

The Village of Northfield

REGULAR COUNCIL MEETING

April 10, 2019

The meeting was called to order by Mayor Nehez at 7:30 p.m., and the Pledge of Allegiance was led by Mayor Nehez.

ROLL CALL was read by Tricia Ingrassia. The following officials were present: Councilpersons Nick Magistrelli, Keith Czerr, Jenn Domzalski, Renell Noack, and Gary Vojtush. Also present for the meeting were Law Director Brad Bryan, Engineer Rich Wasosky, Sgt. Warren Olesinski, Cpt. Joe Zemek, and Service Director Jason Walters.

APPROVAL OF MINUTES: A motion to approve the minutes from the February 27, 2019 Council Meeting was made by Ms. Domzalski and seconded by Ms. Noack. All were in favor of approving the minutes from February 27, 2019; none were opposed. The February 27, 2019 minutes were approved.

Mr. Czerr requested a correction of a misstatement made at the March 13, 2019 Council Meeting. Mr. Czerr stated Mr. Magistrelli misstated the amount of the annual budget for the Village of Glenwillow at that meeting. Mr. Magistrelli apologized for the error and stated Mr. Czerr could have discussed this matter in person or over the phone with him before the meeting. A motion to approve the minutes from the March 13, 2019 Council Meeting was made by Ms. Noack and seconded by Ms. Domzalski. All were in favor of approval of the minutes; none were opposed. The March 13, 2019 minutes were approved.

A motion to approve the minutes from the March 19, 2019 Council Meeting was made by Ms. Domzalski and seconded by Ms. Noack. All were in favor of approval of the minutes from March 19, 2019; none were opposed. The March 19, 2019 minutes were approved.

PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCES:

John Sullivan of 9240 Milford Road stood up to address Council and the Mayor. Mr. Sullivan stated it was good to see the Village in the positive with revenue. Mr. Sullivan stated he would like to know when the roads behind the Plaza will be reconstructed as the curbing is non-existent. Mr. Wasosky stated there is a plan to reconstruct the streets behind the Plaza over a number of years, but when outside funding is given to the Village to complete projects, the priorities shift to the projects that are funded by grants and loans provided by the State and County. Mr. Sullivan stated he felt repairs to the Plaza streets are always delayed in favor of the roads on the West side of the Village. Mr. Wasosky stated more money has been spent behind the Plaza than any other neighborhood in the Village because the funds for those projects were solely provided by the Village.

Mr. Sullivan also brought up the school levy and recent layoffs of teachers. Mr. Sullivan stated he was not sure how the Mayor and Council could request pay increases for themselves when the Nordon Hills School District has a levy on the ballot. Mr. Bryan pointed out the Mayor and Council positions have not received pay increases in twelve years. Mr. Sullivan stated these are part-time positions. Mayor Nehez asked where it states that these positions are part-time. Mr. Sullivan countered asking where it says the positions are full-time. Mr. Sullivan conceded both he and the Mayor made good points.

REPORTS OF MUNICIPAL OFFICERS:

Mayor Jesse Nehez – Mayor Nehez stated the MGM grand opening went smoothly, and it was nice to have so many elected officials present for the event.

Finance Director, Tricia Ingrassia – Ms. Ingrassia requested a motion for acknowledgment of receipt of the January, February, and March end of month reports and reconciliations. A motion for acknowledgment of receipt of the end of the month reports and reconciliations for January, February, and March was made by Ms. Domzalski and seconded by Mr. Vojtush. All were in favor of the motion; none were opposed. The motion was adopted.

Ms. Ingrassia stated the legislation to increase the Super Blanket Purchase Order spending limits from the first quarter amounts to the full year budget requests is on the agenda for the evening. Ms. Ingrassia also indicated there is a transfer resolution on the agenda as well.

Engineer, Rich Wasosky – Report attached. Regarding the Houghton Road Reconstruction Project, Ms. Noack asked if residents on this road would receive stickers similar to the ones the residents on Ledge Road received to allow passage on the road during construction. Mr. Wasosky stated the residents on Houghton Road would receive stickers for their windshields. Mr. Vojtush asked Mr. Wasosky to explain the detour for the Houghton Road Reconstruction. Mr. Wasosky outlined the plan for the detours and traffic patterns.

Law Director, Brad Bryan – Mr. Bryan read the Mayor's Court Monthly Disbursal Report for February 2019 (report attached). A motion for acceptance of the February 2019 Mayor's Court Monthly Disbursal Report was made by Ms. Noack and seconded by Mr. Magistrelli. All were in favor of acceptance of the report; none were opposed. The motion was adopted.

Mr. Bryan stated he completed the Request for Statements of Qualifications (RFQ) from architectural firms for the Fire Station Expansion Project. The RFQs will be given to any interested candidates, and they are required to respond by May 16, 2019. Mr. Bryan continued, after the candidates provide their information, Council and the Mayor may begin the selection process; however, they are under no obligation to enter into a contract or incur any costs at this time. A motion to authorize sending out the Request for Statements Qualifications for architectural services for the Fire Station Expansion Project was made by Mr. Vojtush and seconded Ms. Noack. All were in favor of the motion; none were opposed. The motion carried.

DEPARTMENT HEADS:

Police Department, Sgt. Warren Olesinski – No report.

Fire Department, Capt. Joseph Zemek – No report.

Service Department, Jason Walters – Mr. Walters stated the dirt for the ball diamond repairs is \$29 per ton for 100 tons to be delivered to the Service Garage on Houghton Road.

Mr. Walters requested authorization of funds to replace the roof of the salt shed at Houghton Road in an amount not to exceed \$9,850. A motion to approve the roof repairs in an amount not to exceed \$9,850 was made by Ms. Domzalski and seconded by Mr. Magistrelli. All were in favor of the motion; none were opposed. The motion was adopted.

Mr. Walters requested a motion authorizing the purchase of a 2019 Ford F-350 pick-up truck for \$41,000 from Park Ford. A motion to authorize the purchase of the pick-up truck was made by Mr. Vojtush and seconded by Ms. Domzalski. All were in favor of the motion; none were opposed. The motion was adopted. Mr. Walters also discussed the up fitting for the new Ford F-350, and Mr. Bryan stated if there was no urgency in ordering the additional items for the vehicle, he would add the additional costs into legislation for the next meeting to both purchase and up fit the truck.

Mr. Walters requested a motion to purchase two mowers from Northfield Power Equipment in an amount not to exceed \$22,250. A motion to authorize the purchase of the mowers was made by Ms. Domzalski and seconded by Mr. Vojtush. All were in favor of the motion; none were opposed. The motion was adopted.

Mr. Walters requested a motion to purchase a leaf machine in an amount not to exceed \$52,422.80. A motion authorizing the leaf machine to be ordered for an amount not to exceed \$52,422.80 was made by Ms. Domzalski and seconded by Mr. Magistrelli. All were in favor of the motion; none were opposed. The motion was adopted.

Mr. Walters requested a motion authorizing the repair of the front driveway to the Police Department garage bays in an amount not to exceed \$9,370. A motion to approve the driveway repairs in an amount not to exceed \$9,370 was made by Ms. Domzalski and seconded by Ms. Noack. All were in favor of the motion; none were opposed. The motion was adopted.

Mr. Walters requested a motion to authorize the paving of the Heights/Elm parking lot in an amount not to exceed \$45,900. A motion to authorize the paving of the Heights/Elm parking lot by Mid-Ohio Asphalt in an amount not to exceed \$45,900 was made by Ms. Domzalski and seconded by Mr. Magistrelli. All were in favor of the motion; none were opposed. The motion was adopted. Mr. Bryan stated he would prepare legislation authorizing this work for the next Council Meeting.

Mr. Walters requested a motion to authorize Nick's Tree Service to remove trees on the lot on which the Heights/Elm parking lot would be located in an amount not to exceed \$9,000. A motion was made by Ms. Domzalski and seconded by Mr. Vojtush. All were in favor of the motion; none were opposed. The motion was adopted.

Mr. Walters stated there was discussion about putting in a sidewalk from the Heights/Elm parking lot to the baseball diamond on Magnolia Drive. Mr. Walters stated there were a few reasons this would not be easily installed. The alternative is adding striping to form a walkway and crosswalk to facilitate safe walking to the ball diamond.

Mr. Walters requested a motion authorizing sealing, crack filling, and striping the parking lots on all Village properties in an amount not to exceed \$7,500. A motion to authorize crack filling, sealing, and striping all Village parking lots was made by Mr. Vojtush and seconded by Mr. Magistrelli. All were in favor of the motion; none were opposed. The motion was adopted.

Mr. Walters stated he felt that there should be better planning annually for capital projects and major road improvements so the Finance Director isn't bogged down at budget time with things that are presented at the last minute. Mayor Nehez stated he has been in communication with a company for a five year plan for the park improvements. Ms. Ingrassia stated this plan should include all Village projects, not just the parks. Mr. Walters stressed the importance of getting back on track with the roads behind the Plaza because the drainage systems for those roads are failing.

REPORTS OF THE MUNICIPAL BOARDS AND COMMISSIONS:

Planning Commission, Mr. Hipps: – No report.

Recreation Board, Mayor Nehez – Mayor Nehez stated the Easter Bunny is scheduled for Saturday, April 13, 2019 between 10:00 a.m. to 3:00 p.m. Mayor Nehez said the Easter Egg Hunt begins at 4:00 p.m. sharp at Smith Park. Mayor Nehez also reminded everyone the next Recreation Board Meeting will be Wednesday, May 1, 2019 at 6:30 p.m. at Village Hall.

REPORTS OF THE STANDING COMMITTEES:

Finance Committee, Mr. Magistrelli – No report.

Roads/Public Works, Ms. Domzalski – No report.

Health and Welfare, Mr. Czerr – No report.

Wages and Working Conditions, Mr. Vojtush – No Report.

Fire and Safety, Ms. Noack – No report.

Buildings and Grounds, Mr. Hipps – No report.

LEGISLATION:

2019-20 – An Emergency Resolution Setting Forth the Salary of the Mayor (Second Reading). The Resolution was read by title by Mr. Bryan. Mr. Bryan stated further action on this Resolution will be held for a third reading.

2019-21 – An Emergency Resolution Setting Forth the Salary of Village Council (Second Reading). The Resolution was read by title by Mr. Bryan. Mr. Bryan stated further action on this resolution would be held for a third reading.

2019-23 – An Emergency Resolution Declaring the Month of April 2019 Autism Awareness Month in the Village of Northfield (First Reading). The Resolution was read by title by Mr. Bryan. A motion to suspend the three reading rule was made by Mr. Czerr and seconded by Mr. Vojtush. All were in favor of suspending the three reading rule; none were opposed. A motion for passage was made by Mr. Vojtush and seconded by Mr. Czerr. All were in favor of passage; none were opposed. The Resolution was adopted.

2019-24 – An Emergency Resolution Authorizing the Use of and Establishing Limits on Open Blanket Purchase Orders (First Reading). The Resolution was read by title by Mr. Bryan. A motion to suspend the three reading rule was made by Mr. Vojtush and seconded by Ms. Noack. All were in favor of suspending the three reading rule; none were opposed. A motion for passage was made by Ms. Noack and seconded by Mr. Vojtush. All were in favor of passage; none were opposed. The Resolution was adopted.

2019-25 – An Emergency Resolution Authorizing Certain Amendments to the 2019 Appropriation Resolution and/or Transferring Items Already Appropriated in that Resolution (First Reading). The Resolution was read by title by Mr. Bryan. A motion to suspend the three reading rule was made by Ms. Domzalski and seconded by Mr. Magistrelli. All were in favor of suspending the three reading rule; none were opposed. A motion for passage was made by Ms. Noack and seconded by Mr. Czerr. All were in favor of passage; none were opposed. The Resolution was adopted.

OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS: Mayor Nehez stated he doesn't understand how members of Council can vote down a budget, but then vote to approve measures that are brought before Council to spend money throughout the year.

Mr. Czerr stated he would like to form a Park Committee to discuss the playgrounds. Mayor Nehez stated the park improvements would fall under the Buildings and Grounds Committee that is chaired by Mr. Hipps. Mayor Nehez encouraged Mr. Czerr to reach out to Mr. Hipps about scheduling any meeting on that subject.

Mr. Vojtush made a brief statement regarding Autism and invited all present to attend the fundraisers his family puts on during the months of both April and May (flyer attached). Mayor Nehez applauded Mr. Vojtush's efforts in raising funds and awareness for Autism.

Ms. Noack discussed a letter to the editor in NordiaHills.news regarding a member of Council's feelings about the manner in which the Village is run. Ms. Noack stated she wanted to make everyone aware that Mr. Vojtush was one of the main people that advocated for the new parking lot at Heights/Elm. Ms. Noack stated the five year plan that has been discussed and was attributed to the Mayor is something the Finance Director has been pushing to be completed. Ms. Noack stated although the Village has money now, a forecast would allow planning for a new building for the Police Department and improvements to the old National City Bank building. Ms. Noack stated the surplus that everyone refers to is not a surplus but rather a savings to utilize down the road for emergency purposes. Ms. Noack added at no point did the Mayor advocate for a raise for himself. It was something Council suggested. Ms. Noack also clarified the proposed pay increase would benefit whomever wins the election in November, not specifically Mayor Nehez. Ms. Noack continued she would love to have beautification that mirrors the Village of Glenwillow's, but she would rather see other areas of the community addressed beforehand.

Mayor Nehez added there are many things we have done to beautify the Village, and he cited a few examples that have occurred since he became Mayor. Mr. Czerr stated most of the business owners he has discussed the beautification with said they do not see improvement of the Route 8 corridor, and what has been done is wasted effort. Mr. Czerr stated he took a ride with Mayor Nehez and Chief Zolgus, and the items discussed have not happened. Mayor Nehez stated a weed ordinance was put into place, and Mr. Czerr voted against the legislation. A discussion took place between Mayor Nehez, Mr. Czerr, and Ms. Domzalski about Smith Park.

ADJOURNMENT: A motion to adjourn was made by Ms. Domzalski and seconded by Mr. Vojtush. All were in favor of adjournment; none were opposed. The Meeting adjourned at 8:36.

Respectfully submitted by:

Tricia Ingrassia, Clerk of Council

**VILLAGE OF NORTHFIELD
ENGINEER'S REPORT – RICHARD S. WASOSKY, P.E., P.S.**

April 10, 2019

Subject: Catch Basin and Sewer Replacement on Victory Drive at Houghton Road
Comment: On April 9, 2019 I sent solicitations to CATTs Construction Inc., Liberta Construction Company and J&J Enterprise Service requesting bids on the project. Bids are due on Tuesday, April 23, 2019 at 10.00 A.M.

Subject: S.R. 8 and Ledge Road Traffic Signal Replacement
Comment: The new traffic signals have been installed and are totally operating. The new sidewalk, controller pad, seeding and restoration, and ground mounted signing will be completed later this Spring. The striping of the both Ledge Road and Northfield Road will be done late this summer. The existing Windstream overhead cables crossing State Route 8 north of Ledge Road will be lowered slightly to provide a better view of the signal heads.

Subject Houghton Road Reconstruction and S.R. 8 Traffic Signals Improvement Project
Comment: The project contracts were signed and the preconstruction conference was held on March 28, 2019. The Notice to Proceed was given on April 1, 2019. The Contractor has 210 days to complete the project. The Contractor indicated he plans on beginning work on May 1, 2019. Houghton Road will be closed to through traffic during the reconstruction of Houghton Road which should be completed by the end of August 2019. Local traffic will be maintained on one lane of pavement; however, there will be no access from Northfield Road. Barricades will be place at Northfield Road and at Electric Boulevard.



The Village of Northfield

Clerk of Court

Clerk of Court
Lisa Thellmann

Mayor
Jesse J. Nehez

March 29, 2019

To: Mayor Nehez

**Northfield Village Mayors Court
Monthly Disbursal
February - 2019**

Total to be disbursed: \$17,945.18

Total due to the State: \$1,543.00

Total due to Stow Municipal Court: \$50.00

Total due to the City of Stow: \$42.00

Total disbursed for restitution: \$31.00

Total due to the Village: \$16,279.18

**CC: Brad Bryan
Trish Ingrassia
Nick Magistrelli
Gary Vojtush
Alan Hipps
Jenn Domzalski
Renell Noack
Keith Czerr**

Noack / Magistrelli