

The Village of Northfield

REGULAR COUNCIL MEETING

February 13, 2019

The meeting was called to order by Mayor Nehez at 7:30 p.m., and the Pledge of Allegiance was led by Mayor Nehez.

ROLL CALL was read by Tricia Ingrassia. The following officials were present: Councilpersons Keith Czerr, Jenn Domzalski, Alan Hipps, Renell Noack and Gary Vojtush. Also present for the meeting were Law Director Brad Bryan, Engineer Rich Wasosky, Police Chief John Zolgus, and Fire Chief Jason Buss.

APPROVAL OF MINUTES:

A motion to approve the Minutes from the December 12, 2018 Council Meeting was made by Ms. Domzalski and seconded by Ms. Noack. All were in favor of approval of the Minutes from the December 12, 2018 Council Meeting; none were opposed. Mr. Hipps abstained as he was absent from that meeting. The December 12, 2018 Minutes were approved.

A motion to approve the Minutes from the January 9, 2019 Council Meeting was made by Ms. Noack and seconded by Ms. Domzalski. All were in favor of approval of the Minutes from the January 9, 2019 Council Meeting; none were opposed. The January 9, 2019 Minutes were approved.

PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCES: None.

REPORTS OF MUNICIPAL OFFICERS:

Mayor Jesse Nehez– No report.

Finance Director, Tricia Ingrassia– Ms. Ingrassia explained Resolution 2019-10, which is the use of Super Blanket Purchase Orders for the year. Ms. Ingrassia stated this Resolution is required by the Auditor of State's Office in order to continue the use of Super Blanket Purchase Orders. Ms. Ingrassia stated the amounts presented before Council were for the first quarter of 2019 only, as the Village is still operating on a temporary budget.

Engineer, Rich Wasosky– Report attached.

Law Director, Brad Bryan– Mr. Bryan stated a Public Meeting for the Sign Ordinance Project is scheduled for Wednesday, February 20, 2019 at 6:30 p.m. Mr. Bryan stated all of the commercial property owners and businesses in the Village have been notified of the meeting.

DEPARTMENT HEADS:

Police Department, Chief John Zolgus– Report attached.

Fire Department, Chief Jason Bus – Report attached.

Chief Buss stated he recently distributed smoke and carbon monoxide detectors to some residents. Chief Buss said the Fire Department is currently out of those devices, and the places

that usually donate them to the Village are also out of stock. Chief Buss stated he may have to buy some smoke and carbon monoxide detectors.

Service Department, Jason Walters– Mr. Walters will be at the next Regular Council Meeting.

REPORTS OF THE MUNICIPAL BOARDS AND COMMISSIONS:

Planning Commission, Mr. Hipps: No report.

Recreation Board, Mayor Nehez: Mayor Nehez stated the Recreation Board met and discussed the plans for Easter. Mayor Nehez stated the Easter Egg Hunt will likely be Saturday, April 13, 2019. Mr. Vojtush made a motion to approve up to \$600 for the Easter Egg Hunt supplies that was seconded by Ms. Noack. All were in favor of the motion; none were opposed. The motion was approved.

REPORTS OF THE STANDING COMMITTEES:

Finance Committee, Mr. Magistrelli– Mr. Magistrelli was absent. Ms. Noack stated the Finance Committee will meet Wednesday, February 27, 2019 at 6:30 p.m. to review the bill payments for both January and February of 2019.

Roads/Public Works, Ms. Domzalski– No report.

Health and Welfare, Mr. Czerr– No report.

Wages and Working Conditions, Mr. Vojtush– No report.

Fire and Safety, Ms. Noack– Ms. Noack stated the Fire and Safety Committee met to go over the budgets for the Fire and Police Departments. Ms. Noack stated she would like the Committee members to prioritize the capital budget requests before the next meeting so the final budget can be submitted to the Finance Director.

Buildings and Grounds, Mr. Hipps– No report.

LEGISLATION:

2019-05 – An Emergency Ordinance Amending Chapter 1280 of the Codified Ordinances Relating to Signs (Third Reading). Mr. Bryan advised this piece of legislation should be held for an additional reading since the public hearing is scheduled for Wednesday, February 20, 2019.

2019-09 – An Emergency Resolution Authorizing Euthenics, Inc. to Provide Construction Administration Services and General Field Inspection for the Houghton Road Reconstruction and State Route 8 Traffic Signal Improvement Projects (First Reading). A motion to suspend the three reading rule was made by Mr. Hipps and seconded by Ms. Domzalski. All were in favor of suspending the three reading rule; none were opposed. A motion for passage was made by Mr. Hipps and seconded by Ms. Domzalski. All were in favor of passage; none were opposed. The Resolution was adopted.

2019-10 – An Emergency Resolution Authorizing the Use of and Establishing Limits on Open Purchase Orders (First Reading). A motion to suspend the three reading rule was made by Mr. Vojtush and seconded by Ms. Domzalski. All were in favor of suspending the three reading rule; none were opposed. A motion for passage was made by Mr. Vojtush and seconded by Ms. Noack. All were in favor of passage; none were opposed. The Resolution was adopted.

OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS: None.

ADJOURNMENT: A motion to adjourn was made by Ms. Domzalski and seconded by Mr. Hipps. All were in favor of adjournment; none were opposed. The Meeting was adjourned at 7:46 p.m.

Respectfully submitted by:

Tricia Ingrassia, Clerk of Council

**VILLAGE OF NORTHFIELD
ENGINEER'S REPORT – RICHARD S. WASOSKY, P.E., P.S.**

February 13, 2019

Subject: Ledge Road Reconstruction – Phase 2 Construction

Comment: I am still waiting for the Waiver of Liens from the Contractor, subcontractors and material suppliers. A final project walk through inspection will be done in May 2019. I completed the project cost breakdown for each community. The total project cost is \$2,026,977.16 of which Northfield's responsibility is \$1,224,846.91 and Macedonia's responsibility is \$802,130.25. The Finance Director should immediately invoice Macedonia for the 10% cash down payment of \$80,213.02. Macedonia will then be responsible for 60 semiannual payments of \$12,031.95 for their share of the 30 year 0% interest loan. Northfield's semiannual loan payments should be \$18,372.70.

Subject: S.R. 8 and Ledge Road Traffic Signal Replacement

Comment: The traffic signal poles, pull boxes, controller cabinet and underground conduit have been installed. The project is 45% complete. Signal Service has not advised me when they will complete the underground cable and signal equipment. Signal Service was working on the traffic signal today.

Subject: Paving of Northfield Service Department Parking Lot at 199 Ledge Road

Comment: The concrete paving of the Village Service Department parking lot at 199 Ledge Road has been accepted. The Finance Director should pay CATTs Construction \$31,409.50 for his Invoice No. 1225 dated 12/14/2018.

Subject: Houghton Road Reconstruction and S.R. 8 Traffic Signals Improvement Project

Comment: The project is out for bids now. The bid opening is scheduled for 3:00 P.M. on Tuesday, February 26, 2019 at the Village Hall. I would like either Jason Walters or Chris While at the bid opening with me. The estimated construction cost is \$1,135,000.00

I am still waiting for the Signal Permit from ODOT for the 3 signals on S.R. 8. I also have not heard NEORS D for my request to use \$127,679.00 of our share of the NEORS D Stormwater Fund money for the new storm sewers on the project. Have the quit claim easement documents been signed for the 4 property owners?

Subject: Houghton Road Reconstruction Project Construction Administration Services

Comment: A Resolution is on the agenda tonight to authorize Euthenics, Inc. to do the Construction Administration Services for the Houghton Road Reconstruction Project.



NORTHFIELD VILLAGE POLICE DEPARTMENT

Council Report
February 13, 2019

This report is for the month of January 2019

- The 2019 budget is being finalized.
- Detective Bureau is still working on backgrounds potential part time candidates.
- Ptl. Patrick Pizzuli was involved in a non-injury accident with cruiser #834 in the parking lot of the Hard Rock Rocksino. It was thought to be minor damage, but the frame to the cruiser was twisted. Our insurance company has totaled the car out. The insurance company paid Northfield Village approximately \$7,800.00. Cruiser #834 was a 2013 Ford Interceptor with about 98,000 miles on it. It was scheduled to go out of service in the first part of 2020.
- There were 708 calls for service for the month of Janaury.
- Officers are attending trainings and scheduling more trainings going in to summer time.

Respectfully submitted by Chief John Zolgus



The Village of Northfield Fire Department

10271 Northfield Road • Northfield, OH 44067

330-467-7139 ext 22 • 330-467-7152 FAX

Fire Chief Jason L. Buss

330-523-9422 Business Cell

firechief@northfieldvillage-oh.gov

February 13, 2019

Activity Report

- A detailed copy of any fire department activity is available upon request.
- **Call Statistics** - As of *February 13, 2019* responded to a total of **113** incidents in 2019 (**+26%** over last year at this time). Of NVFD's total responses, **83 (73%)** of those incidents were EMS related and **30 (27%)** incidents were FIRE related.
- **Mutual Aid Report** - In 2019, NVFD provided mutual aid for **4** incidents, provided automatic aid **6** times, and received mutual aid for incidents and automatic aid for **1** Incidents. (*Total MA received in 2013 was 13, 2014 was 15, 2015 was 22, 2016 was 28, 2017 was 26, 2018 was 29*)
- **NVFD's Average Response Time** from time of call till time on scene is **3:31**
- **Hard Rock Rocksino & NVRC Stats** – NVFD responded to 16 medical / 0 fire incidents at the Hard Rock and 12 medical / 1 fire incidents at NVRC in 2019

Fire Inspector / Prevention Report (January 23, 2019)

- 11 Annual Fire Inspections have been completed
- 4 Hood/Duct/Alarm/Sprinkler Tests have been completed
- 7 Standby Events at Hard Rock Rocksino
- 2017 OFC Radio Compliance Test Due at Hard Rock on 7/2019

Department News / Upcoming Events

Annual Report – Will be available by the end of the month, just waiting on final ambulance billing figures for 2018

Northfield Park 1st Aid Station – We have begun staffing a paramedic at Northfield Park inside the grandstand during race nights. Northfield Park is covering the cost of this

Smoke & CO Detectors – We had a great response to our CO and Smoke detector availability. We are now out of both CO and Smoke Detectors. I will be looking at local retailers to purchase additional detectors to make them available to the residents.

Questions - ?

"Our Family Protecting Yours"