

The Village of Northfield

REGULAR COUNCIL MEETING

December 11, 2019

The meeting was called to order by Mayor Nehez at 7:30 p.m., and the Pledge of Allegiance was led by Mayor Nehez.

The **ROLL CALL** was read by Law Director Brad Bryan. The following officials were present: Councilpersons Nick Magistrelli, Jenn Domzalski, Alan Hipps, Renell Noack, Gary Vojtush, and Keith Czerr. Also present for the meeting were Law Director Brad Bryan, Engineer Rich Wasosky, Police Chief John Zolgus, Fire Chief Jason Buss, Service Superintendent Jason Walters, and Jennifer Potvin.

APPROVAL OF MINUTES: A motion to approve the Minutes from the November 25, 2019 Council Meeting was made by Mr. Magistrelli and seconded by Mr. Hipps. All were in favor of approval; none were opposed. The November 25, 2019 Minutes were approved.

PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCES: None.

REPORTS OF MUNICIPAL OFFICERS:

Mayor Jesse Nehez – No report.

Engineer, Rich Wasosky – Mr. Wasosky first reported on the Houghton Road Project. He stated the paperwork has been submitted to the NEORSO for the release of \$106,510 in Village-allocated community cost share storm water funds approved for the Project, but he is not sure if the Village has received the money yet. The roadway portion of the Project is complete. The Village is still waiting for the traffic signal poles to arrive.

With respect to the Dollar General Project, Mr. Wasosky is in the process of reviewing the final plans. He stated a Planning Commission Meeting needs to be scheduled to approve the final plans and additional 3 variances previously discussed with Council. It was determined that there was not enough time to notify the contiguous property owners for a December meeting and that a meeting should be scheduled for this purpose on January 15, 2020.

Mr. Wasosky asked the Mayor and Council to notify him as soon as possible what roadway projects the Village wants designed or completed in 2020 and whether the Village wants to apply for any OPWC Issue 1 projects. Surveying work for the Coventry Road plans is in progress.

Law Director, Brad Bryan –

Mr. Bryan requested approval of a purchase order for West Roofing Systems, Inc. to install caps on the Village Hall roof in the amount of \$12,500. He stated this project was discussed with Council a few months ago, and the contractor is ready to perform the work. A motion to approve the purchase order for West Roofing Systems, Inc. for the Village Hall roof capping work in the amount of \$12,500 was made by Mr. Hipps and seconded by Ms. Domzalski. All were in favor of the motion; none were opposed. The motion was adopted.

DEPARTMENT HEADS:

Police Department, Chief John Zolgus – Chief Zolgus stated he had nothing to add to his report.

Fire Department, Chief Jason Buss – Chief Buss stated he is continuing to meet with the architect regarding the Fire Station Renovation and Expansion Project, and the plans are nearly complete.

Service Department, Jason Walters– Mr. Walters stated the leaf program has been terminated for the year. The Department serviced each street at least three times. Mr. Walters reported continuing mechanical issues with one of the trucks used for salting and the front end loader. He will keep Council apprised as to what is happening with those vehicles.

REPORTS OF THE MUNICIPAL BOARDS AND COMMISSIONS:

Planning Commission, Mr. Hipps – Mr. Hipps reiterated that a Planning Commission Meeting is tentatively scheduled for January 15, 2019 at 7:30 p.m. to consider the Zaremba Group/Dollar General final plans and additional variance requests.

Recreation Board, Mayor Nehez – Mayor Nehez stated since the next Recreation Board Meeting date would fall on January 1, 2020, the Board will not meet in January.

REPORTS OF THE STANDING COMMITTEES:

Finance Committee, Mr. Magistrelli – No Report.

Roads/Public Works, Ms. Domzalski – No Report.

Health and Welfare – No Report.

Wages and Working Conditions, Mr. Vojtush – No Report.

Fire and Safety, Ms. Noack – No Report.

Buildings and Grounds, Mr. Hipps – No Report.

LEGISLATION:

2019-74 – An Emergency Resolution Confirming the Mayor’s Appointment of Jennifer Potvin as Director of Finance and Clerk of Council (First Reading) A motion to suspend the three reading rule was made by Mr. Magistrelli and seconded by Mr. Vojtush. All were in favor; none were opposed. A motion for passage was made by Mr. Vojtush and seconded by Mr. Magistrelli. All were in favor; none were opposed. The Resolution was adopted. The Mayor and Council welcomed Ms. Potvin to the Village.

2019-75 – An Emergency Resolution Confirming the Mayor’s Appointment of Lisa Burrows to the Recreation Board (First Reading) A motion to suspend the three reading rule was made by Ms. Noack and seconded by Mr. Magistrelli. All were in favor; none were opposed. A

motion for passage was made by Ms. Noack and seconded by Ms. Domzalski. All were in favor; none were opposed. The Resolution was adopted.

2019-76 – An Emergency Resolution Requesting the Summit County Fiscal Officer, in the Year 2020, to Advance to the Village Monies to which the Village is Entitled from the Proceeds of Tax Levies for the Tax Year 2019 (First Reading) A motion to suspend the three reading rule was made by Mr. Vojtush and seconded by Mr. Hipps. All were in favor; none were opposed. A motion for passage was made by Mr. Vojtush and seconded by Ms. Noack. All were in favor; none were opposed. The Resolution was adopted.

2019-77 – An Emergency Resolution Setting Forth the Rates of Pay for Full-Time Members of the Fire Department for 2020 (First Reading) The Resolution was read by title by Mr. Bryan. Mr. Bryan suggested that no action be taken on this Resolution this evening and that it advance to a second reading at the next Council Meeting.

2019-78 – An Emergency Resolution Setting Forth the Rates of Pay for Part-Time Members of the Fire Department for 2020 (First Reading) The Resolution was read by title by Mr. Bryan. It was determined that no action would be taken on this Resolution this evening and that it advance to a second reading at the next Council Meeting.

2019-79 – An Emergency Resolution Setting Forth the Rates of Pay for Certain Employees for 2020 (First Reading) The Resolution was read by title by Mr. Bryan. It was determined that no action would be taken on this Resolution this evening and that it advance to a second reading at the next Council Meeting.

2019-80 – An Emergency Resolution Authorizing the Mayor to Enter into Agreements with Windstream Communications for Telecommunications Services and Equipment (First Reading) A motion to suspend the three reading rule was made by Mr. Vojtush and seconded by Ms. Noack. All were in favor; none were opposed. A motion for passage was made by Mr. Vojtush and seconded by Ms. Noack. All were in favor; none were opposed. The Resolution was adopted.

2019-81 – An Emergency Resolution Authorizing the Mayor to Enter into an Agreement with HMM Restoration, Ltd. for the Village Hall West Wall Garage Door Area Project (First Reading) A motion to suspend the three reading rule was made by Mr. Hipps and seconded by Ms. Noack. All were in favor; none were opposed. A motion for passage was made by Mr. Hipps and seconded by Ms. Domzalski. All were in favor; none were opposed. The Resolution was adopted.

2019-82 – An Emergency Resolution Continuing the Appointment of Richard S. Wasosky of Euthenics, Inc. as the Village of Northfield Municipal Engineer for the Period of January 1, 2020 through December 31, 2020 (First Reading) A motion to suspend the three reading rule was made by Mr. Vojtush and seconded by Mr. Magistrelli. All were in favor; none were opposed. A motion for passage was made by Mr. Vojtush and seconded by Mr. Magistrelli. All were in favor; none were opposed. The Resolution was adopted.

OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS: Ms Noack reported that she has received several applications for the Veterans Banners and most of the payments related to those applications. She also thanked all of the Village officials that attended the funeral services for her father. She stated everyone from the Village is part of her family.

ADJOURNMENT: A motion to adjourn was made by Ms. Domzalski and seconded by Mr. Hipps. All were in favor; none were opposed. The Meeting was adjourned at 8:02 p.m.

Approved by Council.

Jennifer Potvin, Clerk of Council