

The Village of Northfield

REGULAR COUNCIL MEETING

March 13, 2019

The meeting was called to order by Mayor Nehez. The Pledge of Allegiance was led by Mayor Nehez.

ROLL CALL was read by Tricia Ingrassia. The following officials were present: Councilpersons Nick Magistrelli, Keith Czerr, Jenn Domzalski, Alan Hipps, Renell Noack, and Gary Vojtush. Also present for the meeting were Law Director Brad Bryan, Engineer Rich Wasosky, Police Chief John Zolcus and Fire Chief Jason Buss.

APPROVAL OF MINUTES:

The minutes from the February 27, 2019 Council Meeting were not available for approval.

PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCES: None.

REPORTS OF MUNICIPAL OFFICERS:

Mayor Jesse Nehez– Mayor Nehez stated the transition from the Hard Rock to the MGM is underway.

Finance Director, Tricia Ingrassia– Ms. Ingrassia asked for a meeting to review the budget. Mr. Magistrelli stated since the budget needed to be passed before the end of the month of March, it was his recommendation to schedule a budget review meeting for Friday, March 15, 2019 at 6:30pm. Mr. Magistrelli continued that the second March Council Meeting would also need to be rescheduled do to the schedules of a few members of Council. Mr. Magistrelli stated the second March Council Meeting would be held Tuesday, March 19, 2019 at 7:30pm.

Mr. Bryan suggested a vote be taken to reschedule the second March Council Meeting from March 27, 2019 to Tuesday, March 19, 2019 at 7:30pm. A motion to change the date of the second March Council meeting was made by Mr. Magistrelli, and seconded by Mr. Hipps. All were in favor of changing the second March 2019 Council Meeting; none were opposed.

Engineer, Rich Wasosky– Report attached.

Regarding the catch basin and sewer replacement on Victory Drive at Houghton Road, a motion to request bids from contractors was made by Mr. Hipps, and seconded by Mr. Magistrelli. All were in favor of the motion; none were opposed.

Law Director, Brad Bryan– Mr. Bryan said the January 2019 Mayor's Court Monthly Disbursal needed a motion for acceptance (report attached). A motion for acceptance was made by Ms. Noack, and seconded by Mr. Hipps. All were in favor of the motion; none were opposed.

Mr. Bryan stated there was a request to go into a short Executive Session at the end of the meeting.

Mr. Bryan also requested a motion from Council to adopt the new Policies and Procedures for the Police Department. A motion to authorize the Police Department to begin use of

the newly created Policies and Procedures was made by Mr. Vojtush, and seconded by Ms. Noack. All were in favor of the motion; none were opposed.

DEPARTMENT HEADS:

Police Department, Chief John Zolcus– Report attached.

Fire Department, Chief Jason Bus – Report attached.

Chief Bus also spoke briefly about joining the City of Twinsburg to form a regional Community Emergency Response Team (CERT) to aid in getting the community through natural disasters and storms while freeing up the Fire and Police Department members to handle the more serious calls. Chief Bus stated there is a meeting for establishing and discussing the regional CERT Team on Wednesday, April 24, 2019 at Macedonia City Hall at 1:30pm.

Service Department, Jason Walters– Mr. Walters will be at the next regular Meeting of Council.

REPORTS OF THE MUNICIPAL BOARDS AND COMMISSIONS:

Planning Commission, Mr. Hipps: No report.

Recreation Board, Mayor Nehez: Mayor Nehez stated the Recreation Board meeting was cancelled for March. Ms. Noack stated the Recreation Board members have not been receiving the minutes from the meetings, and the woman planning to bring the animals to the Easter Egg Hunt needed to know the date of the event to properly plan. Mayor Nehez stated he would get the date to Ms. Noack the following day. Mayor Nehez stated the next Recreation Board meeting would be Wednesday, April 3, 2019 at 6:30pm.

REPORTS OF THE STANDING COMMITTEES:

Finance Committee, Mr. Magistrelli – Mr. Magistrelli stated the Finance Committee meeting would be held on Tuesday, March 19, 2019 at 6:30pm in Council Chamber.

Roads/Public Works, Ms. Domzalski– No report.

Health and Welfare, Mr. Czerr– No report.

Wages and Working Conditions, Mr. Vojtush– No report.

Fire and Safety, Ms. Noack– No report.

Buildings and Grounds, Mr. Hipps– No report.

LEGISLATION:

2019-12 – An Emergency Resolution Setting Forth the Appropriations for the Fiscal Year 2019 and Submitting the same to the County Fiscal Officer (Second Reading). Mr. Bryan stated this legislation will remain on the agenda for a third reading on March 19,2019.

2019-13 – An Emergency Resolution Authorizing the Mayor to Execute Easement Documents Necessary for the Route 8 Traffic Signal Replacement Projects at Houghton Road and at Fire Station Drive (First Reading). A motion to suspend the three reading rule was made by Ms. Noack, and seconded by Ms. Domzalski. All were in favor of suspending the three reading rule; none were opposed. A motion for passage was made by Ms. Noack, and seconded by Ms. Domzalski. All were in favor of passage; none were opposed.

2019-14 – An Emergency Resolution Authorizing the Village to Accept and Easement Granted by New Plaza Management, LLC Necessary for the Route 8 Traffic Signal Replacement Project at Maple Avenue (First Reading). A motion to suspend the three reading rule was made by Mr. Vojtush, and seconded by Mr. Hipps. All were in favor of suspending the three reading rule; none were opposed. A motion for passage was made by Mr. Vojtush, and seconded by Mr. Hipps. All were in favor of passage; none were opposed.

2019-15 – An Emergency Resolution Authorizing the Purchase of a 2019 Chevrolet Tahoe Along with the Necessary Equipment to Outfit the Vehicle for Police Department Use (First Reading). A discussion was had between Chief Zolgus and Mr. Czerr on why the Village wasn't looking into the Dodge Charger. Chief Zolgus explained his position on the Charger and the problems that cruiser has. Mr. Magistrelli asked if we intended to transition the entire Police Department fleet to Tahoe's. Chief Zolgus said no. A motion to suspend the three reading rule was made by Mr. Hipps, and seconded by Mr. Magistrelli. All were in favor of suspending the three reading rule; none were opposed. A motion for passage was made by Ms. Noack, and seconded by Ms. Domzalski. All were in favor of passage; none were opposed.

2019-16 – An Emergency Resolution Authorizing Certain Fund Transfers within the Financial Records of the Village (First Reading). A motion to add this resolution to the agenda was made by Mr. Vojtush, and seconded by Ms. Domzalski. All were in favor of adding 2019-16 to the agenda; none were opposed. A motion to suspend the three reading rule was made by Mr. Vojtush, and seconded by Ms. Noack. All were in favor of suspending the three reading rule; none were opposed. A motion for passage was made by Ms. Noack, and seconded by Mr. Vojtush. All were in favor of passage; none were opposed.

2019-17 – A Resolution Accepting the Bid of Liberta Construction Company for the Houghton Road Reconstruction and State Route 8 Traffic Signals Improvements Project and Declaring an Emergency (First Reading). A motion to add this resolution was made by Mr. Hipps, and seconded by Mr. Magistrelli. All were in favor of amending the agenda to include 2019-17; none were opposed. A motion to suspend the three reading rule was made by Mr. Hipps, and seconded by Mr. Vojtush. All were in favor of suspending the three reading rule; none were opposed. A motion for passage was made by Mr. Hipps, and seconded by Mr. Vojtush. All were in favor of passage; none were opposed.

OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS:

Mr. Czerr asked if there was any intention in burying the utility lines on the Route 8 Corridor for beautification purposes. Mr. Hipps stated if the Village were to look into financing that project it would be a minimum of \$700,000.00 annually for budgeting purposes. Mr. Wasosky stated the utility companies' costs alone is \$20 million. Mr. Wasosky added there is additional costs to the businesses and the cost of easements. Mr. Wasosky continued \$20 million doesn't even begin to scratch the surface of the total cost to both the municipality and the businesses.

At this time a motion to go into Executive Session was made by Ms. Domzalski, and seconded by Mr. Vojtush to discuss Public Officials' Compensation upon entering their next term in office.

Roll Call:

Mr. Czerr: Yes, Ms. Noack: Yes, Mr. Vojtush: Yes, Mr. Magistrelli: Yes, Mr. Hipps: Yes, Ms. Domzalski: Yes

A motion to come out of Executive Session was made by Mr. Vojtush, and seconded by Mr. Magistrelli.

Roll Call:

Mr. Czerr: Yes, Ms. Noack: Yes, Mr. Vojtush: Yes, Mr. Magistrelli: Yes, Mr. Hipps: Yes, Ms. Domzalski: Yes

ADJOURNMENT: A motion to adjourn was made by Ms. Domzalski and seconded by Ms. Czerr. All were in favor of adjournment; none were opposed. The Meeting was adjourned at 8:30 p.m.

Respectfully submitted by:

Tricia Ingrassia, Clerk of Council

**VILLAGE OF NORTHFIELD
ENGINEER'S REPORT – RICHARD S. WASOSKY, P.E., P.S.**

March 13, 2019

Subject: Catch Basin and Sewer Replacement on Victory Drive at Houghton Road
Comment: The Village should solicit bids from three contractors for this work as soon as possible. *motion to call for bids. accepted*

Subject: S.R. 8 and Ledge Road Traffic Signal Replacement
Comment: The new traffic signals have been installed, and Ohio Edison is scheduled to connect the power service on March 15, 2019. The existing signals span wires, pull boxes and controller cabinet will be removed after the new signals are in operation. Cleanout, restoration, signing and striping will be completed later this Spring. The existing Spectrum overhead cables crossing State Route 8 north of Ledge Road may have to be moved.

Subject: Proposed OPWC Issue 1 Project Applications for 2020
Comment: The Mayor and Council should direct me as soon as possible on any project(s) that they may want to apply for OPWC funding for 2020. The applications and plans are due on July 5, 2019. *\$125,000.00 for signal @ Meadow Ln.*

Subject: Houghton Road Reconstruction and S.R. 8 Traffic Signals Improvement Project
Comment: The project was bid on Tuesday, February 26, 2019. The Engineer's construction cost estimate was \$1,135,000.00. The following seven bids were received:

1) Liberta Construction Company	\$1,019,690.85*
2) Tri-Mor Corporation	\$1,074,225.50
3) The C.A. Agresta Construction Company	\$1,087,064.20
4) Perk Company	\$1,131,970.25
5) CATTs Construction	\$1,168,509.10
6) S.E.T., Inc.	\$1,219,425.45
7) Lockhart Concrete Company	\$1,472,375.16

A Resolution is on the agenda tonight to award the contract to Liberta Construction Company for an upset maximum of \$\$1,019,690.85. Liberta will have 210 calendar days to finish the project after receiving the Notice to Proceed.

Subject: Updating Village Master Sanitary Sewer Map and Village Master Storm Sewer Map
Comment: Both maps were completely updated and all data checked and sent to NEORS.



The Village of Northfield

Clerk of Court

Clerk of Court
Lisa Thellmann

Mayor
Jesse J. Nehez

February 27, 2019

To: Mayor Nehez

Northfield Village Mayors Court
Monthly Disbursal
January - 2019

Total to be disbursed: \$15,938.10

Total due to the State: \$1,7007.50

typo \$1,707.50

Total due to Stow Municipal Court: \$25.00

Total due to the City of Stow: \$43.50

Total disbursed for restitution: \$20.00

Total due to the Village: \$14,142.10

CC: Brad Bryan
Trish Ingrassia
Nick Magistrelli
Gary Vojtush
Alan Hipps
Jenn Domzalski
Renell Noack
Keith Czerr

Motion Noa Hipps



NORTHFIELD VILLAGE POLICE DEPARTMENT

Council Report
February 13, 2019

This report is for the month of January 2019

- The 2019 budget is being finalized.
- Detective Bureau is still working on backgrounds potential part time candidates.
- Ptl. Patrick Pizzuli was involved in a non-injury accident with cruiser #834 in the parking lot of the Hard Rock Rocksino. It was thought to be minor damage, but the frame to the cruiser was twisted. Our insurance company has totaled the car out. The insurance company paid Northfield Village approximately \$7,800.00. Cruiser #834 was a 2013 Ford Interceptor with about 98,000 miles on it. It was scheduled to go out of service in the first part of 2020.
- There were 708 calls for service for the month of Janaury.
- Officers are attending trainings and scheduling more trainings going in to summer time.

Respectfully submitted by Chief John Zoligus



The Village of Northfield Fire Department

10271 Northfield Road • Northfield, OH 44067

330-467-7139 ext 22 • 330-467-7152 FAX

Fire Chief Jason L. Buss

330-523-9422 Business Cell

firechief@northfieldvillage-oh.gov

March 13, 2019

Activity Report

- A detailed copy of any fire department activity is available upon request.
- **Call Statistics** - As of *March 13, 2019* responded to a total of **189** incidents in 2019 (+26% over last year at this time). Of NVFD's total responses, **143 (76%)** of those incidents were EMS related and **46 (24%)** incidents were FIRE related.
- **Mutual Aid Report** - In 2019, NVFD provided mutual aid for **12** incidents, provided automatic aid **9** times, and received mutual aid for **7** incidents and automatic aid for **1** Incidents. (*Total MA received in 2013 was 13, 2014 was 15, 2015 was 22, 2016 was 28, 2017 was 26, 2018 was 29*)
- **NVFD's Average Response Time** from time of call till time on scene is **3:49**
- **Hard Rock Rocksino & NVRC Stats** – NVFD responded to 37 medical / 0 fire incidents at the Hard Rock and 18 medical / 1 fire incidents at NVRC in 2019

Fire Inspector / Prevention Report (March 13, 2019)

- 23 Annual Fire Inspections have been completed
- 4 Hood/Duct/Alarm/Sprinkler Tests have been completed
- 14 Standby Events at Hard Rock Rocksino
- 2017 OFC Radio Compliance Test Due at Hard Rock on 7/2019

Department News / Upcoming Events

Annual Report – Report was emailed earlier this month, please let me know if you have any questions

Regional CERT Team – There will be a meeting April 24th from 130– 230 PM at Macedonia City Hall. Twinsburg Asst. Chief Steve Bosso will be presenting information on the Twinsburg CERT team and plan to create a regional “Nordia Hills Area” CERT Team. Chief Bosso already has the go ahead from Summit County EMA for this project and significant knowledge in the area of Community Emergency Response. Please let me know if you would like to attend.

Questions - ?

“Our Family Protecting Yours”