

# The Village of Northfield

## REGULAR COUNCIL MEETING

January 23, 2019

The meeting was called to order by Mayor Nehez at 7:30 p.m., and the Pledge of Allegiance was led by Mayor Nehez.

**ROLL CALL** was read by Tricia Ingrassia. The following officials were present: Councilpersons Nick Magistrelli, Keith Czerr, Jenn Domzalski, Alan Hipps, and Renell Noack. Also present for the meeting were Law Director Brad Bryan, Fire Chief Jason Buss, and Service Director Jason Walters.

**APPROVAL OF MINUTES:** None.

The Honorable Kim R. Hoover, Presiding Judge, Stow Municipal Court, addressed the Mayor and Council regarding the tenth anniversary of the Stow Municipal Court. Judge Hoover distributed an informational pamphlet providing statistics relating to the Court and the Village. Judge Hoover emphasized that the Court is being paid for and run from Court revenues, not tax dollars. The Judge stated the Stow Court's funding model stands in sharp contrast to that of the old Cuyahoga Falls Municipal Court and other municipal courts that are subsidized by the communities in the courts' jurisdictions.

Vince Crawford of Waste Management addressed the Mayor and Council regarding the transition from the former waste hauler to Waste Management. Mr. Crawford is pleased with the level of cooperation the company has received from the residents with respect to the placement of carts as reported by the drivers. Mr. Crawford discussed the low cable wires in certain areas of the Village that present a problem for the trucks. He alerted Council there are currently approximately 100 delinquent accounts. Waste Management will stop service on those accounts soon pursuant to the contract if payment is not received. Ms. Domzalski stated she was pleased with the service provided so far but asked Mr. Crawford to alert the drivers that someone is always watching them. They should be mindful of their reactions and language when a cart is improperly placed. Mr. Crawford stated he would speak with the drivers. Mr. Czerr asked if couches should be wrapped up in plastic. Mr. Crawford said anything that is cloth should be wrapped in plastic.

**PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCES:** None.

### **REPORTS OF MUNICIPAL OFFICERS:**

**Mayor Jesse Nehez** – No report.

**Finance Director, Tricia Ingrassia** – Ms. Ingrassia requested a motion for acknowledgement of receipt of the December 2018 month end reports and reconciliation. A motion for acknowledgment of receipt was made by Mr. Magistrelli and seconded by Ms. Noack. All were in favor of the motion; none were opposed. The motion was adopted.

Ms. Ingrassia stated the next meeting will have the super blanket purchase order request lists that must go before Council for approval at the advisement of the Auditor of State's office.

Ms. Ingrassia advised Mayor and Council about a common and well received practice in municipal finance to have an unencumbered ending cash balance of at least 50% of your annual revenue. Ms. Ingrassia reported in 2017, the unencumbered cash balance was 40% of the annual revenue. The unencumbered cash balance for 2018 is 56% of the annual revenue. Ms. Ingrassia stated this will benefit the Village in the future if the Mayor and Council decide to incur debt for capital purchases.

**Engineer, Rich Wasosky** – Mr. Wasosky will be at the next Regular Council Meeting.

**Law Director, Brad Bryan** – Mr. Bryan distributed and discussed a quote for the Village's annual shredding event from Stericycle, Inc., also known as Shred-It. Mr. Bryan stated the quote is for \$600.00 for three hours of shredding, with an option to have a bin delivered for earlier drop off of shred items for an additional \$90.00. Mr. Bryan asked whether May 11th or May 18th would be better. Mayor Nehez asked if this shred event would include the Village records that were recently approved for destruction by the Ohio Historical Society. Mr. Bryan stated he would touch base with Ms. Novak to see what was approved for disposal. Ms. Domzalski stated the 18th would be more ideal for the shred event. Mr. Hipps asked where the additional bin would be stored. Mr. Bryan and Mr. Walters said the additional bin would be at Houghton Road. Council directed that the additional bin be ordered.

Mr. Bryan discussed the credit card policy on the agenda for the evening. Mr. Bryan stated Ohio House Bill 312 requires all municipalities to adopt a policy on credit card use. Mr. Bryan stated this policy needs to be adopted this evening to be compliant with the House Bill.

#### **DEPARTMENT HEADS:**

**Police Department, Chief John Zolgus** – Chief Zolgus will be present for the next Regular Council Meeting.

**Fire Department, Chief Jason Buss** – Report attached.

Mr. Czerr asked if the Fire Department has a smoke detector program. Chief Buss stated he usually gets smoke detectors donated by Kidde. Chief Buss stated residents requesting smoke detectors are asked to provide a utility bill for confirmation of residency. The Village Firefighters will install the smoke detectors free of charge.

**Service Department, Jason Walters** – Mr. Walters reminded Council the lot split for the Sunset properties needs to be approved. Mr. Walters also discussed the latest winter storm and asked if Council or the Mayor ever have any complaints, to let him know, so he can address them.

Mayor Nehez asked if Mr. Walters had seen a problem with the road on Lincoln Boulevard by Mr. Hudson's house. Mr. Walters stated no, but he would look into it.

#### **REPORTS OF THE MUNICIPAL BOARDS AND COMMISSIONS:**

**Planning Commission, Mr. Hipps:** Mr. Hipps stated he would let Mr. Bryan discuss the lot consolidation for the properties on Sunset Boulevard. Mr. Bryan stated the Planning Commission met on January 16, 2019 and approved the lot consolidation application for properties located at 260 Sunset Boulevard at the corner of Chestnut Boulevard. Mr. Bryan explained the applicants are seeking to consolidate six parcels totaling slightly less than one acre. They are planning to raze the current home on the property and construct a new house. A motion to approve the lot

consolidation request for the parcels at 260 Sunset and Chestnut Avenue was made by Ms. Noack and seconded by Mr. Czerr. All were in favor of the motion; none were opposed. The lot consolidation request was approved.

**Recreation Board, Mayor Nehez** – Mayor Nehez stated the Recreation Board will meet February 6, 2019 at 6:30 p.m. to discuss Easter festivities.

**REPORTS OF THE STANDING COMMITTEES:**

**Finance Committee, Mr. Magistrelli** – Mr. Magistrelli stated the Finance Committee meeting was cancelled, but the next meeting will be held February 27, 2019 at 6:30 p.m.

**Roads/Public Works, Ms. Domzalski** – No report.

**Health and Welfare, Mr. Czerr** – No report.

**Wages and Working Conditions, Mr. Vojtush** – No report.

**Fire and Safety, Ms. Noack** – Ms. Noack stated she and Chief Zolcus met to discuss the 2019 Police Department priorities and budget. Ms. Noack stated she and Chief Zolcus would like to meet with the rest of the Committee the second week in February to review his proposed budget.

**Buildings and Grounds, Mr. Hipps** – No report.

**LEGISLATION:**

**2019-05** – An Emergency Ordinance Amending Chapter 1280 of the Codified Ordinances Relating to Signs (Second Reading). Mr. Bryan advised this piece of legislation should be held for a third reading. Mr. Magistrelli recommended an additional public hearing be held. Mr. Czerr and Mr. Hipps discussed the current heights of the pole signs on Route 8. Mr. Bryan stated the next public meeting will be scheduled for Wednesday, February 20, 2019 at 6:30 p.m.

**2019-06** – An Emergency Resolution Confirming the Mayor/Director of Public Safety's Appointment of Stephanie Balochko as a Part-Time Fire Fighter (First Reading). A motion to suspend the three reading rule was made by Ms. Domzalski and seconded by Mr. Magistrelli. A motion for passage was made by Ms. Domzalski and seconded by Mr. Hipps. All were in favor of passage; none were opposed. The Resolution was adopted.

**2019-07** – An Emergency Resolution Confirming the Mayor's Appointment of David Evert to the Planning Commission (First Reading). A motion to suspend the three reading rule was made by Mr. Magistrelli and seconded by Mr. Czerr. All were in favor of suspending the three reading rule; none were opposed. A motion for passage was made by Mr. Hipps and seconded by Mr. Czerr. All were in favor of passage; none were opposed. The Resolution was adopted.

**2019-08** – An Emergency Resolution Establishing a Credit Card Policy that is Compliant with the Newly Enacted Provisions of Ohio HB 312 (First Reading). A motion to suspend the three reading rule was made by Ms. Domzalski and seconded by Mr. Magistrelli. All were in favor of suspending the three reading rule; none were opposed. A motion for passage was made by Mr.

Magistrelli and seconded by Ms. Domzalski. All were in favor of passage; none were opposed. The Resolution was adopted.

**OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS:**

Ms. Noack asked if anyone knew the name of a former Village chicken restaurant next to Romito's Pizza. Mr. Czerr stated the restaurant name was The Little Red Hen. Ms. Noack asked if Chief Buss wished to have the Safety Committee review his budget for 2019. Chief Buss stated he would like to meet with the Committee on February 13, 2019 at 6:00 p.m.

**ADJOURNMENT:** A motion to adjourn was made by Ms. Domzalski and seconded by Ms. Noack. All were in favor of adjournment; none were opposed. The Meeting was adjourned at 8:25 p.m.

Respectfully submitted by:

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Tricia Ingrassia, Clerk of Council

# *The Village of Northfield Fire Department*

10271 Northfield Road • Northfield, OH 44067

330-467-7139 ext 22 • 330-467-7152 FAX

Fire Chief Jason L Buss

330-523-9422 Business Cell

firechief@northfieldvillage-oh.gov

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January 23, 2019

## **Activity Report**

- A detailed copy of any fire department activity is available upon request.
- **Call Statistics** - As of *January 23, 2019* responded to a total of **60** incidents in 2019 (**+11%** over last year at this time). Of NVFD's total responses, **46 (77%)** of those incidents were EMS related and **14 (23%)** incidents were FIRE related.
- **Mutual Aid Report** - In 2019, NVFD provided mutual aid for **0** incidents, provided automatic aid **3** times, and received mutual aid for **2** incidents and automatic aid for **0** Incidents. (*Total MA received in 2013 was 13, 2014 was 15, 2015 was 22, 2016 was 28, 2017 was 26, 2018 was 29*)
- **NVFD's Average Response Time** from time of call till time on scene is **2:59**
- **Hard Rock Rocksino & NVRC Stats** – NVFD responded to 10 medical / 0 fire incidents at the Hard Rock and 6 medical / 0 fire incidents at NVRC in 2019

## **Fire Inspector / Prevention Report (January 23, 2019)**

- 7 Annual Fire Inspections have been completed
- 0 Hood/Duct/Alarm/Sprinkler Tests have been completed
- 3 Standby Events at Hard Rock Rocksino
- 2017 OFC Radio Compliance Test Completed at Hard Rock on 7/25 (Passed)

## **Department News / Upcoming Events**

**Summit County / MARCS Radio Transition** – As of January 17<sup>th</sup>, we have transition along with the rest of Summit County onto the MARCS radio system for our radio communications. This will allow all Summit Count 800 radios to utilize towers in neighboring counties of Stark, Cuyahoga, Portage, Medina and Geauga County. We now have excellent radio coverage to any area we transport patients to.

**Regional CERT (Community Emergency Response Team) Program** – Asst. Chief Steve Bosso approached me about our interest in combining with the Twinsburg CERT team to form a regional CERT team in Northern Summit County. Since Northfield does not currently offer these services, I told him this would be an excellent idea. Below is some key information from Chief Bosso:

*"Our Family Protecting Yours"*

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*For the project at hand of converting Twinsburg CERT into Northern Summit CERT:*

- *Easier to add communities and members than to charter another team with FEMA, Ohio and Summit County.*
- *We have the blessings and encouragement of Summit County EMA, City of Twinsburg and City of Macedonia.*
- *I'd like to set one meeting up for all affected political subdivisions and councilor Vini Ventura of Macedonia is facilitating that for me.*
- *Next CERT basic training course is March 2nd and 9<sup>th</sup> in Copley (have to attend both days). No worries if they can't make this one. They can still be rostered and our monthly trainings exceed the basic FEMA curriculum, plus there will be another two-day course in the fall up this way in Twinsburg (maybe Macedonia...who knows).*
- *Have to work out vetting members through affected law enforcement agencies. Just cursory background checks to check for felonies (a "no go") and driver records, since they could possibly drive some our vehicles. I'd like to see the same agreement that our law director helped to author. Our members can drive our city bus, pick-up trucks, Kubota and also tow trailers. Permissions are based on driver records and ability.*

I have also included several attachments that outline what CERT is and some of the resources that Twinsburg is already utilizing. As more information becomes available, I will be sure to pass it along.

**2018 Fire Department Annual Report** – I hope to have my fire department annual report completed and emailed out to everyone by the second meeting in February. If you would like a printed copy please let me know, otherwise I will be sending it to everyone in PDF format.

**Questions - ?**

*"Our Family Protecting Yours"*