or vacations. Mayor Nehez stated that is a decision for Council. Mr. Daugherty stated he is in favor of this discussion. Mr. Hipps stated if the Council could come together on the appointment of the Chief of Police this measure would not be necessary. Mr. Bryan asked how this would be handled, whether it would be for a sick day or a lengthy absence, as this measure could become an administrative nightmare. Ms. Ingrassia questioned for what purpose a Service Assistant Superintendent, and a Police and Fire Lieutenant were created if not to fill in for a vacationing department head. Mr. Vojtush said he would like to create this position in order for the employees to all have an opportunity to learn the department head's job functions. Mayor Nehez indicated this is valid if a department head leaves, but he agrees that is why we have assistant department heads positions. Ms. Domzalski clarified we do have assistant department heads, but this stipend would be available to those that step up and fill in for an absent department head. Mr. Bryan indicated this would have to be negotiated with the existing unions and may lead to other unexpected consequences. Mr. Magistrelli stated this stipend is to fill a lengthy void of a department head. Mr. Daugherty said this legislation is specific to Lt. Mackie and Sgt. Zolgus, but he would like it to be a blanket for every scenario instead of having to come back and pass additional legislation. Mr. Magistrelli stated it takes very little effort to contact Mr. Bryan and request this legislation and do it on a case by case basis. Mr. Magistrelli stated he doesn't feel everyone deserves a stipend for two or three weeks. Ms. Noack added this would create a burden on payroll processing. Mr. Magistrelli stated he felt adding this complication is a waste of time, and stated he has forty years of experience with unions and has never seen a proposal of this nature. Mr. Daugherty requested the work session to further discuss this matter. Mr. Vojtush stated this measure is retroactive for pay purposes, and he would like to take care of this for all departments all at once. Mr. Magistrelli stated he was under the impression that Council didn't like to have so many work sessions. Ms. Domzalski interjected stating she doesn't see how Council can move forward when there is so much anger over past business. In addition, Ms. Domzalski added at no point did she ever indicate Council had too many work sessions as she welcomes the information. Mr. Magistrelli stated the work session would take place at 7:00p.m. on March 22, 2017 to discuss the pay stipend for absent department heads.

**Fire and Safety, Mrs. Domzalski** – Ms. Domzalski stated there is a local organization called Rockin Frocks that sponsors local young ladies to purchase prom dresses. Ms. Domzalski asked that the Village sponsor two young ladies for this year's prom at a cost of \$100.00. Mr. Vojtush

made a motion for the sponsorship of two young ladies, seconded by Mr. Magistrelli. All were in favor, none opposed. Ms. Domzalski stated she met with Sgt. Zolcus and discussed staffing issues within the Police Department and ideas for moving the department forward. Ms. Domzalski stated she would like to see an additional part-timer be moved to full-time and to hire a new part-time employee on the next meeting's agenda. Mr. Bryan stated he would take care of those items for Ms. Domzalski.

**Buildings and Grounds, Mr. Hipps – No report.**

**LEGISLATION:**

**2017-15** – An Emergency Resolution Setting Forth the Appropriations for the Fiscal Year 2017 and Submitting the Same to the County Fiscal Officer (Second Reading). A motion to suspend the three reading rule was made by Mr. Daugherty, seconded by Ms. Noack. Mr. Vojtush stated he spoke with Ms. Ingrassia regarding his concerns over the budget, and after hearing her explanations, he is comfortable with passing the budget as it is. All were in favor of suspending the three reading rule, none opposed. A motion for passage was made by Mr. Daugherty, seconded by Mr. Vojtush. All were in favor of passage, none opposed.

**2017-20** – An Emergency Resolution Setting Forth the Rate of Pay for the Officer in Charge of the Police Department (First Reading). Mr. Bryan stated this legislation would be on the agenda for a second reading at the March 22, 2017 Council Meeting.

**OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS:**

Ms. Ingrassia stated March 16, 2017 is "Orange Out Ohio" day to show support for the National MS Society. Ms. Ingrassia asked that everyone wear the color orange that day as she is a big advocate for the National MS Society.

Ms. Noack offered well wishes for an early Happy Birthday to Mayor Nehez. His birthday is March 17<sup>th</sup>.

**ADJOURNMENT:**

A motion to adjourn was made by Ms. Domzalski, seconded by Ms. Noack. All were in favor of adjournment, zero opposed. Meeting adjourned at 8:54pm.

Respectfully submitted by:

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Tricia Ingrassia, Clerk of Council

**Finance Report 03/08/2017 Council Meeting**

**February Reconciliation of Cash:**

I am requesting a motion for acknowledgement of receipt of the February 2017 Reconciliation of Cash.

**VILLAGE OF NORTHFIELD  
ENGINEER'S REPORT – RICHARD S. WASOSKY, P.E., P.S.**

**February 08, 2017**

*Subject:* Ledge Road Reconstruction Phase 1

*Comment:* Summit County Department of Community Development paid their \$50,000 share of the sidewalk and storm sewer installation on March 2, 2017. I sent Lockhart Concrete Co. the final project change order for \$15,053.82. The total adjusted project construction costs with change orders is \$665,936.84. The original construction cost estimate was \$643,900.25. There is still some repair work to complete in the Spring of this year.

*Subject:* Ledge Road Service Department Concrete Paving of Parking Lot

*Comment:* I estimate the paving of the Ledge Road Service Department parking lot will have a construction cost of \$134,000.00; a survey and engineering cost of \$17,400.00 and a cost of soil borings of \$4500.00.

*Subject:* Heights Avenue at Elm Street Parking Lot Grading and Paving and Sidewalk Installation

*Comment:* I estimate the construction cost for the new parking lot will be \$148,000.00 if concrete is used versus \$64,000.00 if asphalt is used. This assumes the Service Department will clear and grub the area and do the grading of the subbase. The survey and engineering will be approximately \$18,200.00.

*Subject:* Presidential Subdivision Storm Sewer Installation

*Comment:* I completed my study on installing 12 inch diameter storm sewers between Roosevelt Avenue and Northfield Road. The total construction costs of the sewer systems with catch basins, manholes, 6 inch house connections, new type 6 curb and new driveway aprons is \$512,604. The west section should cost \$107,810.00. The middle section should cost \$133,408.00 and the east section should cost \$135,693.00.

I also received a price from Specialized Construction to do a complete recycling of the Presidential Subdivision in lieu of just milling and filling the pavement. Their cost was approximately \$300,000.00 more than just milling and filling cost of \$640,000.00.

*Subject:* Crown Tower Modifications to the Existing Cell Tower

*Comment:* I reviewed the plans and construction documents for the latest changes Crown Tower wishes to make to the existing Cell Tower area. All of the changes are relatively minor and will be located within the existing fenced area. I recommend granting a permit for the work. I will invoice Crown Tower for my review time, and have them send the check directly to the Village.

*Subject:* Stormwater Pollution Prevention Program Phase III

*Comment:* A meeting is set with Summit Soil and Water Conservation at the Village Hall at 1:00P.M. on Wednesday, March 22, 2017 to discuss the Village's obligations for the Stormwater program in 2017. Sandy Barbic and Dave Pruitt from Summit County Soil and Water will be at the meeting. Jason Walters, Mayor Nehez and myself will represent the Village at the meeting. The catch basin stenciling will be one of the items discussed at the meeting.

*Subject:* U.S. 2020 Census Checking of Village Street Addresses

*Comment:* The Bureau of the Census will be sending us a lists of all the property addresses within the Village to verify that they are correct. The Bureau estimates it will take 21 hours to check all of their addresses. This information is needed for the 2020 census.



# The Village of Northfield

## Clerk of Court

Clerk of Court  
Lisa Thellmann

Mayor  
Jesse J. Nehez

March 03, 2017

To: Mayor Nehez

*Revised  
copy*

**Northfield Village Mayors Court  
Monthly Disbursal  
January- 2017**

**Total to be disbursed: \$10,176.83**

**Total due to the State: \$1,344.00**

**Total due to Stow Municipal Court: \$0**

**Total due to the City of Stow: \$36.00**

**Total disbursed for restitution: \$296.10**

**Total due to the Village: \$8,500.73**

**CC: Trish Ingrassia  
Nick Magistrelli  
Gary Vojtush  
Alan Hipps  
Jim Daugherty  
Jenn Domzalski  
Renell Noack**



# The Village of Northfield

## Clerk of Court

Clerk of Court  
Lisa Thellmann

Mayor  
Jesse J. Nehez

March 07, 2017

To: Mayor Nehez

**Northfield Village Mayors Court  
Monthly Disbursal  
February- 2017**

**Total to be disbursed: \$14,708.50**

**Total due to the State: \$1,561.00**

**Total due to Stow Municipal Court: \$37.00**

**Total due to the City of Stow: \$45.00**

**Total disbursed for restitution: \$59.00**

**Total due to the Village: \$13,006.50**

**CC: Trish Ingrassia  
Nick Magistrelli  
Gary Vojtush  
Alan Hipps  
Jim Daugherty  
Jenn Domzalski  
Renell Noack**

# NORTHFIELD VILLAG EPOLICE DEPARTMENT

## MARCH 8, 2017 COUNCIL REPORT

### PERSONNEL:

Legislation was passed to put Officer Erica Gregg on as a full time Police officer for our department. Officer Gregg will be sworn in at the March 9<sup>th</sup> council meeting.

Officer Joseph Beltrami accepted a full time police position with Kent City Police Dept. His last day with our department is March 11, 2017.

Officer Michael Malak is deep in the interview process with Garfield Hts. Police Dept.

We had a couple of part time applicants that have washed out in the early stages of the background phase of employment. We have received a couple of more applications for time that we will be looking in to.

### DEPARTMENT:

Lt. Mackie started looking in to using a company called Lexipol to write and update our rules and regulations, policy and procedures. Lexipol maintains the web based system and updates any changes automatically. Lt. Mackie and I joined in on a webcast demonstration of their system. Lexipol services 220 police departments in Ohio, Boston Hts., Hunting Valley, Rocky River are the closest to us.

We are still having software issues with Watch guard in car video system with syncing the new body cameras. This is a Watch guard issue that has to do with firmware in the system. We are working with Watch guard almost on a daily basis to get the problem rectified.

We had the new antenna installed on the outside of the building and it has noticeably improved the quality of the radio transmissions.

Three new computers were installed for the Sergeants and Patrolman replacing ones that were about 6 years old.

We had approximately 479 calls for service for the month of February.

# The Village of Northfield Fire Department

10271 Northfield Road • Northfield, OH 44067

330-467-7139 ext 22 • 330-467-7152 FAX

Fire Chief Jason L Buss

330-523-9422 Business Cell

firechief@northfieldvillage-oh.gov

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March 8, 2017

## Activity Report

- A detailed copy of fire department activity is available upon request.
- As of *March 8, 2017*, NVFD responded to a total of **138** incidents. We responded to a total of 814 incidents in 2015. **110** of those incidents were EMS related and **28** incidents were FIRE related.
- NVFD has provided mutual aid for **9** incidents, provided automatic aid **7** times, and received mutual aid for **5** incidents and automatic aid for **0** Incidents. (*Total MA received in 2013 was 13, 2014 was 15, 2015 was 22, 2016 was 28*)
- NVFD's average response time from time of call till time on scene is **3:19**
  - o As mutual and automatic aid has increased, our overall response time has been increased on average

## Fire Inspector / Prevention Report (March 8, 2017)

- 9 Annual Fire Inspections have been completed
- 9 Hood/Duct/Alarm/Sprinkler Tests have been completed
- 9 Standby Events at Hard Rock Rocksino

## Department News

**Spring Severe Weather Awareness Week:** - March 19-25, 2017. There will be a Statewide Tornado Drill: March 22, 2017 @ 09:50

**Hard Rock Rocksino & NVRC Stats** – NVFD responded to 20 medical / 0 fire incidents at the Hard Rock and 17 medical / 0 fire incidents at NVRC Since January 1, 2017.

Questions - ?

*"Our Family Protecting Yours"*