

The Village of Northfield

REGULAR COUNCIL MEETING

January 9, 2019

The meeting was called to order by Mayor Nehez at 7:30 p.m., and the Pledge of Allegiance was led by Mayor Nehez.

ROLL CALL was read by Tricia Ingrassia. The following officials were present: Councilpersons Nick Magistrelli, Keith Czerr, Jenn Domzalski, Alan Hipps, Renell Noack, and Gary Vojtush. Also present for the meeting were Law Director Brad Bryan and Police Chief John Zoligus.

APPOINTMENT OF COUNCIL PRESIDENT: A motion to appoint Nick Magistrelli as Council President was made by Ms. Noack and seconded by Mr. Hipps. All were in favor of the motion; none were opposed.

APPROVAL OF MINUTES: The Minutes for the December 12, 2018 Council Meeting were not ready for approval.

PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCES:

Howard Shafron, of New Plaza Management, LLC requested permission to display a temporary sign. He is aware that the current sign ordinance does not permit temporary signs. Mr. Shafron explained the sign would be placed on the parcel adjacent to McDonald's and the former Dolphin restaurant. Mr. Shafron would like to take the approximate 1 ½ acre lot and build two to three 4,000 to 6,000 square foot buildings. Mr. Shafron's proposed sign would have an image to demonstrate to prospective tenants what he plans to build on that lot. Mr. Bryan mentioned there is a new sign ordinance on the agenda that makes provisions for temporary signs. There is a public meeting next Wednesday January 16 at 6:30 p.m. to discuss the proposed new sign ordinance. Prior to the passage of that ordinance, Mr. Shafron was advised he would have to apply for a variance in order to get the sign approved.

Orville Hentley discussed a proposed party center in the Ledge Road Plaza. Mr. Hentley stated the name would be the OH Theatre. A proposed floor plan for the space was provided. The space is approximately 6,000 square feet. Mr. Hentley asked if a liquor license was required if the intent was to sell alcohol. Mr. Shafron commented that Mr. Hentley has access to a liquor license from outside the Village, and it would have to be transferred via a TREX permit that would have to be approved by the Village. Mayor Nehez mentioned the Village has an entertainment tax. Mr. Hipps mentioned the gentleman will need to review the Ohio Building Code with his architect to determine the occupancy load. Mr. Vojtush stated egress and ingress was a concern due to the location of the stage versus the rear exits for the building. Mayor Nehez asked Mr. Hentley to keep everyone informed about his plans.

REPORTS OF MUNICIPAL OFFICERS:

Mayor Jesse Nehez – No report.

Finance Director, Tricia Ingrassia – No report.

Engineer, Rich Wasosky – Report attached.

Law Director, Brad Bryan –

Mr. Bryan read the Mayor's Court Disbursement Reports for both November and December 2018 (reports attached).

1. November 2018 Mayor's Court Disbursement Report: A motion for acceptance was made by Ms. Domzalski and seconded by Ms. Noack. All were in favor of acceptance; none opposed.
2. December 2018 Mayor's Court Disbursement Report: A motion for acceptance was made by Ms. Noack and seconded by Ms. Domzalski. All were in favor of acceptance; none opposed.

Mr. Bryan advised the Sign Ordinance Project Public Meeting will be held next Wednesday, January 16, 2019 at 6:30 pm. Mr. Bryan mentioned copies of the draft were provided to all commercial businesses and commercial property owners, and all residents are welcome to attend the meeting if they desire. Mr. Bryan added a notice was posted on the website, and Lisa Rodriquez invited the Planning Commission members to attend. Mr. Bryan continued that a Planning Commission Meeting will be held at 7:30 p.m. on January 16, 2019 for a lot consolidation application. Mr. Bryan mentioned that Mr. McNeeley's former position on the Planning Commission is still open. If anybody knows of anyone that is interested, they should contact the Mayor.

DEPARTMENT HEADS:

Police Department, Chief John Zoligus – Chief Zoligus stated he emailed his report. Chief Zoligus mentioned it was an uneventful holiday season, except for a minor incident at the Hard Rock Rocksino on New Year's Eve. Ms. Noack asked about the status of keeping the semi trucks from parking overnight behind the Plaza. She stated the legislation passed, but the trucks are still back there. Chief Zoligus stated his Department is waiting for the Plaza to post the necessary signs before the ordinance can be enforced. Chief Zoligus has been advised those signs have been printed, but they have not yet been posted.

Fire Department, Chief Jason Buss – Chief Buss will be at the next Regular Council Meeting.

Service Department, Jason Walters–Mr. Walters will be at the next Regular Council Meeting.

REPORTS OF THE MUNICIPAL BOARDS AND COMMISSIONS:

Planning Commission, Mr. Hipps: Mr. Hipps reiterated the lot consolidation application for the parcels on Sunset Avenue is on the agenda for a Planning Commission Meeting scheduled for next Wednesday, January 16, 2019 at 7:30 p.m. Mr. Hipps indicated he may not be able to attend due to a conflict in his schedule.

Recreation Board, Mayor Nehez – Mayor Nehez noted the Recreation Board meetings will be changed to the first Wednesday of the month. The first 2019 meeting will be February 6, 2019 at 6:30 p.m. to discuss the Easter festivities.

REPORTS OF THE STANDING COMMITTEES:

Finance Committee, Mr. Magistrelli – Mr. Magistrelli stated the first Finance Committee meeting for 2019 will be January 23, 2019 at 6:30 p.m.

Roads/Public Works, Ms. Domzalski – No report.

Health and Welfare, Mr. Czerr – No report.

Wages and Working Conditions, Mr. Vojtush – No Report.

Fire and Safety, Ms. Noack – No report.

Buildings and Grounds, Mr. Hipps – No report.

LEGISLATION:

2019-01 – An Emergency Ordinance Enacting Section 238.15 of the Codified Ordinances Establishing the Position of Part-Time Finance Assistant (First Reading). A motion to suspend the three reading rule was made by Mr. Magistrelli and seconded by Ms. Noack. Mr. Magistrelli, Ms. Domzalski, Mr. Hipps, and Ms. Noack were in favor of suspending the three reading rule; Mr. Vojtush and Mr. Czerr were opposed. The motion carried 4 votes to 2. A motion for passage was made by Mr. Magistrelli and seconded by Ms. Noack. Mr. Vojtush stated he wanted more time to discuss and consider the matter. He was not aware the Ordinance was being proposed until he reviewed the agenda, and noted he is the Chair of the Wages and Working Committee. Mr. Magistrelli, Ms. Domzalski, Mr. Hipps, and Ms. Noack were in favor of passage; Mr. Vojtush and Mr. Czerr were opposed. The Ordinance was adopted 4 votes to 2.

2019-02– An Emergency Resolution Confirming the Mayor's Appointment of Shannon Conway as Part-Time Finance Assistant (First Reading) A motion to suspend the three reading rule was made by Mr. Magistrelli and seconded by Mr. Hipps. Mr. Magistrelli, Ms. Domzalski, Mr. Hipps, and Ms. Noack were in favor of suspending the three reading rule; Mr. Vojtush and Mr. Czerr were opposed. The motion carried 4 votes to 2. A motion for passage was made by Mr. Magistrelli and seconded by Ms. Noack. Mr. Vojtush reiterated he was not aware someone was being hired until he reviewed the agenda. Mr. Vojtush was advised the position was budgeted for last year, but the Mayor and Finance Director wanted to hold off on filling the position until the start of this year. Mr. Vojtush asked whether the position was advertised. He was advised that ads were placed on online municipal finance sites and the position was posted on the Village website. There were three applicants for the position. Mr. Magistrelli, Ms. Domzalski, Mr. Hipps, and Ms. Noack were in favor of passage; Mr. Vojtush and Mr. Czerr were opposed. The Ordinance was adopted 4 votes to 2.

2019-03 – An Emergency Resolution Authorizing the Mayor to Enter into an Agreement with Security Benefit Mutual Plan Services to Permit Employee Deferred Compensation Withholdings (First Reading). A motion to suspend the three reading rule was made by Mr. Vojtush and seconded by Mr. Magistrelli. All were in favor of suspending the three reading rule; none were opposed. A motion for passage was made by Mr. Vojtush and seconded by Mr. Magistrelli. All were in favor of passage; none were opposed. The Resolution was adopted.

2019-04 – An Emergency Resolution Requesting the Summit County Fiscal Officer, in the Year 2019, to Advance to the Village Monies to Which the Village is Entitled From Proceeds of Tax Levies for the Tax Year 2018 (First Reading). A motion to suspend the three reading rule was made by Mr. Vojtush and seconded by Mr. Magistrelli. All were in favor of suspending the three reading rule; none were opposed. A motion for passage was made by Mr. Vojtush and seconded by Mr. Magistrelli. All were in favor of passage; none were opposed. The Resolution was adopted.

2019-05 – An Emergency Ordinance Amending Chapter 1280 of the Codified Ordinances Relating to Signs (First Reading). This Ordinance was read by title by Mr. Bryan. Mr. Bryan advised this legislation should not be acted upon this evening due to the public meeting scheduled for January 16.

OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS:

Mr. Czerr asked about the faded crosswalks on Rt. 8 and about possibly sending a letter to or calling ODOT since that is their responsibility. He mentioned the crosswalks at Ledge Road crosswalk, the one near the Rocksino, and the one by the Plaza. Mr. Wasosky stated he would ask the State of Ohio Department of Transportation to be put on the striping list for those crosswalks.

Mr. Czerr also brought up the pothole located in the sidewalk in front of Peggy's Restaurant. Mr. Wasosky stated sidewalks in front of a resident's home or a business is the property owner's responsibility. The property owner will be contacted to fix it.

ADJOURNMENT: A motion to adjourn was made by Ms. Domzalski and seconded by Mr. Magistrelli. All were in favor of adjournment; none were opposed. The Meeting was adjourned at 8:21 p.m.

Respectfully submitted by:

Tricia Ingrassia, Clerk of Council

**VILLAGE OF NORTHFIELD
ENGINEER'S REPORT – RICHARD S. WASOSKY, P.E., P.S.**

January 09, 2019

Subject: Ledge Road Reconstruction – Phase 2 Construction
Comment: I am waiting for the final invoice from CATTS Construction in order to complete the division of costs between Northfield Village and Macedonia.

Subject: S.R. 8 and Ledge Road Traffic Signal Replacement
Comment: The Contractor, Signal Service Company, has begun field work on the project. Providing there are no major snow storms the project should be completed in 6 weeks.

Subject: NEORSD 2018 Compliance Report
Comment: The annual compliance report is due January 31, 2019. I will complete the report for the Mayor to sign and submit it before January 31, 2019.

Subject: Houghton Road Reconstruction and S.R. 8 Traffic Signals Improvement Project
Comment: The plans are complete and the final contract book is 95% complete. I have completed the right of way research and will write the easements for submittal to ODOT with the final review plans and contract book next week. I need a resolution to advertise for bids for the project. As soon as I receive ODOT's approval I will bid the contract.

Subject: 206 Sunset Street Consolidation Plat
Comment: Lisa Rodriguez has setup the Planning Commission Meeting for Wednesday, January 16, 2019 to review and approve the Consolidation Plat and Legal Descriptions for the parcel at 260 Sunset Street. I will bring the documents to the meeting.

Subject: Verita Telecommunication Power Supply Cabinet Locations
Comment: I have approved the 5 revised locations for the proposed power supply cabinet locations for Verita Telecommunication. The Cranbrook cabinet has been moved to Milford Drive along the southside fence just north of Cranbrook Drive. The Sagamore Road cabinet has been moved to Lincoln Drive just south of Sagamore Road. The S.R.8 cabinet near the Goodyear store has been moved to the southside of May Avenue in front of the Adult Book store. The proposed cabinet on the southside of North Plaza Drive in the rear area of the Shopping Center and proposed cabinet on the east side of Vorderman Blvd. just north of Houghton Road will remain where they were originally shown.

Plans bid
CATTS / vojtech



The Village of Northfield

Clerk of Court

Clerk of Court
Lisa Thellmann

Mayor
Jesse J. Nehez

January 03, 2019

To: Mayor Nehez

**Northfield Village Mayors Court
Monthly Disbursal
November - 2018**

Total to be disbursed: \$14,811.90

Total due to the State: \$1,515.50

Total due to Stow Municipal Court: \$11.00

Total due to the City of Stow: \$43.50

Total disbursed for restitution: \$225.00

Total due to the Village: \$13,016.90

**CC: Brad Bryan
Trish Ingrassia
Nick Magistrelli
Gary Vojtush
Alan Hipps
Jenn Domzalski
Renell Noack
Keith Czerr**



The Village of Northfield

Clerk of Court

Clerk of Court
Lisa Thellmann

Mayor
Jesse J. Nehez

January 03, 2019

To: Mayor Nehez

**Northfield Village Mayors Court
Monthly Disbursal
December - 2018**

Total to be disbursed: \$12,560.69

Total due to the State: \$1,144.50

Total due to Stow Municipal Court: \$64.00

Total due to the City of Stow: \$28.50

Total disbursed for restitution: \$92.98

Total due to the Village: \$11,230.71

**CC: Brad Bryan
Trish Ingrassia
Nick Magistrelli
Gary Vojtush
Alan Hipps
Jenn Domzalski
Renell Noack
Keith Czerr**



NORTHFIELD VILLAGE POLICE DEPARTMENT

Council Report
January 8, 2019

This report is for the month of December 2018:

- Officer Courtney Pratt was promoted to a full time officer with our Department. Congradulations to Courtney.
- The Detective Bureau has begun looking in to backgrounds of potential part time officers
- There were 761 calls for service for the month of December

Respectfully submitted by Chief John Zoligus

