

# The Village of Northfield

## REGULAR COUNCIL MEETING

May 8, 2019

The meeting was called to order by Mayor Nehez at 7:30 p.m., and the Pledge of Allegiance was led by Mayor Nehez.

**ROLL CALL** was read by Tricia Ingrassia. The following officials were present: Councilpersons Nick Magistrelli, Keith Czerr, Jenn Domzalski, Renell Noack, and Gary Vojtush. Also present for the meeting were Law Director Brad Bryan, Engineer Rich Wasosky, Sergeant Warren Olesinski, Fire Chief Jason Buss, and Service Director Jason Walters.

**APPROVAL OF MINUTES:** A motion to approve the minutes from the April 24, 2019 Council Meeting was made by Ms. Noack and seconded by Mr. Magistrelli. All were in favor of approval of the Minutes of April 24, 2019; none were opposed. The minutes were approved.

### **PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCES:**

Mr. Jim Daugherty of 214 Magnolia Drive approached the Mayor and Council to discuss specifics of signage once the new parking lot is constructed at the corner of Heights Avenue and Elm Street to specify there should be no parking on the grass. Mr. Walters stated he would see what he could do with respect to signs in that area.

### **REPORTS OF MUNICIPAL OFFICERS:**

**Mayor Jesse Nehez** – Mayor Nehez stated he will be meeting with a developer to discuss the Snell property.

**Finance Director, Tricia Ingrassia** – No report.

**Engineer, Rich Wasosky** – Report attached.

Mr. Czerr asked Mr. Wasosky about the status of the crosswalk painting with the Ohio Department of Transportation (ODOT). Mr. Wasosky stated ODOT will only paint the center lines, and the Village will have to paint crosswalks. Mr. Wasosky stated if the Mayor and Council wish to have crosswalks painted, they should be done after the Houghton Road project is completed. Mr. Czerr also asked Mr. Wasosky when the sign entering the Village on Ledge Road would be put back up. Mr. Wasosky stated the sign would be put back when the Ledge Road project is completely finished.

Ms. Noack asked Mr. Wasosky when the seeding would be complete on Ledge Road. Mr. Wasosky stated they have a meeting scheduled with Catts Construction to discuss the final details that need to be completed.

Mr. Vojtush asked Mr. Wasosky which signs would be mounted on State Route 8 by MGM. Mr. Wasosky stated the road signs that are hung on the mast arms of the traffic signals that were previously labeled with Hard Rock Way need to be updated to reflect the name change to MGM Way. It was emphasized that MGM was covering the cost, not the Village.

**Law Director, Brad Bryan** – Mr. Bryan stated the Agenda for the Meeting needed to be amended to include an additional Resolution relating to financing for the new ambulance. Mr.

Bryan stated the financing was approved in November of 2018, the ambulance will be delivered soon, and the Village was able to obtain a better rate for the financing at this time. Mr. Bryan also stated he passed out an amended EMS service agreement with MGM that relates to the Paramedic Service provided to the Racetrack. Mr. Bryan stated the staffing requirements changed, necessitating the amendment. Mr. Bryan requested a motion to approve the amended agreement. A motion to approve the amended agreement with Northfield Park Associates LLC was made by Mr. Vojtush and seconded by Mr. Magistrelli. All were in favor of the motion; none were opposed. The motion was approved.

Mr. Vojtush made a motion to add Resolution No. 2019-33, relating to the ambulance financing updated terms, to the Agenda. The motion was seconded by Ms. Noack. All were in favor of amending the Agenda to add Resolution No. 2019-33; none were opposed. The motion was adopted.

#### **DEPARTMENT HEADS:**

**Police Department, Sgt. Olesinski** – No report.

**Fire Department, Chief Jason Buss** – Report attached. Chief Buss stated the hydrant flushing would be pushed back due to hose testing. Chief Buss reiterated the Touch a Truck event would be held June 8, 2019, and he is open to suggestions or ideas for the event. Chief Buss also stated the new ambulance would be delivered around May 15, 2019.

**Service Department, Jason Walters** – Mr. Walters stated the salt barn roof at Houghton Road is complete. Mr. Walters added the Ledge Road building and Town Hall would be completed in approximately eight weeks. Mr. Walters discussed the project list for the Service Department for the spring/summer months. Mr. Walters stated he had a couple of residents request paving the lot at the Pitluk Preserve. He recommended that work be discussed while plans are put in place for the park renovations.

Mr. Vojtush asked if there have been any problems with the waste that has been dumped at the Service buildings this month. Mr. Walters stated he hasn't seen a problem. Mr. Hipps asked if there was a limit of how high items should be stacked in the dumpsters. Mr. Walters stated there is a line indicating how high items can be stacked.

#### **REPORTS OF THE MUNICIPAL BOARDS AND COMMISSIONS:**

**Planning Commission, Mr. Hipps** -- Mayor Nehez stated there will possibly be a need for a Planning Commission Meeting depending on the ideas that come from the developer looking at the Snell property. Mr. Hipps stated they haven't submitted plans yet, so the next available meeting date would be June 19, 2019 at 7:30 p.m.

**Recreation Board, Mayor Nehez** – Mayor Nehez stated he felt a Recreation Board Meeting was needed to go over some items planned for the Summer months. Mayor Nehez stated the next meeting would be June 5, 2019 at 6:00 p.m. in Council Chambers.

#### **REPORTS OF THE STANDING COMMITTEES:**

**Finance Committee, Mr. Magistrelli** – Mr. Magistrelli stated there would be a Finance Committee Meeting on Wednesday, May 22, 2019 at 6:00 p.m.

**Roads/Public Works, Ms. Domzalski** – No report.

**Health and Welfare, Mr. Czerr** – Mr. Czerr asked if there was any plan to switch members of the standing committees. Mr. Czerr stated he would be of more use on the Buildings and Grounds Committee as opposed to Health and Welfare. Mr. Czerr asked if the chairpersons of the standing committees could be changed at this time. Mr. Magistrelli stated he would like to keep the committee chairpersons as they are, but any member of Council is free to attend any committee meeting should they choose and provide their input.

**Wages and Working Conditions, Mr. Vojtush** – No Report.

**Fire and Safety, Ms. Noack** – Ms. Noack was asked by Chief Zolcus to mention that he and Mr. Walters met with a security camera company regarding the parks. Ms. Noack discussed the specifics of the cameras to be installed at each park. Mr. Walters added the cameras were surprisingly inexpensive, and the Service Department would have to dig a cable trench. Mr. Bryan asked if the cameras could be monitored from the Police Department. Mr. Walters stated monitoring can happen from the Village buildings and from phones, depending on the type of recorder that is chosen for monitoring. Mr. Vojtush asked if a demonstration could be presented. Mr. Walters stated paperwork would be handed out to Council.

**Buildings and Grounds, Mr. Hipps** – Mr. Hipps stated he would like to schedule a Buildings and Grounds Meeting for Wednesday May 22, 2019 at 6:30 p.m.

#### **LEGISLATION:**

**2019-31** – An Emergency Resolution Authorizing the Mayor to Enter into an Agreement with West Roofing Systems, Inc. to Replace the Village Hall Roof (First Reading). A motion to suspend the three reading rule was made by Ms. Noack and seconded by Mr. Vojtush. All were in favor of suspending the three reading rule; none were opposed. A motion for passage was made by Ms. Noack and seconded by Mr. Vojtush. All were in favor of passage; none were opposed. The Resolution was adopted.

**2019-32** – An Emergency Resolution Authorizing the Mayor to Accept a Northeast Ohio Public Energy Council Energized Community Grant (First Reading). Mr. Bryan indicated this grant money would be used to help repair the Ledge Road roof. A motion to suspend the three reading rule was made by Mr. Magistrelli and seconded by Mr. Hipps. All were in favor of suspending the three reading rule; none were opposed. A motion for passage was made by Mr. Hipps and seconded by Mr. Magistrelli. All were in favor of passage; none were opposed. The Resolution was adopted.

**2019-33** – An Emergency Resolution Authorizing the Mayor to Enter into an Agreement with Bank Capital Services, LLC for Financing the Purchase of a 2019 STS Medix SRH1482 Ambulance (First Reading). A motion to suspend the three reading rule was made by Mr. Magistrelli and seconded by Ms. Noack. All were in favor of suspending the three reading rule; none were opposed. A motion for passage was made by Ms. Noack and seconded by Mr. Magistrelli. All were in favor of passage; none were opposed. The Resolution was adopted.

**OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS:** Mr. Czerr stated the last meeting was a fiasco that made the Mayor and Council look foolish. Mr. Czerr stated he has lived in the Village for 22 years, and he is a pillar in the community. Mr. Czerr stated he would really like to work on the conditions of the parks and distributed photos to Council. Mr. Czerr asked to not be treated like a villain.

Mr. Magistrelli asked Council if they would like to take have a summer recess from Council Meetings. Mr. Magistrelli stated the dates of the recess would be July 10th, July 24th and August 14th. Mr. Magistrelli stated the Finance Committee meeting for July would be held on the date of the second meeting in August. A motion to cancel the three aforementioned meetings for a summer recess was made by Mr. Magistrelli and seconded by Mr. Vojtush. All were in favor of the motion; none were opposed. The motion was adopted.

**ADJOURNMENT:** A motion to adjourn was made by Ms. Domzalski and seconded by Ms. Noack. All were in favor of adjournment; none were opposed. The Meeting adjourned at 8:07 p.m.

Respectfully submitted by:

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Tricia Ingrassia, Clerk of Council

**VILLAGE OF NORTHFIELD  
ENGINEER'S REPORT – RICHARD S. WASOSKY, P.E., P.S.**

**May 8, 2019**

*Subject:* Catch Basin and Sewer Replacement on Victory Drive at Houghton Road  
*Comment:* I received two bids on April 23, 2019 for the Catch Basin and Sewer Replacement Project at Victory Drive and Houghton Boulevard. CATTs Construction bid \$84,779.75 and J&J Enterprise bid \$96,616.84. My estimate was \$ 52,622.25. Both of the bids were rejected because they were over 10 % over the Engineer's Estimate. I asked Liberta Construction if they would give me a quote for adding this work to the Houghton Road Reconstruction Project as a change order. Liberta's quote was \$54,805.00. I recommend adding the work as a change order to Liberta Construction's contract for the Houghton Road Reconstruction project. Part of this item will be reimbursed by NEORSD stormwater funds. *Moham Uoj/Higgo*

*NEORSD \$10,000.00*

*Subject:* S.R. 8 and Ledge Road Traffic Signal Replacement  
*Comment:* The sidewalks and controller pad have been installed. The only work remaining is to finish grading and seeding the disturbed areas. This should be completed later this month. The existing Windstream overhead cables crossing State Route 8 north of Ledge Road have been lowered below the signal heads

*Subject:* MGM Street Sign on Mast Arm Poles at Vincent Avenue  
*Comment:* The two overhead signs arrived today and should be installed this month. I gave MGM Signal Services Company's name to contact about installation.

*Subject:* Houghton Road Reconstruction and S.R. 8 Traffic Signals Improvement Project  
*Comment:* All eight traffic signal mast arm foundations have been installed. I am currently checking the shop drawings for the signal poles and signal equipment. The project survey layout has been completed, as well as the detour signing. The contractor has had all of the catch basins and piping delivered to the site, and saw cutting of the trench has been completed. Removal of the existing northside curb and gutter and the installation of the storm sewer system should begin this week.