

# The Village of Northfield

## REGULAR COUNCIL MEETING

February 12, 2020

The meeting was called to order by Mayor Nehez at 7:30 p.m., and the Pledge of Allegiance was led by Mayor Nehez.

The **ROLL CALL** was read by Finance Director Jennifer Potvin. The following officials were present: Councilpersons Nick Magistrelli, Jenn Domzalski, Renell Noack and Gary Vojtush. Absent this evening Mr. Czerr and Mr. Hipps. Also present for the meeting were Law Director Brad Bryan, Engineer Rich Wasosky, Fire Chief Jason Buss and Finance Director/Clerk of Council Jennifer Potvin. Absent this evening, Police Chief John Zoligus and Service Director Jason Walters.

**APPROVAL OF MINUTES:** A motion to approve the Minutes for the January 22, 2020 Council Meeting was made **by** and seconded **by**. All were in favor of approval; none were opposed. The January 22, 2020 Minutes were approved.

### **PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCES:**

Ally Varley of American Red Cross spoke before Council about the urgent need for blood donors due to the current shortage. American Red Cross and the American Cancer Society are working together to help get more donors to give blood to save lives. It was noted that all donations of blood are being accepted so it was asked to please consider being a donor. Ms. Varley reminded everyone that blood drive will be held this Saturday, February 15<sup>th</sup> from 9am – 1:30 pm here at Town Hall.

Nick Latonia was honored with a proclamation for his 16 year service with the Village of Northfield's Fire Department. Mr. Latonia retired as of February 12, 2020. He was thanked for his hard work and dedication to the community and was wished the very best in his future endeavors. Mr. Latonia was thrilled with the kind words and the plaque given to him from his fellow coworkers in the Village's Fire Department. Mr. Latonia said "Thank you Northfield Village for letting me be part of this family. It's hard to leave. I am always with you. Be safe and thank you."

### **REPORTS OF MUNICIPAL OFFICERS:**

**Mayor Jesse Nehez** – Mayor Nehez mentioned that the Village is talking with Swenson's. He advised that he will keep everyone informed as he receives information.

**Finance Director, Jennifer Potvin** – Ms. Potvin mentioned that all of the year end filing was completed on time and the departments are still working through their 2020 budgets.

**Engineer, Rich Wasosky** – Mr. Wasosky report included the following:

- Houghton Road Reconstruction & SR 8 Traffic Signals Improvements Project.
  - The traffic signal installations at SR 8 / Houghton Rd and SR 8 / Maple Ave. are complete, except for the overhead mounted street signs. Both intersections have been turned on and the equipment is properly running.
  - The crosswalks and stop bars have been painted

- The traffic signal poles and signals located at the Fire Dept. were completed last week. Although the detector for the Fire Dept. is not installed yet. Mr. Wasosky commented that the signal will not be active until the detector is installed. He estimates the work will be complete in a few weeks (at the end of February).
  - Mr. Wasosky sent out more paperwork to NEORSD for them to process the Village's Grant for \$106,000 and hopes the Village receives the money mid March.
- Dollar General Final Plans
    - Mr. Wasosky stated that Summit Soil & Water has approved the plans. He mentioned that the Design Engineer delivered the final updated / corrected plans to the Village Service Dept. today. Mr. Wasosky plans on reviewing the final set and signing the cover sheet so the developer can acquire the Village zoning certificate.
- 2019 NEORSD Compliance Forms
    - Mr. Wasosky mailed a copy of the Village's 2019 Compliance Forms to NEORSD this week.
- Village of Northfield Phase II Dry Weather Screening
    - Mr. Wasosky stated the Summit County Public Health screened 26 sites in the Village in 2019 and found "0" nuisances. Mr. Wasosky was happy with that and commented that the Village is in great shape.
- Memorandum of Agreement between Summit County Health and the Village of Northfield
    - Mr. Wasosky advised that Mayor Nehez will need to sign the Memorandum Agreement of 2020. Summit County Public Health does the Dry Weather screenings for the Village which NEORSD pays for the fees.
- US Census Bureau Map
    - Mr. Wasosky reviewed the 2020 Census Bureau map and the boundaries and callouts are accurate. He sent out the completed verification form this week.

Ms. Noack inquired about the yellow flags located 6-7 houses away from Milford Drive on Northfield Village side of the street. Mr. Wasosky commented that there are not any current projects occurring there at this time. The yellow flags must be with the gas company, probably replacing gas lines.

**Law Director, Brad Bryan** – Mr. Bryan mentioned the need to appoint a delegate and an alternate delegate concerning the REO Regional Council of Governments for all the R.I.T.A. communities. Mr. Bryan recommends that Ms. Potvin be the delegate and Mayor Nehez be the alternate. A motion was made by Mr. Vojtush and seconded by Ms. Noack. All were in favor; none opposed. The motion was approved.

Mr. Bryan read the December 2019 Mayor's Court Monthly Disbursal (report attached). A motion for acceptance was made by Ms. Noack and seconded by Mr. Magistrelli. All were in favor of the motion; none opposed.

## **DEPARTMENT HEADS:**

**Police Department, Chief John Zolcus** – Chief Zolcus will be present at the next scheduled Council Meeting.

**Fire Department, Chief Jason Buss** – Chief Buss spoke about the Fire Stations renovation project. He mentioned that the prebid meeting just occurred that included 40 people from general contractors to subcontractors interested in the work.

**Service Dept., Jason Walters** – Mr. Walters will be present at the next scheduled Council Meeting.

## **REPORTS OF THE MUNICIPAL BOARDS AND COMMISSIONS:**

**Planning Commission, Mr. Hipps** – Absent, No Report.

**Recreation Board, Mayor Nehez** – Mayor Nehez spoke of the upcoming Adult Easter Egg Hunter this year, held on April 3, 2020, 7pm. The location has not been finalized just yet. Tickets will be \$20.00 for residents and \$25.00 for non-residents. Only 250 tickets will be sold for the event. If there are left over tickets the day of the event, Ms. Noack mentioned that the tickets will be \$25.00 for residents and \$30.00 for non-residents. Mayor Nehez mentioned the Traditional Easter Egg Hunt for the kids. The event will be held on April 4, 2020 at 4pm, Smith Park for the egg hunt. Although don't miss the Easter Bunny riding around the Village prior to the egg hunt on the fire truck.

**Cemetery Board, Mayor Nehez** – No Report.

## **REPORTS OF THE STANDING COMMITTEES:**

**Finance Committee, Mr. Magistrelli** – No Report.

**Roads/Public Works, Ms. Domzalski** – No Report.

**Health and Welfare, Mr. Czerr** – Absent, No Report.

**Wages and Working Conditions, Mr. Vojtush** –No Report.

**Fire and Safety, Ms. Noack** – Ms. Noack requested that there be a work session prior to next Council Meeting, February 26 at 7pm to discuss paperwork received from Northfield Center regarding the Police Department. None opposed.

**Buildings and Grounds, Mr. Hipps** – Absent, No Report.

## **LEGISLATION:**

**2020-05 – An Emergency Ordinance Amending Section 258.04(a) of the Codified Ordinance Relating to Holidays for Full-Time Employees (Second Reading)** Council requested

for a 3<sup>rd</sup> read at the next Council Meeting. Mr. Vojtush asked that the ordinance be tabled. Once the wording is updated, Mr. Vojtush would like to see a new ordinance in 05's place. A motion to table the ordinance was made by Mr. Vojtush and seconded by Ms. Noack. All were in favor; none opposed. The motion was granted.

**2020-06 – An Emergency Resolution Authorizing Professional Service Fees to be Paid to Baker Bednar Snyder & Associates Inc. for the Architectural, Engineering & Interior Design Services for the Fire Station Addition & Renovation Project (First Reading)** A motion to suspend the three reading rule was made by Mr. Vojtush and seconded by Mr. Magistrelli. All were in favor; none were opposed. The motion was adopted. A motion for passage was made by Mr. Vojtush and seconded by Ms. Domzalski. All were in favor; none were opposed. The Resolution was adopted.

**2020-07 – An Emergency Resolution Authorizing the Mayor to Accept a Northeast Ohio Public Energy Council Energized Community Grant (First Reading)** A motion to suspend the three reading rule was made by Mr. Magistrelli and seconded by Mr. Vojtush. All were in favor; none were opposed. The motion was adopted. A motion for passage was made by Mr. Vojtush and seconded by Mr. Magistrelli. All were in favor; none were opposed. The Resolution was adopted.

**OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS:**

Mr. Vojtush brought up the playground equipment for sale in Parma and asked if any of Council has gotten a chance to stop out there and check out the playground. Nobody from Council has been out there yet, although Ms. Noack mentioned that she is going to follow up with Chief Zoligus about getting a caravan for anyone who wants to review can do so. Mr. Vojtush stated that Mr. Walters would like to be part of the review when everyone gets together to go check out the equipment.

Mayor Nehez reminded everyone to check out Northfield Village's website for any updates and information going on in the community.

**Executive Session** – None.

**ADJOURNMENT:** A motion to adjourn was made by Ms. Domzalski and seconded by Ms. Noack. All were in favor; none were opposed. The Meeting was adjourned at 8:10 p.m.

Approved by Council.

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Jennifer Potvin, Clerk of Council