

The Village of Northfield

REGULAR COUNCIL MEETING

June 24, 2020

The Office Suite HD Video Meeting was called to order by Mayor Nehez at 7:30 p.m.

The **ROLL CALL** was read by Ms. Potvin. The following officials were present: Mayor Nehez and Councilpersons Nick Magistrelli, Jenn Domzalski, Renell Noack, Keith Czerr, Gary Vojtush, and Alan Hipps. Also present for the meeting were Law Director Brad Bryan, Service Department Superintendent Jason Walters, and Finance Director/Clerk of Council Jennifer Potvin.

APPROVAL OF MINUTES: A motion to approve the Minutes for the June 10, 2020 Council Meeting was made by Ms. Noack and seconded by Mr. Hipps. Roll call vote: Mr. Czerr-yes; Ms. Noack-yes; Mr. Vojtush-abstain; Mr. Magistrelli-yes; Mr. Hipps-yes; Ms. Domzalski-yes. The June 10, 2020 Minutes were approved.

REPORTS OF MUNICIPAL OFFICERS:

Mayor Jesse Nehez – No report.

Finance Director, Jennifer Potvin – Ms. Potvin reported that the Village Audit for the years 2018 and 2019 has commenced. The field work started last week and is proceeding in an orderly fashion

Engineer, Rich Wasosky – Mr. Wasosky will be present at the next Regular Council Meeting.

Law Director, Brad Bryan – Mr. Bryan reported that he joined the Mayor, Mr. Wasosky, Mr. Walters, and Village Planning Consultant Rita McMahon at a meeting last week with the Village nursing home owner, Michael Francis, and representatives of Clover Development. Clover is proposing to build a senior independent living development on property behind the nursing home owned by Mr. Francis's company. Ms. McMahon was retained for this project under the Mayor's spending authority. Once the Village receives further information as to exactly what Clover wants to build on the property, Council will be notified.

Mr. Bryan stated he is in the process of drafting an amendment to the Village Unclean Premises Ordinance at the request of the Mayor, Police Chief, and Building and Zoning Inspector. A draft of that ordinance should be on the agenda for the next Council Meeting. Mr. Bryan stated he is working on streamlining the process for less serious violations. Mr. Bryan stated he is working with the Mayor, Chief Zolcus, and Mr. Walters to address the four to five properties in the Village that have more serious violations and are a constant concern. Enforcement on those properties will probalby be handled under the Village Housing Code provisions. Those properties will take more time to address.

Ms. Noack asked if she could have a list of those properties. Mr. Bryan stated that information would be conveyed to Ms. Noack once it is developed.

DEPARTMENT HEADS:

Police Department, Chief Zolcus – Chief Zolcus will be present at the next Regular Council Meeting.

Fire Department, Chief Jason Buss – Chief Buss will be present at the next Regular Council Meeting.

Service Dept., Jason Walters– Mr. Walters reported he agreed with the Mayor’s decision to cancel the Village dumpster program on June 15, 2020 prior to its July 1, 2020 scheduled end date due to cost concerns. Mr. Walters stated extending the program to one and one-half months this year might have been too optimistic. The additional dumpster use was caused by people spending more time at home during the crisis, persons outside of the Village dumping materials, and people dumping items that were not permitted to be deposited in the dumpsters. The Service Department employees and police officers did their best to monitor the dumping, but each of the dumpsters could not be monitored twenty-four hours per day. Mr. Walters, Mr. Bryan, and the Mayor apologized to Council for not timely and directly informing Council of the Mayor’s decision to cancel the program early. The Mayor, Council, and Department Heads discussed ideas for controlling costs and improving the program for next year.

REPORTS OF THE MUNICIPAL BOARDS AND COMMISSIONS:

Planning Commission, Mr. Hipps – No report.

Recreation Board, Mayor Nehez – Mayor Nehez stated the Recreation Board did not meet in June and has no plans to meet in July. There is a vacancy on the Board, and the Village is presently taking applications for that open position.

Cemetery Board, Mayor Nehez – Mayor Nehez stated there is nothing of note to report for the Cemetery Board.

REPORTS OF THE STANDING COMMITTEES:

Finance Committee, Mr. Magistrelli – No report.

Roads and Public Works, Ms. Domzalski – No report.

Health and Welfare, Mr. Czerr – No report.

Wages and Working Conditions, Mr. Vojtush – No report.

Fire and Safety, Ms. Noack – No report.

Buildings and Grounds, Mr. Hipps – No report.

LEGISLATION:

Resolution No. 2020-16, An Emergency Resolution Adopting the Tax Budget of the Village of Northfield, Ohio for the Fiscal Year Beginning January 1, 2021 and Submitting the Same to the County Fiscal Officer (First Reading)

The Resolution was read by title by Mr. Bryan. A motion to suspend the three reading rule was made by Ms. Noack and seconded by Ms. Domzalski. Roll call vote: Mr. Czerr-yes; Ms. Noack-yes; Mr. Vojtush-yes; Mr. Magistrelli-yes; Mr. Hipps-yes; Ms. Domzalski-yes. The

motion was approved. A motion to pass was made by Ms. Noack and seconded by Ms. Domzalski. Roll call vote: Mr. Czerr-yes; Ms. Noack-yes; Mr. Vojtush-yes; Mr. Magistrelli-yes; Mr. Hipps-yes; Ms. Domzalski-yes. The Resolution was adopted.

Resolution No. 2020-17, An Emergency Resolution Authorizing the Director of Finance to Deposit Funds into the Village Unclaimed Fund (First Reading)

The Resolution was read by title by Mr. Bryan. A motion to suspend the three reading rule was made by Ms. Domzalski and seconded by Mr. Hipps. Roll call vote: Mr. Czerr-yes; Ms. Noack-yes; Mr. Vojtush-yes; Mr. Magistrelli-yes; Mr. Hipps-yes; Ms. Domzalski-yes. The motion was approved. A motion to pass was made by Ms. Noack and seconded by Mr. Vojtush. Roll call vote: Mr. Czerr-yes; Ms. Noack-yes; Mr. Vojtush-yes; Mr. Magistrelli-yes; Mr. Hipps-yes; Ms. Domzalski-yes. The Resolution was adopted.

Resolution No. 2020-18, An Emergency Resolution Authorizing the Mayor to Enter into a Northeast Ohio Public Energy Council Energized Community Grant Agreement (First Reading)

The Resolution was read by title by Mr. Bryan. A motion to suspend the three reading rule was made by Ms. Noack and seconded by Ms. Domzalski. Roll call vote: Mr. Czerr-yes; Ms. Noack-yes; Mr. Vojtush-yes; Mr. Magistrelli-yes; Mr. Hipps-yes; Ms. Domzalski-yes. The motion was approved. A motion to pass was made by Ms. Noack and seconded by Mr. Hipps. Roll call vote: Mr. Czerr-yes; Ms. Noack-yes; Mr. Vojtush-yes; Mr. Magistrelli-yes; Mr. Hipps-yes; Ms. Domzalski-yes. The Resolution was adopted.

Resolution No. 2020-19, An Emergency Resolution Authorizing the Director of Finance to Establish a Village Local Coronavirus Relief Fund in order to Receive and Account for Federal CARES Act Funds through the State of Ohio and Summit County Pursuant to Ohio House Bill 481 (First Reading)

The Resolution was read by title by Mr. Bryan. A motion to suspend the three reading rule was made by Mr. Vojtush and seconded by Ms. Domzalski. Roll call vote: Mr. Czerr-yes; Ms. Noack-yes; Mr. Vojtush-yes; Mr. Magistrelli-yes; Mr. Hipps-yes; Ms. Domzalski-yes. The motion was approved. A motion to pass was made by Mr. Hipps and seconded by Mr. Vojtush. Roll call vote: Mr. Czerr-yes; Ms. Noack-yes; Mr. Vojtush-yes; Mr. Magistrelli-yes; Mr. Hipps-yes; Ms. Domzalski-yes. The Resolution was adopted.

Resolution No. 2020-20, An Emergency Resolution Authorizing the Director of Finance to Execute an Engagement Letter with the Ohio Auditor of State Related to the Village's 2018-2019 Audit (First Reading)

The Resolution was read by title by Mr. Bryan. A motion to suspend the three reading rule was made by Mr. Vojtush and seconded by Ms. Noack. Roll call vote: Mr. Czerr-yes; Ms. Noack-yes; Mr. Vojtush-yes; Mr. Magistrelli-yes; Mr. Hipps-yes; Ms. Domzalski-yes. The motion was approved. A motion to pass was made by Ms. Domzalski and seconded by Ms. Noack. Roll call vote: Mr. Czerr-yes; Ms. Noack-yes; Mr. Vojtush-yes; Mr. Magistrelli-yes; Mr. Hipps-yes; Ms. Domzalski-yes. The Resolution was adopted.

Resolution No. 2020-21, An Emergency Resolution Authorizing the Mayor to Contract for the Village's Insurance Policies with Selective, Hanover, Cincinnati, and Hudson Insurance Companies through Wichert Insurance Agency (First Reading)

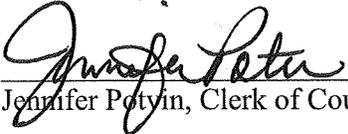
The Resolution was read by title by Mr. Bryan. Mr. Bryan recommended that Council wait to adopt this Resolution until the first July Council Meeting so that he and Ms. Potvin could have further discussions with the Village's insurance agent on the renewal. This Resolution will be placed on the Agenda for the July 8, 2020 Council Meeting on second reading.

OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS: None.

Executive Session – None.

ADJOURNMENT: A motion to adjourn was made by Ms. Domzalski and seconded by Ms. Noack. All were in favor of the motion; none were opposed. The Meeting was adjourned at 8:06 p.m.

Approved by Council.


Jennifer Potvin, Clerk of Council